



## **Board of Trustees Regular Meeting Minutes**

**August 18, 2026 at 5:30 PM**

**Town Hall - 621 27th Street Road, Garden City, CO 80631**

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**The Board will consider and may act on the following items:**

### **1. Call to Order**

In Attendance: Town Administrator/Clerk Linda Blackston, Deputy Town Administrator/Deputy Clerk Cheryl Campbell, Police Chief Jeremy Black, Sgt. Ken Amick, Town Attorney Amy Penfold, Finance Clerk Maria Cardenas, Buildings and Grounds Supervisor Tim Costello, Josiah Ojeda from 2706 7th Avenue.

### **2. Roll Call**

**PRESENT:**

Mayor Fil Archuleta  
Trustee Alex Lopez  
Trustee Leigh Sorensen  
Trustee Rebecca Moreau  
Trustee Katherine Rodriguez  
Trustee Gary Sorensen  
Trustee Jasmine Marquez

**ABSENT:**

### **3. Consent Agenda**

- a. Approve Minutes from August 03, 2026, Regular Meeting
- b. Approve Financial Reports
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Amy Penfold Invoice in the amount of \$4,620.00
- f. Approve Public Sector Health Care Group Invoice in the amount of \$9,228.90
- g. Approve Petty Cash Check for Bootleggin' Days in the amount of \$6,500.00

Trustee Rebecca Moreau moved to approve Consent Agenda a-g, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

#### **4. Public Not on the Agenda Invited to be Heard**

There was none.

#### **5. Police Department Items**

- a. Approve Mark Young Construction invoice for July 2026 in the amount of \$20,766.44

Mayor Archuleta asked Chief Black if the Police Department construction has been completed. Chief Black answered that, yes, construction was complete minus a few punch list items, and that he and the Officers have moved into the building. Mayor Archuleta asked if this would be the last invoice, to which the Chief answered no, there would be at least one additional invoice for retainage. Trustee Rebecca Moreau moved to approve Mark Young Construction invoice in the amount of \$20,766.44, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b. Approve Weld County Dispatch Agreement

Chief Black explained that Weld County Dispatch updates their agreements with area agencies every few years. There is no payment due with the agreement, Weld County will invoice the Town in January. Trustee Leigh Sorensen moved to approve the Weld County Dispatch Agreement, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

#### **6. Proposals**

- a. Approve Proposal from Naranjo Civil Constructors

Building and Grounds Supervisor Tim Costello reported that Naranjo proposed repairing broken curbs in Town by replacing them with rebar reinforced concrete and changing the design of the curb to lessen impact damage. Mayor Archuleta and Trustees Moreau and Lopez asked Tim to check into the possibility of installing plastic posts in front of the

curbs to help deflect impacts. Trustee Rebecca Moreau moved to approve the proposal from Naranjo Civil Constructors in the amount of \$53,583.80, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **7. Work Session**

- a. Approve Administration Budget Work Session on September 8, 2026, at 5:30 p.m.

Trustee Leigh Sorensen asked if there was a different date that worked for everyone as she and Trustee Gary Sorensen would be out of town on September 8th. After discussion between the Trustees; Trustee Leigh Sorensen moved to approve the Administration budget work session on September 3, 2026 at 5:30 pm, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b. Approve Police Department Budget Work Session September 22, 2026 at 5:30 p.m.

Trustee Rebecca Moreau moved to approve the Police Department budget work session on September 22, 2026 at 5:30 pm, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **8. Town of Garden City 457b Plan**

- a. Approve Linda Blackston as the Plan Coordinator and Plan Contact on Town of Garden City's 457b Plan

Mayor Archuleta asked for clarification on the 457b plan. Staff answered that this was the Town's retirement plan which is managed by Mission Square. Trustee Rebecca Moreau moved to approve Linda Blackston as the Plan Coordinator and Plan Contact on Town of Garden City's 457b plan, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen,

Trustee Jasmine Marquez  
VOTING NO: None  
Motion carried.

**9. Approve Tuition Payment to University of Northern Colorado in the amount of \$4,482.00 for Maria Cardenas Fall 2026 A&B semesters**

**a. UNC invoice Fall 2026 A&B**

Maria stated that she will have half a semester left after she completes the fall A&B semesters. Trustee Rebecca Moreau moved to approve tuition payment to University of Colorado in the amount of \$4,482.00 for Maria Cardenas Fall 2026 A&B semesters, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None  
Motion carried.

**10. CGFOA Conference Report from Maria Cardenas**

Maria Cardenas gave a report on the CGFOA Conference she attended from July 28th through July 31st. She gave an overview of classes she took, the connections she made, and ideas she would like to implement for the finance operations in Garden City. She thanked the Board for giving her the opportunity.

**11. Staff Reports**

**a. Town Administrator**

Town Administrator Linda Blackston reported that she has been meeting individually with the staff over the last two weeks. She would like to schedule meetings with Trustees as their schedules allow.

**b. Police Chief**

Chief Black again mentioned that his department had moved into the new building. He also stated that the Open House had been rescheduled to September 17th from 4 pm to 6 pm. Chief Black reported that he is reviewing the substantial completion document from Mark Young for the Police Department construction project and will submit the document for the next agenda. Sgt Amick reported that the Bootleggin' Days operation plans are complete, and he has confirmed plans with the Security Team. He also stated that Harley-Davidson has confirmed their participation in the event. He also asked the Board for feedback regarding National Night Out.

**c. Town Attorney**

Town Attorney Amy Penfold reported that she and her family attended National Night Out and had a great time. Her family won a door prize of free Ju-Jitsu lessons at the

Farm which they have really enjoyed.

**12. Other Board Issues**

Trustee Moreau asked if there was a possibility of changing the flashing yellow lights on the crosswalks to red lights. Staff will research this question before the next meeting.

**13. Announcements**

- a. Bootleggin' Days is August 28th from 5 p.m. to 9 p.m. and August 29th from 11 a.m. to 7 p.m.

**14. Adjourn**

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried. Since there was no further business, Mayor Archuleta adjourned the meeting at 6:25 pm.

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Cheryl Campbell, Deputy Town  
Clerk