



Board of Trustees Regular Meeting Minutes

June 17, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Police Chief Jeremy Black, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas. Adam Fuller from Star Buds, Gustavo Perez from El Rodeo Nite Club, Jasmine Marquez, 620 27th Street, and Shanice Meza, 2707 7th Ave were present.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen

ABSENT:

3. Swear in Timothy Costello as Buildings and Grounds Supervisor

Timothy Costello was sworn in as Buildings and Grounds Supervisor.

4. Consent Agenda

Trustee Alex Lopez moved to approve the Consent Agenda items a.-e. , seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

- a. Approve Minutes from June 3, 2025 Regular Meeting
- b. Approve Financial Reports for May 2025
- c. Approve Bills Paid

- d. Approve Bills to be Paid
- e. Approve Build West invoice in the amount of \$30,000.00.

5. Public Not on the Agenda Invited to be Heard

There was none.

6. Grants

- a. Consider El Rodeo Night Club LLC Commercial Revitalization Grant Application

Gustavo Perez addressed the Board for El Rodeo. They are replacing their existing sign.

Trustee Alex Lopez moved to approve El Rodeo Night Club LLC Commercial Revitalization Grant Application in the amount of \$1,795.27, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

7. Marijuana

- a. Smoke Holdco LLC DBA Star Buds Medical Marijuana Facility License Renewal ML-2515-25

Adam Fuller represented Star Buds.

Trustee Rebecca Moreau moved to approve Smoke Holdco LLC DBA Star Buds Medical Marijuana Facility License Renewal ML-2515-25, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

8. Greeley Intergovernmental Agreement for Street Maintenance

- a. Approve Greeley Intergovernmental Agreement for Street Maintenance

Trustee Leigh Sorensen moved to approve Greeley Intergovernmental Agreement for Street Maintenance in the amount of \$3,600.00 annually, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

9. Franchise Agreement

- a. Cable Television Franchise Agreement by and between Town of Garden City, Colorado and Comcast of Colorado IX, LLC

Trustee Rebecca Moreau moved to approve the Cable Television Franchise Agreement by and between Town of Garden City, Colorado and Comcast of Colorado IX, LLC, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

10. Staff Reports

- a. Town Administrator

Town Administrator Cheryl Campbell gave her report. There were 55-60 kids at the Fun Under the Sun event on Saturday. It was a smaller turnout than in previous years. She has taken 28 hours of PTO for her husband's surgery and recovery in the last few weeks. The Mayor signed off on her time card. A Community Center rental broke the sink in the men's bathroom. Her deposit was kept and billed the remaining \$233.00. Maria has reached out to her to set up payment arrangements.

- b. Police Chief

Chief Black gave his report. He attended the Colorado Chiefs of Police Association Conference. There were many seminars that he will take and turn into training for the officers here. There is a new mobile app called Blue Logic that will assist our department for training purposes. Draft One for the BWCs is in operation and officers are actively using it in the field. Officer Dudley was promoted to FTO and will contribute greatly to the training program here. Chief has applied for \$145k in multiple grant opportunities. The United Way shelter may not reopen in the Fall due to leasing issues.

- c. Town Attorney

Attorney Penfold advised the Board. The Builder's First Source agreement is still being worked on. Ms. Penfold has been communicating with their attorney to make sure everything is the way the Board wants it. She also gave a brief overview of the 2025 legislative session.

11. Other Board Issues

Administrator Cheryl Campbell advised that there will be a modified schedule for employees in the office the week of the 4th of July since the holiday falls on a Friday this year. She also asked if it would be acceptable to pay the auditor's their requested progress payment of \$12,750.00, and put the official invoice on the next agenda. The

Board agreed. Trustee Lopez advised their neighbor's backyard is becoming unbearably smelly again, from their dogs. The neighbor said they would clean it up, but asked to keep an eye on it. Trustee Gary Sorensen thanked the employees for their work on Saturday for the event.

12. Consider Letters of Interest for The Garden City Board of Trustees vacancy

- a. Letter of Interest from Shanice Meza

Shanice Meza addressed the Board.

- b. Letter of Interest from Jasmine Marquez

Jasmine Marquez addressed the Board.

- c. Swear in appointed trustee

Trustee Alex Lopez moved to appoint Jasmine Marquez as trustee for the Garden City Board of Trustees, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

Jasmine Marquez was sworn in as Trustee of the Garden City Board of Trustees.

13. Announcements

- a. The CML Conference is June 23rd through the 26th

14. Adjourn

Trustee Gary Sorensen moved to adjourn the meeting, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:15pm.

Lindsay Shoemaker, Deputy
Town Clerk