



Board of Trustees Regular Meeting Minutes

October 7, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Finance Clerk Maria Cardenas, Police Technician Chris Reid, and Buildings and Grounds Supervisor Tim Costello.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

ABSENT:

3. Consent Agenda

- a. Approve Minutes from September 16, 2025 Regular Meeting
- b. Approve Minutes from September 23, 2025 Special Meeting
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Water Rebate payment to Timothy Costello in the amount of \$339.56
- f. Approve Hauser Architects invoice in the amount of \$5,757.00.

Trustee Rebecca Moreau recused herself from the vote.

Trustee Alex Lopez moved to approve the Consent Agenda items a.-f. seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

Jerry Harvey addressed the Board. He is running for District 50.

5. Grants

- a. Approve Residential Revitalization Grant Application with Final Review and Payment to Sam Parsons 2706 7th Avenue in the amount of \$1,987.50

Sam Parsons had his house painted. All documentation has been provided. Trustee Rebecca Moreau moved to approve Residential Revitalization Grant Application with Final Review and Payment to Sam Parsons 2706 7th Avenue in the amount of \$1,987.50, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Building & Grounds Items

- a. Consider Town & Country Fence CO. quote in the amount of \$3,609.00

Building and Grounds Supervisor Tim Costello addressed the Board for this item. He advised that the fence needs to be replaced, Trustee Leigh Sorensen moved to approve Town & Country Fence CO. quote in the amount of \$3,609.00, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Police Department Items

Police Evidence Technician Chris Reid addressed the Board for these items.

- a. Approve Cascade Solar and Electric quote in the amount of \$74,800.00

Trustee Alex Lopez moved to approve Cascade Solar and Electric quote in the amount of \$74,800.00, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b. Approve Cascade Solar and Electric deposit down payment in the amount of \$37,400.00

Trustee Alex Lopez moved to approve Cascade Solar and Electric deposit down payment in the amount of \$37,400.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- c. Approve Mark Young Construction Change Order COR No. 1

Trustee Leigh Sorensen moved to approve Mark Young Construction Change Order COR No. 1 in the amount of \$5,467.00, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- d. Approve Mark Young invoice in the amount of \$268,520.83.

Trustee Alex Lopez moved to approve Mark Young invoice in the amount of \$268,520.83, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- e. Consider donation of AC and Furnace from old PD

Trustee Alex Lopez moved to approve donation of AC and Furnace from old PD, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

8. 2026 Budget Presentation

a. 2026 Proposed Budget Presentation

Finance Clerk Maria Cardenas presented the 2026 Proposed Budget. She asked the Board about Business Incentives, and they decided to leave the budgeted item as is. There are two remaining items pending, but they will be accounted for before the finalized budget is presented.

b. Schedule 2026 Budget Hearing for November 18th, at 5:30pm

Trustee Alex Lopez moved to schedule 2026 Budget Hearing for November 18th, at 5:30pm, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

9. Staff Reports

a. Town Administrator

Administrator Cheryl Campbell was absent, Deputy Clerk Lindsay Shoemaker advised the Board that it's business as usual, and we are taking care of things while Cheryl is out on leave.

b. Police Chief

Police Evidence Technician Chris Reid gave the Chief's report. Sgt. Amick will be out for a few weeks. He is taking care of family business. Reserve testing is moving forward. Two finalists are coming in next week for further testing. Police Department construction is two weeks ahead and moving swiftly. The Chief will be out of the office on October 20th and 21st for the Chief's of Police Conference in Denver.

c. Town Attorney

Ms. Penfold advised the Board about a Supreme Court case about open meetings laws.

10. Other Board Issues

Trustee Gary Sorensen had a few issues that he brought up. He advised the Board about the gravel behind the Community Center being an issue and needing to be replaced due to the drainage issues. Tim Costello advised that JC York from J&T Consulting came out and surveyed the area. He suggests to pave the area and add drainage. Tim will be getting quotes and have them for the next meeting. Trustee Sorensen suggested more safety for Tim when he is on the streets in the morning. Staff will look into more lights on the Ranger and possible non-lethals. Trustee Alex Lopez asked about getting speed humps on a few of the streets. This will also be on a future

agenda.

11. Announcements

- a. Town Hall will be closed October 13, 2025 for Columbus Day

12. Adjourn

Trustee Gary Sorensen moved to adjourn the meeting, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:05pm.

Lindsay Shoemaker, Deputy
Town Clerk