

Town of Garden City Minutes

March 15, 2022

Regular Meeting

Mayor Filbert Archuleta called the meeting to order at 5:35 P.M.

Mayor Fil Archuleta and Trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons and Gary Sorensen were present. Staff present: Cheryl Campbell, Interim Town Administrator; Danielle Morado, Deputy Town Clerk; Brett Bloom, Public Works Director; Jeremy Black, Police Chief; James Godbold, Town Attorney; and Police Officers Aaron Bacon, Andrew Brown, Waylon Johnson, and Jay Billings. Also present was Reserve Officer Ashley Perez and Family.

Consent Agenda

- a. Approve Minutes From March 01, 2022 Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid
- d. Approve Invoice from Naranjo for sediment removal in the amount of \$3,200.00

Alex Lopez moved and Tim Costello seconded to approve the Consent Agenda, items a. – d.
7 Aye. 0 Nay. Motion carried.

Public Not On The Agenda Invited To Be Heard

There was none.

Swearing in Reserve Officer Ashley Perez

Reserve Officer Ashley Perez was sworn in. Katherine Rodriguez moved and Sam Parsons seconded to take a short recess to congratulate Officer Perez and her family. 7 Aye. 0 Nay. Motion carried.

Consider Letter of Engagement from Anderson and Whitney for 2021 Audit

Leigh Sorensen moved and Katherine Rodriguez seconded to approve the letter of engagement for the 2021 audit from Anderson and Whitney. 7 Aye. 0 Nay. Motion carried.

Consider Service Contract for Town Vehicles

The Police Chief addressed the Board and informed them that he would prefer the PD vehicles use a premium synthetic oil because of the wear and tear on the vehicles. The Chief also stated that he is looking for a full-service shop that will make the PD vehicles a priority. Alex Lopez moved and Sam Parsons seconded to continue this item to a future meeting for more information.
7 Aye. 0 Nay. Motion carried.

Consider Shop Building Plans

Public Works Director, Brett Bloom informed the Board that the current shop plans include fourteen-foot eaves and a 12x12 ft overhead shop door. This will be an all-metal building. Currently there are no windows in the plans and the shop will have overhead LED lights that will provide plenty of light. The shop will set eight to ten feet back from the community center and that will allow for parking in front of the shop. Dirt will be brought in soon for construction to begin. Tim Costello moved and Sam Parsons seconded to approve the shop building plans.
7 Aye. 0 Nay. Motion carried.

Consider Resolution 09-2022 A Resolution Approving Quitclaim Deeds Conveying Property To Lot 1 And Lot 2 Of Garden City 2nd Town Hall Subdivision.

James Godbold will be in contact with the Weld County Assessor's Office to be sure this is the correct action to take to finalize the quitclaim deeds Conveying Property To Lot 1 And Lot 2 Of Garden City 2nd Town Hall Subdivision. Alex Lopez moved and Leigh Sorensen seconded. To adopt Resolution 09-2022 A Resolution Approving Quitclaim Deeds Conveying Property To Lot 1 And Lot 2 Of Garden City 2nd Town Hall Subdivision. Leigh Sorensen-Yes, Sam Parsons-Yes, Alex Lopez-Yes, Fil Archuleta-Yes, Tim Costello-Yes, Katherine Rodriguez-Yes, Gary Sorenson-Yes. 7 Aye. 0 Nay. Resolution Adopted.

Ordinance 01-2022 An Ordinance Amending Chapter 6, Article 2 of the Town of Garden City Municipal Code to Authorize the Local Licensing Authority to Issue Festival Permits and to Update Statutory References in the Chapter.

Ordinance 01-2022 updates the Garden City Municipal code regarding liquor statutes including festival permits Sam Parsons moved and Tim Costello seconded to adopt Ordinance 01-2022 An Ordinance Amending Chapter 6, Article 2 of the Town of Garden City Municipal Code to Authorize the Local Licensing Authority to Issue Festival Permits and to Update Statutory References in the Chapter. Gary Sorensen-Yes, Fil Archuleta-Yes, Katherine Rodrigues-Yes, Tim Costello-Yes, Leigh Sorensen-Yes, Sam Parsons-Yes, Alex Lopez-Yes. 7 Aye. 0 Nay. Ordinance adopted.

Consider installation of Compact Car Parking Signs on 8th Ave

Brett informed the Board that new signs will cost \$20.00 each with arrows showing "compact car parking only" for both sides. A hole will need to be drilled in the parking space in front of the building at 2760 8th Ave to install the post to hold the signs. Two "Emergency Vehicle Parking Only" signs will be put up back-to-back at 27th St and 8th on the south side of LivWell. Red striping will need to be painted on the asphalt. A "no parking" sign will need to be installed on the north side of Empire Pizza on 27th St. According to NTSB we should not paint corner curbs yellow to indicate an intersection. Lindsay has ordered parking violation tickets so Brett and the PD can begin citing violators. No action was taken on this agenda item.

First reading of Ordinance 02-2022 An Ordinance Granting A Franchise By The Town of Garden City, County Of Weld, Colorado To Atmos Energy Corporation, Its Successors And Assign, The Right To Furnish, Sell And Distribute Gas To The Town And To All Persons, Businesses And Industries Within The Town And The Right To Operate And Extend Into, Within And Through Said Town All Facilities Reasonably Necessary To Furnish, Sell And Distribute Gas To The Town And To All Persons, Businesses And Industries Within The Town And In The Territory Adjacent Streets And Other Public Places As May Be Necessary, And Fixing The Terms And Conditions Thereof.

Deputy Town Clerk Danielle Morado read the ordinance in its entirety for the record. No other action was needed.

Consider \$250.00 Donation to the Salvation Army

Tim Costello moved and Sam Parsons seconded to approve a \$250.00 donation to the Salvation Army. 7 Aye. 0 Nay. Motion carried.

Discuss Suspensions of Orozco Private Security License and Orozco Security Services' License- May be Executive Session. Leigh Sorensen moved and Sam Parsons seconded to move into Executive Session pursuant to 26-6-402(4)(b) for the purpose of obtaining legal advice. The Board adjourned the meeting and moved into Executive Session at 6:46 PM.

At 7:23 PM, Mayor Fil Archuleta resumed the regular meeting with the following announcement. "The time is now 7:23 PM, and the executive session has been concluded. The participants in the executive session were Trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, Gary Sorensen and myself, Mayor Fil Archuleta. Also present were Attorney James Godbold, Police Chief Jeremy Black, and Town Administrator Cheryl Campbell. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. Seeing none, the next agenda item is....."

Leigh Sorensen moved and Sam Parsons seconded to withdraw the suspension of the Orozco Security Agency License and issue an order to show cause. 7 Aye. 0 Nay. Motion carried.

Leigh Sorensen moved and Sam Parsons seconded to maintain the suspension for Alejandro Orozco's individual Security Guard License and approve a new deadline of 14 days from today for the licensee to appeal the suspension. 7 Aye. 0 Nay. Motion carried.

Staff Reports

a. Town Administrator's Report

Cheryl Campbell reported that Globe Supplemental Insurance payments will start coming out of payroll on the next pay period. Election ballots will be mailed on Friday, March 18, 2022 in the afternoon and the ballot boxes will be available for drop off starting on Monday, March 21, 2022. Comcast will replace the current RingCentral telephone system on March 23, 2022.

b. Police Chief's Report

Police Chief Jeremy Black reported Officer Aaron Bacon presented Officer Andrew Brown with the Officer of the Year Award at the Americanism Day Celebration at the VFW. The Sergeant's position that was budgeted for 2022 will remain open for the time being. The Department may hire a fifth officer now in anticipation of the eventual promotion of an internal candidate to the Sergeant's position. The Town of Severance donated five tasers to the Garden City PD. The donated tasers are used but in great condition and newer than some of the tasers the PD is currently using. This donation will help to get our Reserve Officers supplied with their own taser.

c. Public Works Director

Brett Bloom reported that he has ordered ten street barricades. There was a pre bid meeting at the Town Hall on March 15, 2022 for the Street Rehab Project. Two companies were present for the meeting. During the meeting Brett was informed that the price of asphalt is up three dollars per ton and companies are expecting a weekly increase of asphalt prices. This information may affect the bid prices for the street rehab. James Godbold will be reaching out to FSJ to see if we can get the waiver approved to pave 28th Street. The contractor who does the Street Rehab Project will also pave the parking lot in front of the community center. Brett will be watching the cracks in the roads around town as the weather gets warmer to determine where asphalt crack-sealing will need to be done in the fall.

d. Town Attorney's Report

Attorney James Godbold reported that the town was able to come to an agreement with El Bandido during the liquor licensing hearing on March 14, 2022. El Bandido's tavern license shall be suspended for six (6) months, the entire period of suspension to be held in abeyance on conditions ordered by the Hearing Officer. Mr. Godbold also discussed a current lawsuit in a different municipality regarding board members meeting about board issues one on one outside of an open

meeting. This has caused illegal voting on issues in different municipalities, Mr. Godbold wanted to be sure that the board was aware of current statutes regarding this issue.

Other Board Issues

Cheryl Campbell inquired about the possibility of the town offering TIPS training for local businesses. We have provided TIPS training in the past. The Town Board will need to have a short work session on April 12, 2022 at 5:30pm.

Announcements

- a. First FCPA report due March 15, 2022
- b. The next Town Board meeting will be April 4, 2022
- c. Election Day is April 5, 2022
- d. The Town of Garden City will host its annual Easter Egg Hunt on April 9, 2022 at 10:00 a.m. at the Town Hall.

Adjourn

Since there was no further business, Gary Sorensen moved and Sam Parsons seconded to adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Fil Archuleta adjourned the meeting at 7:52 p.m.

by _____