



## Board of Trustees Regular Meeting Minutes

July 15, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

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The Board will consider and may act on the following items:

### 1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Police Chief Jeremy Black, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas. Melissa Bigler from Anderson Whitney was present. David Green from Green and Associates was present. Issy Alarcon from LivWell was present.

### 2. Roll Call

PRESENT: Mayor Fil Archuleta  
Trustee Alex Lopez  
Trustee Leigh Sorensen  
Trustee Rebecca Moreau  
Trustee Katherine Rodriguez  
Trustee Gary Sorensen  
Trustee Jasmine Marquez

### 3. Consent Agenda

- a. Approve Minutes from July 1, 2025 Regular Meeting
- b. Approve Financial Reports for June 2025
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve invoice for DES Pipeline Maintenance LLC in the amount of \$13,184.42.

Trustee Alex Lopez moved to approve Consent Agenda items a.-e. , seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

#### **4. Public Not on the Agenda Invited to be Heard**

There was none.

#### **5. Marijuana**

- a. LivWell I LLC DBA LivWell Medical Marijuana Store License ML-2647-25 Renewal

Issy Alarcon, Licensing Director, represented LivWell for their renewal. Trustee Leigh Sorensen moved to approve LivWell I LLC DBA LivWell Medical Marijuana Store License ML-2647-25 Renewal, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

#### **6. Melissa Bigler, Anderson & Whitney 2024 Audit Report**

- a. 2024 Audit Presentation

Melissa Bigler from Anderson Whitney gave the 2024 Audit Presentation.

- b. Approve 2024 Audit Report

Trustee Leigh Sorensen moved to approve the 2024 Audit Report, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

#### **7. Consider TrafficCalm Flashing Sign System**

Trustee Alex Lopez moved to table the TrafficCalm Flashing Sign System indefinitely , seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- a. TAPCO Safe Travels Sales Quote in the amount of \$4,852.00
- b. AMSignal Estimate in the amount of \$5,349.10

- c. Traffic Sign Controls LLC Quote in the amount of \$5,840.00

## **8. Proposals**

- a. Build West Construction proposal for road base at the shop in the amount of \$3,800.00

Trustee Leigh Sorensen moved to approve the Build West Construction proposal for road base at the shop in the amount of \$3,800.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b. Earth Green Fence Products Proposal for TREX fence at the Community Center in the amount of \$24,143.80

Trustee Alex Lopez moved to approve Earth Green Fence Products Proposal for TREX fence at the Community Center in the amount of \$24,143.80, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **9. Consider 2025 Staff Christmas Party**

Trustee Alex Lopez moved to continue the 2025 Staff Christmas Party to the next meeting August 4th, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **10. Bootleggin' Days Update**

Staff acquired an obstacle slide for the Kid's Corner on the Saturday of Bootleggin' Days. We will have to budget for a zip-line or ropes course for next year. The face painter and balloon artists from FunProductions are going to be here as well.

With prices rising for the cost of food, the Board lowered the amount of the vouchers but raised the price.

Trustee Alex Lopez moved to approve 285 meal vouchers at \$14.00 a piece for Friday

night at Bootleggin' Days , seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **11. Staff Reports**

### **a. Town Administrator**

Administrator Cheryl Campbell gave her report. She received the updated census and there are 253 residents in town. The Greeley IGA has been returned, signed and executed. She will begin writing down the institutional knowledge she has for the next person in her position. She is also working on SOP's. Cheryl sent a list of addresses that have backflow preventers to Greeley.

### **b. Police Chief**

Chief Black gave his report. He passed a Copybara coloring book around to the Board. He is going to purchase 100 for National Night Out and other police events. The number of unhoused people have decreased since Greeley cleared out a camp near town. The PD has four applications for the part-time position open. The PD is fully staffed and able to assist other agencies that need cover.

### **c. Town Attorney**

Ms. Penfold gave her report. She updated the Board on a few cases going on in the State right now. Aurora is being sued since they have closed meetings to the public and are doing them virtually due to the public not following meeting rules. Jefferson County was sued when a woman slipped in a puddle in a county building. The Supreme Court has ruled that a jury trial must be held in person. She has not heard back from Builder's First Source.

## **12. Other Board Issues**

The storm drain cleaners found a hole in a street by Patron's. JC from JT Construction looked at it, and he will get it fixed.

## **13. Announcements**

a. The next Regular Board Meeting is Monday, August 4th at 5:30pm

b. National Night Out is Tuesday, August 5th at 5pm

## **14. Adjourn**

Trustee Leigh Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:30pm.

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Lindsay Shoemaker, Deputy  
Town Clerk