



Board of Trustees Regular Meeting Agenda
May 06, 2025 at 5:30 PM
Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. **Call to Order**
2. **Roll Call**
3. **Consent Agenda**
 - [a.](#) Approve Minutes from April 15th, 2025 Regular Meeting
 - [b.](#) Approve Bills Paid
 - [c.](#) Approve Bills to be Paid
 - [d.](#) Approve PTO for Cheryl Campbell May 28 and 29, 2025
 - [e.](#) Approve CIRSA Workers' Compensation Payroll Audit invoice in the amount of \$5,145.18
 - [f.](#) Approve Hauser Architects invoice in the amount of \$32,827.22
 - [g.](#) Approve Primary Arms invoice in the amount of \$22,750.01
4. **Public Not on the Agenda Invited to be Heard**
5. **Approve Lonelle Archuleta's attendance at CML Conference**
6. **Approve Tim Costello's attendance at CML Conference**
7. **Grants**
 - [a.](#) Approve Commercial Revitalization Grant for the 2608 Club in the amount of \$484.42
 - [b.](#) Approve Fence Grant for the 2608 Club in the amount of \$210.82
 - [c.](#) Approve Pavement Grant for the 2608 Club in the amount of \$2535.13
8. **Contracts**
 - [a.](#) Approve Xcel Street Light Agreement
 - [b.](#) Approve Xcel Energy invoice in the amount of \$13,768.90
 - [c.](#) Consider Vector Service Agreement
 - [d.](#) Consider Letter of Engagement from Daniel Jones from Coan, Payton and Payne
9. **Bootleggin' Days Security Proposals**
 - [a.](#) Malama Protection Services
 - [b.](#) Code 4 Security Services
10. **Appoint Amy Penfold as Municipal Court Prosecutor**
11. **Approve Maria Cardenas tuition for both summer semesters**
 - [a.](#) UNC invoice in the amount of \$4152.00
12. **Ordinances**
 - [a.](#) Ordinance 07-2025 An Ordinance Modifying The Town Of Garden City's Commercial Revitalization Grant Program
 - [b.](#) Ordinance 08-2025 An Ordinance Extending The Town of Garden City's Elected Official's Terms To The November 2026 and 2028 Elections

13. Board of Trustees Vacancy

- a.** Accept Trustee Sam Parson's letter of resignation effective May 7th, 2025
- b.** Announce vacancy on the Town of Garden City Board of Trustees

14. Approve attendance for Board Members and staff at CML District 2 Spring Meeting May 22, 2025 at 5 PM in Berthoud at a cost of \$30.00 per person

15. Consider donation of shed to Schneider Paving LLC

16. Consider wage increase for Brett Bloom

17. Staff Reports

- a.** Town Administrator
- b.** Police Chief
- c.** Public Works Director
- d.** Town Attorney

18. Other Board Issues

19. Announcements

- a.** Picasso and Wine is Saturday, May 17th at 2:00PM at the Community Center
- b.** CML District 2 Spring Meeting Thursday May 22 in Berthoud at 5 PM

20. Adjourn



Board of Trustees Regular Meeting Minutes
April 15, 2025 at 5:30 PM
Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

PRESENT

- Mayor Fil Archuleta
- Trustee Gary Sorensen
- Trustee Leigh Sorensen
- Trustee Alex Lopez
- Trustee Katherine Rodriguez
- Trustee Sam Parsons

Staff attending the meeting, Deputy Clerk Lindsay Shoemaker, Police Chief Jeremy Black, Public Works Director Brett Bloom, Attorney Amy Penfold, Sergeant Ken Amick, and Finance Clerk Maria Cardenas.

Lisa Waite from Country Corner Feed was present.

3. Consent Agenda

- a. Approve Minutes from April 1, 2025 Regular Meeting
- b. Approve Month End Financial Report for March 2025
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve JustFOIA invoice in the amount of \$5,123.25

Motion made to approve the Consent Agenda items a.-e. by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

Lisa Waite from the Country Corner addressed the Board. She addressed them about the homeless problem from the United Way shelter. They are becoming more bold in the way of loitering, coming into the store, and bothering customers. There is a gap between the time she calls dispatch and an officer showing up. 30+ minutes at times. Trash has accumulated and people are living in the alleyway. Since American Steel closed, there has been a great increase in homeless. Sales have taken a downturn in the last year. She asked for a 24 hour police force and more officers.

5. Liquor

- a. Approve Special Events Permit for Picasso and Wine on May 17th, 2025

Motion made to approve Special Events Permit for Picasso and Wine on May 17th, 2025 by Trustee Leigh Sorensen, Seconded by Trustee Lopez.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons
6 Aye. 0 Nay. Motion carried.

b. Picasso and Wine Permission Letter

Motion made to approve the Picasso and Wine Permission Letter by Trustee Lopez, Seconded by Trustee Rodriguez.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons
6 Aye. 0 Nay. Motion carried.

6. Approve donation of the Community Center chairs

The AA Club took 12 chairs.
Motion made to approve the donation of the Community Center chairs to whomever wants them by Trustee Parsons, Seconded by Trustee Leigh Sorensen.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons
6 Aye. 0 Nay. Motion carried.

7. JustFOIA Contracts

a. Approve JustFOIA Master Services Agreement
Motion made to approve JustFOIA Master Services Agreement by Trustee Lopez, Seconded by Trustee Rodriguez.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons
6 Aye. 0 Nay. Motion carried.

b. Approve the JustFOIA Addendum 1
Motion made to approve the JustFOIA Addendum 1 by Trustee Lopez, Seconded by Trustee Rodriguez.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons
6 Aye. 0 Nay. Motion carried.

8. Storm drain cleaning

a. Consider DES Pipeline Maintenance LLC estimate in the amount of \$15,475.00
Motion made to approve the DES Pipeline Maintenance LLC estimate in the amount of \$15,475.00 by Trustee Leigh Sorensen, Seconded by Trustee Rodriguez.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons
6 Aye. 0 Nay. Motion carried.

9. 27th Street drainage issue

a. TSC.Inc Proposal

Attorney Amy Penfold discussed this issue with the Board. Builder's First Source sent a drainage proposal in the amount of \$17,854.00 and wishes to split the amount in half and to discuss future maintenance of 27th Street drainage. The Board would like Ms. Penfold to counter and offer 30% of the invoice and no ongoing maintenance going forward. No further action was taken.

10. Consider Evans Area Chamber of Commerce renewal

a. Evans Chamber Letter

Motion made a motion to not move forward with the Evans Area Chamber of Commerce renewal by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

Voting Nay: Mayor Archuleta

5 Aye. 1 Nay. Motion carried.

11. Staff Reports

a. Town Administrator

Cheryl Campbell was absent.

b. Police Chief

Sgt Ken Amick thanked the Board for their approval of the Rifle Systems to reduce hearing loss with suppressors. Chief Black advised the Board that the JustFOIA acquisition came just in time as the PD has had 32 records requests in the last two weeks. Country Corner and the car wash have experienced an uptick in break ins and homeless encounters. The shelter will be shutting down overnight operations soon. Bar traffic is down.

c. Public Works Director

Public Works Director Brett Bloom advised the Board that he will be attending a CDOT meeting this month for the Spaghetti Junction project. He has been pulling weeds and sprinkler head maintenance among other projects.

d. Town Attorney

Ms. Penfold sent the letter to the 9th Ave 4plex owner for the Xcel easement. She will have the Commercial Revitalization grant for the next agenda. She will also have an ordinance to cover the extended terms the Board Members will have due to the change in election dates and coordinating with the county. Ms. Penfold advised the Board to consult with a Real Estate attorney to work on the alleyway division behind the police department. Chief Black advised that he met with the building inspector and since there won't be a permanent structure they will operate off the splitting of the alley since it is on a clouded deed.

12. Personnel Issue-May be an Executive Session

Motion made to move, pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection (4)(F) to go into executive session to discuss a personnel matter by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

All personnel not involved in the Executive Session left the Board Room.

The time is now 6:50PM, and the executive session has been concluded. The participants in the executive session were Trustees Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, Gary Sorensen and myself, Mayor Fil Archuleta. Also present were Attorney Amy Penfold and Public Works Director Brett Bloom. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next agenda item is Other Board Issues.

13. Other Board Issues

Trustee Leigh Sorensen wants the Board to consider random drug testing for employees. Drug testing is in the employee handbook. Mayor Archuleta asked Ms. Penfold if electric fences are allowed in town, a House bill is moving through legislation. Ms. Penfold will look into it.

14. Announcements

- a. Cheryl is out this week and will be back in the office on Monday, April 21st
- b. Lindsay will be out of the office April 28th-May 1st
- c. Spring Clean-Up Days is May 2nd, 3rd, and 4th from 8am-5pm

15. Adjourn

Motion made by Trustee Parsons, Seconded by Trustee Gary Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

6 Aye. 0 Nay. Motion carried.

Mayor Archuleta adjourned the meeting at 7:00pm.

Bills Paid

Section 3, Item b.

Town of Garden City

April 9-29, 2025

DATE	NUM	VENDOR	AMOUNT
<hr/>			
1020 Cash in Checking			
04/09/2025	23858	NFRMPO	-152.00
04/09/2025	23859	My Fleet Center	-161.44
04/09/2025	23860	Prairie Mountain Media	-137.28
04/09/2025	23861	Cintas-1st Aid	-114.31
04/09/2025	23862	Cintas	-101.27
04/09/2025	23863	Atmos Energy	-287.49
04/09/2025	23864	Filbert Archuleta	-309.37
04/09/2025	23865	Waste Management	-472.53
04/09/2025	23866	Verizon Connect	-127.60
04/09/2025	23867	JustFOIA, Inc.	-5,123.25
04/15/2025	23868	Jo's Fusion Forms LLC	-711.00
04/15/2025	23869	Joseph Bodine	-1,295.00
04/15/2025	23870	Amy C. Penfold	-2,289.00
04/09/2025	23871	Lindsay M. Shoemaker	-210.53
04/15/2025	23872	Atmos Energy	-13.98
04/15/2025	23873	City of Greeley	-200.40
04/15/2025	23874	Sam's Club	-894.99
04/15/2025	23875	Comcast	-749.31
04/15/2025	23876	Verizon Wireless	-40.68
04/15/2025	23877	Amazon Business	-417.73
04/15/2025	23878	Mountain High Disposal	-177.50
04/15/2025	23879	Weld County Information Technology	-64.12
04/24/2025	23880	Filbert Archuleta	-309.37
04/24/2025	23881	CIRSA	-1,117.14
04/09/2025	EFT	Card Services	-1,036.03
04/11/2025	EFT	Payroll	-29,123.42
04/11/2025	EFT	United States Treasury	-8,071.06
04/11/2025	EFT	Colorado Department of Revenue	-1,714.06
04/11/2025	EFT	Fidelity HSA	-31.24
04/11/2025	EFT	Mission Square	-3,790.64
04/11/2025	EFT	ADP	-231.25
04/28/2025	EFT	Xcel Energy	-156.21
04/28/2025	EFT	Xcel Energy	-63.54
04/28/2025	EFT	Xcel Energy	-20.25
04/28/2025	EFT	Xcel Energy	-155.09
04/28/2025	EFT	Xcel Energy	-289.05
04/28/2025	EFT	Xcel Energy	-72.65
04/28/2025	EFT	Xcel Energy	-796.29

Bills Paid

Section 3, Item b.

Town of Garden City

April 9-29, 2025

DATE	NUM	VENDOR	AMOUNT
04/25/2025	EFT	Payroll	-28,931.74
04/25/2025	EFT	ADP	-224.25
04/25/2025	EFT	United States Treasury	-8,254.52
04/25/2025	EFT	Colorado Department of Revenue	-1,629.87
04/25/2025	EFT	Fire & Police Pension Association	-4,928.24
04/11/2025	EFT	Fire & Police Pension Association	-4,928.24
04/25/2025	EFT	Fidelity HSA	-31.24
04/25/2025	EFT	Mission Square	-3,972.70
Total for 1020 Cash in Checking			-\$113,928.87
TOTAL			-\$113,928.87

Bills To Be Paid

Section 3, Item c.

Town of Garden City

April 30, 2025

DATE	NUM	VENDOR	AMOUNT
1020 Cash in Checking			
04/30/2025	23882	Bratton's Office Equipment	-207.96
04/30/2025	23883	Happy Life Gardens	-1,305.29
04/30/2025	23884	Hauser Architects	-32,827.22
04/30/2025	23885	Cintas	-47.15
04/30/2025	23886	Home Depot Credit Services	-491.57
04/30/2025	23887	Stericycle, Inc	-66.75
04/30/2025	23888	Xcel Energy	-13,768.90
04/30/2025	23889	Weld County Sheriff's Office	-424.38
04/30/2025	23890	CIRSA	-5,145.18
04/30/2025	23891	Behrtec LLC	-1,051.25
04/30/2025	23892	Tatyana's 5 Star Dry Cleaner LLC	-44.55
04/30/2025	23893	Globe Life	-1,421.00
04/30/2025	23894	Tim Chavies & Associates, Inc	-275.00
04/30/2025	23895	Heidi's White Glove	-800.00
04/30/2025	23896	Amazon Business	-1,452.70
04/30/2025	23897	Enviropest	-113.00
04/30/2025	23898	A T & T Mobility	-651.36
04/30/2025	23899	My Fleet Center	-118.12
04/30/2025	23900	NOCO Humane	-620.00
Total for 1020 Cash in Checking			-\$60,831.38
TOTAL			-\$60,831.38



Audit Invoice

Document Date: April 23, 2025
Invoice No: WINV1000391
Member ID: 1960
Due Date: June 7, 2025

Town Of Garden City
621 27th Street Road
Greeley, CO 80631
USA

DESCRIPTION	COVERAGE DATES	AMOUNT DUE
2024 Workers' Compensation Payroll Audit	01/01/2024-01/01/2025	5,145.18
		5,145.18

PAYMENT OPTIONS:

Pay On-Line Website Address:
<http://www.cirsa.org>

Pay On-Line by EFT:
Bank Name: Wellsfargo
Account Name: CIRSA
Routing Number: 102000076
Account Number: 1018076908

Pay by Check Mailing Address:
CIRSA
P.O. Box 910543
Denver, CO 80291-0543

Delinquencies are subject to CIRSA Bylaws, Article VIII (1) (a) and Article XV.

4612 - \$4,094.82
4612 - (\$129.81)
4412 - \$21.02
4812 - \$57.46
4912 - \$717.39
5212 - \$250.57
4912 - \$133.73

CIRSA

Workers' Compensation Pool
2024 WC Renewal and Audited Contributions

Garden City

Rating Category	Description	Renewal		Audit		Rate per \$100
		Allocated Payroll	Contribution	Allocated Payroll	Contribution	
0042	Landscape & Gardening - New Installation					
1463	Asphalt Works & Drivers - Grinding, Pulverizing or Mixing Asphalt					
4361	Photography including Video Taping & Photo Processing					
5190	Electrical Wiring Within Building & Drivers					
5192	Parking Meter Maintenance & Voting Machine Repair					
5437	Carpentry including Interior Carpentry Finish or Trim					
5506	Streets, Roads, Bridge Construction & Repair					
6217	Excavation Operations					
6325	Street Lighting & Traffic Signal Construction or Repair					
6826F	Marina - Sale or Repair of Boats, Engines or Operation of Boat Docks					
7370	Ambulance Driver-Paid					
7380	Drivers N.O.C. including Parking Meter Readers, Library Bookmobile					
7382	Transportation - All Transit Bus Workers including Drivers					
7403	Airport or Helicopter Operations - Ground Crew					
7502	Gas - All Employees including Meter Readers					
7520	Waterworks Operations - All Operations					
7539	Electric Department - including Meter Readers					
7580	Sewer Disposal Plant Operations - All Operations					
7590	Garbage Works including Reduction, Incineration & Land Fill					
7710	Firefighters & Chief					
7711	Firefighters - Paid & Unpaid Volunteers					
7719	Search, Rescue, Disaster & Ambulance Teams - Paid & Unpaid Volunteers					
7720	Police Officers, Chief, District Attorney, Investigators with Police Power, Sheriff's Posse, Jail Employees, Traffic Controllers, Armed Guards, Airport Security Personnel	\$377,000.00	\$14,540.00	\$483,172.39	\$18,634.82	\$3.86
					46	4094.82
7720A	Paid Police Officer Volunteers, Reserves & Teams					
7720B	Unpaid Police Officer Volunteers, Reserves & Teams	\$3,000.00	\$129.81	\$0.00		<129.81>
8292	Civil Defense Warehouse					
8380	Garage used for Municipal Vehicles & Mobile Equipment Maintenance					
8601	Field Engineers & Surveyors					
8742	Case & Social Workers, Claim Adjusters, Loss Control Representatives					
8810	Clerical or Office Employees, including Librarians, Museum Professionals & Judges	\$225,000.00	\$398.93	\$236,848.84	\$419.95	\$0.18
					44	21.02
8810B	Paid Appointed Boards, Commissions & Treasurers					
8811	Unpaid Elected Council, Trustees & Officials	\$109,200.00	\$67.35	\$109,200.00	\$67.35	\$0.06
8811A	Unpaid Appointed Boards, Commissions & Treasurers	\$0.00		\$0.00		
8831	Animal Control	\$8,320.00	\$177.82	\$11,007.91	\$235.28	\$2.14
8868	Child Day Care Professionals & Clerical				48	57.46
9015	Building Management & Maintenance	\$45,760.00	\$2,220.54	\$60,543.51	\$2,937.93	\$4.85
9016	Fairground, Amusement Park, Ice & Roller Skating Rink Employees				49	717.39
9052	Hotel - All Employees					
9060	Golf Courses - All Operations					
9082	Restaurant & Food Service Employees including Musicians & Entertainers					
9102	Parks & Recreation All Employees, including Swimming Pool Employees	\$20,800.00	\$775.59	\$27,519.78	\$1,026.16	\$3.73
					52	258.57
9154	Theater - All Employees Except Actors, Musicians & Entertainers					
9156	Theater - Actor, Musicians & Entertainers					
9180	Ski Trail Maintenance Operation, including Employees Engaged in Ski Lift Operations					
9220	Cemetery - All Operations					
9402	Street Cleaning & Snow Removal	\$8,320.00	\$414.06	\$11,007.91	\$547.83	\$4.98
9403	Refuse, Garbage & Recycling Collection, including Drivers				49	133.73
9410	Not Otherwise Classified - Field & Office					
Totals		\$797,400.00	\$18,724.10	\$939,300.34	\$23,869.32	

Audit Bill (Refund) \$5,145.18

Project **24-173**

Garden City Police Department-Addition and Remodel



Bill from
Hauser Architects
3780 East 15th St.
Suite 201
Loveland, CO 80538
United States

Bill to
Garden City PD
Cheryl Campbell MCC
621 27th Street Rd.
Garden City, CO 80631

Issue date

Apr 29, 2025

Terms

Net 15

Due date

May 14, 2025

Services through

Mar 22, 2025 - Apr 18, 2025

Invoice number

24-173-004

Invoice Total

CIF 5557 - ~~\$32,130.72~~ **\$32,827.22**
5583 - \$696.50

Fixed Fee Services

PHASE	PLANNED	PREVIOUSLY BILLED (\$)	PREVIOUSLY BILLED (%)	% COMPLETE	CURRENT DUE
Schematic Design	\$5,000.00	\$5,000.00	100%	100%	\$0.00
Design Development	\$7,000.00	\$7,000.00	100%	100%	\$0.00
Construction Documentation	\$20,300.00	\$6,090.00	30%	50%	\$4,060.00
Construction Administration	\$39,250.00	\$0.00	0%	0%	\$0.00
Total for Fixed Fee Services	\$71,550.00	\$18,090.00	25%	31%	\$4,060.00



Date	Invoice #
5/1/2025	INV-733022

Primary Arms, LLC
 3219 South Sam Houston Parkway East
 Houston TX 77047
 United States

Methods of payment accepted: ACH |Credit Card - subject to 3% processing fee| Check

Bill To
GARDEN CITY POLICE DEPARTMENT 621 27TH STREET RD GARDEN CITY CO 80631 United States

Ship To
GARDEN CITY POLICE DEPARTMENT 621 27TH STREET RD GARDEN CITY CO 80631 United States

Terms	Due Date	PO #	Customer PO	Shipping Met...	Shipping Tax ...
Net 30	5/31/2025			FedEx 2Day®	AVATAX
				Shipping Tax ...	Special Instr...
				0	
				Shipping Co...	

Item	Quantity	Units	Inventory Detail	Description	Options	Rate	Amount	Tax ...
L9-L89BS-CUSTOM-BUNDLE-DOR24-1114001	8			DO NOT DISPLAY ON WEB SITE- Custom Rifle and Suppressor Bundle for DOR# 24-1114001- L9-L89BS-11-5-SBR-HUX-MBUSPRO - Loyal 9 Manufacturing L89 w/ BROADSWORD Upper - 5.56 NATO SBR with 11.5" carbine gas barrel, 10.75" L89 handguard - with Huxwrx Muzzle Device - with MBUS Pro Sights- with HUXWRX FLOW 556K - 2448		2,820.00	22,560.00	0.0%

Subtotal	22,560.00
Shipping Cost (FedEx 2Day®)	190.01
Total	22,750.01
Amount Due	\$22,750.01

Kindly send remittance notices to accountsreceivable@primaryarms.com



INV-733022

GARDEN CITY
COMMERCIAL REVITALIZATION GRANT PROGRAM

PROJECT NAME:

2608 Club Outdoor Improvements

Estimate cost at time of application:	<u>968.84</u>
Estimated grant payment:	<u>484.42</u>
Amended cost of project:	_____
Date of Amendment:	_____
Final requested grant payment:	_____

A. APPLICANT

- 1. Name: 2608 Club
- 2. Address: 2608 7th Ave. Garden City 80631
- 3. Telephone: Home: _____
Work: _____
Marla Cell: 970-302-7020

B. PROJECT INFORMATION

- 1. Building address: 2608 7th Ave.
- 2. If leased, name & address of building owner(s):

C. PROJECT DESCRIPTION:

Paint all buildings, lay sod in [redacted] yard

- Attach revitalization plans (schematics, construction drawings, etc.) Designs must include materials to be used and color choices. See Rules & Regulations and Checklist for details.
- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be added to the agenda.

Project Schedule: Start Date: TBD End Date: TBD

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Commercial Revitalization Grant Program Committee, agrees to the terms and requirements of the Commercial Revitalization Grant Program.

Marla A. Martin
Building Owner

4/30/25
Date

Building Tenant

Date

ADDENDUM TO GRANT APPLICATION

1.) The applicant hereby agrees that he will not knowingly employ or contract with any undocumented alien to perform work under any purchase order or contract for which grant funds may be made available nor will applicant contract with any subcontractor that knowingly employs or contracts with undocumented workers.

2.) Applicant warrants and agrees that it has or will verify that it does not employ any undocumented aliens through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration Department of Homeland Security or that applicant with otherwise comply with C.R.S. 8-17.5-102 (2)(b)(i).

3.) The applicant shall comply with all reasonable requests made in the course of any investigation by the Colorado Department of Labor and Employment. If the applicant fails to comply with any requirement of this provision or C.R.S. 8-17.5-101 et seq. the Town of Garden City may terminate the above referenced grant for breach of the grant conditions and all payments to applicant may be terminated.

Certified and agreed to this 30th day of April, 2025.

Marta J. Martin
Applicant

Applicant



Estimate



ADDRESS
GARDEN CITY
2608 7TH AVE
GREELEY, CO

SHIP TO
GARDEN CITY
2608 7TH AVE
GREELEY, CO

ESTIMATE #
15467

DATE
04/30/2025

SHIP VIA
SP 2025

TRACKING NO. **PHONE / P.O.**
1400 SF ATH - DEL 970.405.2448
ONLY

CONTACT
MARTI

EMAIL ADDRESS
THE2608CLUB@GMAIL
.COM

DATE	QTY	DESCRIPTION	RATE	AMOUNT
		CREATED BY CHRISTI		
	1,400	ATHLETIC SPORTS TURF KENTUCKY BLUEGRASS BLEND	0.34	476.00T
	1,400	DELIVERY OF SOD - PER SF	0.1071429	150.00
	3	** DO NOT DISCARD PALLETS!!! ** DROP OFF AT KORBY SOD OR CALL KORBY OFFICE TO SCHEDULE PICK UP ** \$25.00 PER PALLET CHARGE IF PALLETS ARE NOT RETURNED	0.00	0.00
		SUBTOTAL		626.00
		TAX		32.84
		TOTAL		\$658.84

Accepted By

Accepted Date



✓ Added to Cart



BEHR PRO
1 gal. #PR-W15 Ultra-Pure White
Semi-Gloss Exterior Paint

Qty: 10

\$310.00

(\$31.00/item ~~\$36.98~~)

Save 16%

*Home Depot
estimate for
paint*

Suggested Items



UTILITY 2 in. Flat Cut, 3 in. Flat Cut
and 2 in. Angled Sash Utility Paint
Brush Set (3-Piece)

★★★★☆ (4.3 / 897)

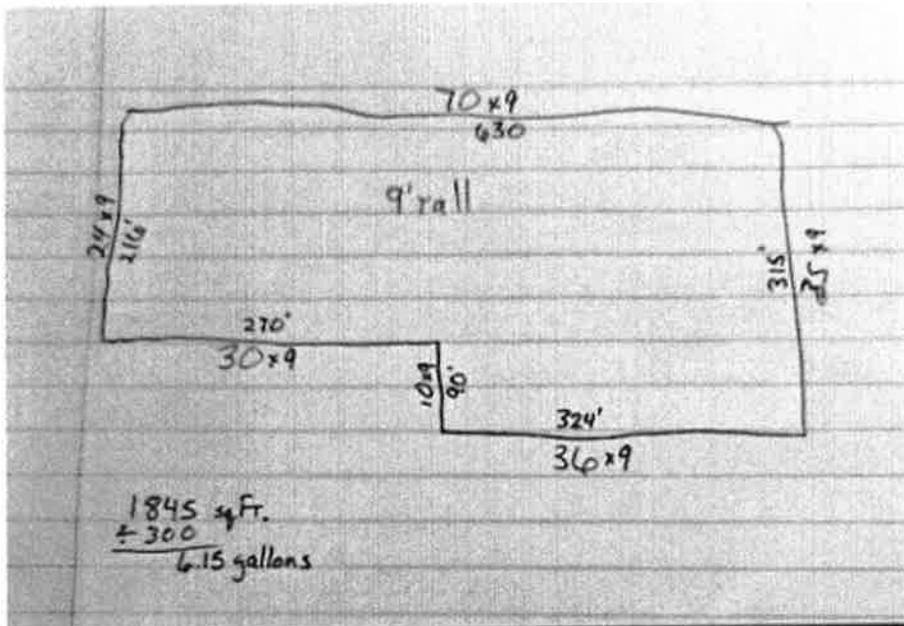
Cart Total: \$310.00

Taxes are calculated during checkout.

[View Cart](#)

[Checkout](#)

Exterior walls are 9 ft. High, and a total of 205 ft long. That equals 1845 square feet. If we figure 300 square feet per gallon, we will need 6.15 gallons per coat. I would recommend getting 10 gallons in case we need to 2nd coat, and for touch up.







GARDEN CITY
FENCE GRANT APPLICATION

PROJECT NAME:

2608 Club Fence Improvement

A. APPLICANT

- 1. Name: 2608 Club
- 2. Address: 2608 7th Ave Garden City
- 3. Telephone: Home: _____
Work: _____
Marla Cell: 970-302-7020

B. PROJECT INFORMATION

- 1. Building address: 2608 7th Ave Garden City
- 2. If leased, name & address of building owner(s): 80631

Estimate cost at time of application:	<u>\$281.09</u>
Estimated grant payment:	<u>\$210.82</u>
Amended cost of project:	_____
Date of Amendment:	_____
Final requested grant payment:	_____

C. PROJECT DESCRIPTION:

Add slat inserts to fence around back yard

- Attach proposed fence plans and two estimates (if using a contractor). Attach written estimate of materials if doing the work yourself. See the Rules & Regulations and Checklist for more details.
- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be put on the agenda.

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Fence Grant Program, agrees to the terms and requirements of the Fence Grant Program.

Marla A. Martin
Property Owner

4/30/25
Date

ADDENDUM TO GRANT APPLICATION

1.) The applicant hereby agrees that he will not knowingly employ or contract with any undocumented alien to perform work under any purchase order or contract for which grant funds may be made available nor will applicant contract with any subcontractor that knowingly employs or contracts with undocumented workers.

2.) Applicant warrants and agrees that it has or will verify that it does not employ any undocumented aliens through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration Department of Homeland Security or that applicant with otherwise comply with C.R.S. 8-17.5-102 (2)(b)(i).

3.) The applicant shall comply with all reasonable requests made in the course of any investigation by the Colorado Department of Labor and Employment. If the applicant fails to comply with any requirement of this provision or C.R.S. 8-17.5-101 et seq. the Town of Garden City may terminate the above referenced grant for breach of the grant conditions and all payments to applicant may be terminated.

Certified and agreed to this 30th day of April, 2025

Made J. Martin

Applicant

Applicant

Delivering to Marla Martin

Greeley, CO, 80634, United States

Add delivery instructions

Change

Place your order

By placing your order, you agree to Amazon's privacy notice and conditions of use.

Paying with Mastercard 3376

Select a payment plan

Use a gift card, voucher, or promo code

Change

Items (4):	\$205.40
Shipping & handling:	\$57.00
Estimated tax to be collected:*	\$18.40
Estimated Regulatory Fees:	\$0.29
Order total:	\$281.09

Arriving May 5, 2025 - May 8, 2025



Ridged Slats Made in America Slat Depot Single Wall Bottom Locking Privacy Slat for 3', 4', 5', 6', 7' and 8' Chain Link Fence (6ft, White)
\$51.35
 Ships from Slat Depot
 Sold by Slat Depot

Monday, May 5 - Thursday, May 8
 \$57.00 - Delivery

- 4 +





GARDEN CITY
PAVEMENT IMPROVEMENT GRANT PROGRAM APPLICATION

PROJECT NAME:

2608 Club Parking lot Update

Estimate cost at time of application:

\$5,070.25

Estimated grant payment:

\$2535.13

Amended cost of project:

Date of Amendment: _____

Final requested grant payment: _____

A. APPLICANT

- 1. Name: 2608 Club
- 2. Address: 2608 7th Ave Garden City, CO 80131
- 3. Telephone: Home: _____
Work: _____
Marla Cell: 970-302-7020

B. PROJECT INFORMATION

- 1. Building address: 2608 7th Ave Garden City
- 2. If leased, name & address of building owner(s): _____

C. PROJECT DESCRIPTION:

Parking lot cleaning, cracks filled, parking lot seal coated, new lines painted

- Attach proposed paving plans, two estimates and photos of the area before project begins. Projects must include appropriate traffic safety measures. See Rules & Regulations and Checklist for details.
- Applicant must appear before the Board to get approval prior to starting the project and after the project is complete. Call the Town Hall at 970-351-0041 to be put on the agenda.

Project Schedule: Start Date: TBD (June?) End Date: TBD

Applicant, by virtue of signature on this application document and upon acceptance of funds provided by the Garden City Pavement Improvement Grant Program, agrees to the terms and requirements of the Pavement Improvement Grant Program.

Marla A. Martin
Signature

4/30/25
Date

ADDENDUM TO GRANT APPLICATION

1.) The applicant hereby agrees that he will not knowingly employ or contract with any undocumented alien to perform work under any purchase order or contract for which grant funds may be made available nor will applicant contract with any subcontractor that knowingly employs or contracts with undocumented workers.

2.) Applicant warrants and agrees that it has or will verify that it does not employ any undocumented aliens through participation in the Basic Pilot Employment Verification Program administered by the Social Security Administration Department of Homeland Security or that applicant with otherwise comply with C.R.S. 8-17.5-102 (2)(b)(i).

3.) The applicant shall comply with all reasonable requests made in the course of any investigation by the Colorado Department of Labor and Employment. If the applicant fails to comply with any requirement of this provision or C.R.S. 8-17.5-101 et seq. the Town of Garden City may terminate the above referenced grant for breach of the grant conditions and all payments to applicant may be terminated.

Certified and agreed to this 30th day of April 2025

Maria J. Martin

Applicant

Applicant

**Protective Sealcoating and Asphalt Paving
LLC**

Estimate

Protective Sealcoating and Asphalt Paving LLC

11525 WCR 13
Firestone CO 80504
US

(720)350-1174
rafael.protective55@gmail.com

BILL TO
Alcoholic Anonymous Greeley

Estimate # 1796
Date 27 Apr 2025

Item	Quantity	Price	Amount
Seal coat , Crack fill , Asphalt patching ,and Striping Seal Coat ,Crack fill , and stripe	15075	\$0.27	\$4,070.25

- 1) Clean parking lot of all debris with blower and broom.
- 2) Fill all major Cracks with a hot rubberized crack filler.
- 3) Seal coat and stripe parking lot.

Asphalt patching	1	\$1,000.00	\$1,000.00
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- Remove and replace
- 1) Saw cut around damaged area.
 - 2) Remove existing pavement.
 - 3) Lay hot mix asphalt and compact.

Remove and replace 157 sqft = \$800.00

2 inch overlay 96 sqft = \$200.00

Subtotal \$5,070.25

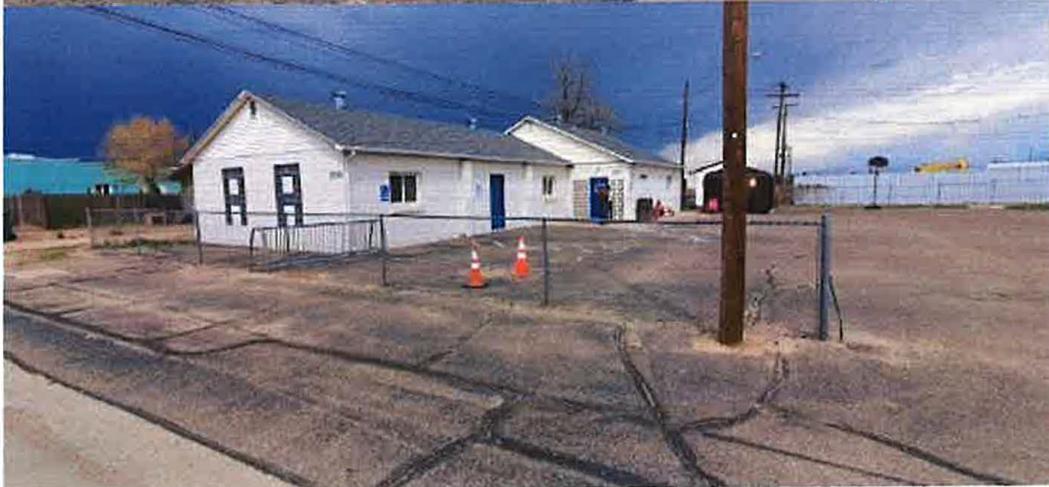
Grand Total
\$5,070.25

By signing this document, the customer agrees to the services and conditions described in this document.

Protective Sealcoating and Asphalt Paving LLC



27 Apr 2025



Account No. XX-0012163361-X
Job No. 14453927
Job Address 2700 9TH AVE UNIT STREET LIGHTS
GARDEN CITY, CO 80631-8419



Public Service Company of Colorado
1500 6th Ave
Greeley, CO 80632

Dear TOWN OF GARDEN CITY

Thank you for choosing Xcel Energy to be your energy provider. We appreciate your business, and our goal is to deliver you reliable service at an affordable price.

This letter contains important information about your requested service. Please read all details below as well as any accompanying information and respond accordingly to ensure your project is completed accurately and timely.

This letter relates to your request for
* New Lighting

Your portion of the cost of this project is \$13,768.90. A hard copy invoice will be sent to you via U.S. Mail Postal Service in the coming days. Please see the attached payment options document for more instructions. Upon receipt of payment and other required documentation as noted below, your project will be scheduled and you will be notified of the scheduled date. If paying by check, please note the account number identified at the top of this letter on your check to ensure accurate and timely payment processing.

Below is a list of additional documentation that you will need to review, sign, and return to the Xcel Energy Designer by email or U.S. Postal Service to their address listed at the bottom of the letter. Please retain a copy of all documentation for your records.

➤ **Documents to be returned to Xcel Energy:**

- * Street Light Agreement
- * Frost Agreement
- * Contingency List

➤ **Additional enclosures:**

- * Customer Payment Options

If you have any questions about the enclosures or about your specific job, please contact the design representative below and reference your account number and/or job number above.

We look forward to being your energy provider.

Sincerely,
Uriel Aragon
Planner Progression - A6 1 2019
1500 6th Ave
Greeley, CO 80632
Xcel Energy
Uriel.Aragon@xcelenergy.com
970-837-6893



Customer Payment Options

Xcel Energy offers seven payment options to pay for your construction project. Please select the payment options that work best for you.

Payment options listed in order of quickest processing

MyAccount/eBill™

Register at xcelenergy.com to make a payment from your checking account. You can also enroll in eBill and an email will let you know your bill is ready to view at the MyAccount site in place of receiving a mailed paper bill statement. MyAccount also provides a convenient list of your bill statement and payment history and retains your banking information for future use. Each additional account number will have to be added to your list of managed accounts within MyAccount.

Pay by Phone

Make payment from your checking or savings account at no charge by using our automated phone system. Please call us at 800.895.4999.

Credit/Debit Card Payment

All Xcel Energy residential and business customers are now eligible for payment via credit or debit card. Most major credit and debit cards accepted. Apple Pay or Google Pay is available to customers with a mobile device.

To pay by phone, call our payment processing partner, Kubra EZ Pay, at **833.660.1365**

To pay online, visit www.xcelenergy.com/billing_and_payment and click on the **Pay with credit/debit card** link to make an online credit/debit card payment through Kubra EZ Pay.

Please note the current fees along with payment information:

- *Residential Customer Accounts*
 - *Payments accepted for up to \$1,000 in a single transaction*
 - *There is a \$1.80 fee per transaction*
 - *No fee for Wisconsin and Michigan residential customer accounts*
- *Non-Residential Customer Accounts*
 - *Payments accepted for up to \$100,000 in a single transaction*
 - *There is a 2.2% fee per transaction.*

All credit/debit card types allow a maximum 25 credit/debit card payments in a 28-rolling-day period, per Xcel Energy account, per credit/debit card.

*If you receive this message: "The information provided does not match our records please try again," while trying to make a payment, please try again the following day after 8am CST.

Overnight Payment Delivery Options

Send your payment and remittance stub including **account number (written on the memo line of your check)** via FedEx, UPS or USPS overnight delivery to:

Xcel Energy
C/O Deluxe - Lockbox # 5553
3000 Kellway Dr Ste 120
Carrollton, TX 75006

Overnight delivery contact phone number: 612.216.7976

In-Person Pay Stations

Pay in-person at a location near you by visiting xcelenergy.com for pay station locations. **Please include the account number on the memo line of your check.**

Please note: A \$1.50 transaction fee applies. (\$1.45 for Western Union only in Colorado)

Pay by U.S Postal Service

When sending payment by U.S. mail, **please include the account number on the memo line of your check.** Do not combine this payment with any other Xcel Energy bill payments. Mail check payments to:

Xcel Energy
P.O. Box 660553
Dallas, TX 75266-0553

Electronic Funds Transfer (EFT) (Only available to business)

The Electronic Funds Transfer (EFT) payment process allows business customers to pay via Corporate Trade Exchange (CTX) formatted Automated Clearing House (ACH) (also referred to as EDI-820), the ability to electronically remit payment. The payments to Xcel Energy's bank accounts are initiated by the customer through a series of steps linked to the billing system. The CTX addenda records included with the funds transfer allow the posting of the payments to occur electronically to the account numbers provided by the customer. To obtain Xcel Energy's EFT bank account numbers and to provide transfer confirmation, please email CustReceive@xcelenergy.com.

Helpful hints to ensure accurate and timely processing of your payment:

- For all payment options, please have your account number available and note on any payment documentation.
- The hard copy invoice will be sent to you via U.S mail in the coming days. If you would like an electronic copy of our invoice prior to receiving the hard copy, please contact your Designer who is identified in the attached letter.
- In order to apply payment to the correct account and avoid unnecessary delays, please make separate payments for each individual project or invoice.
- Please note that depending on payment selection, it may take up to a few days to process your payment.

STREET LIGHT AGREEMENT

THIS AGREEMENT, made and entered into this 2nd day of April, 2025, by Public Service Company of Colorado d/b/a Xcel Energy, a Colorado corporation, hereinafter referred to as “Company” and TOWN OF GARDEN CITY, hereinafter referred to as “Customer”, WITNESSETH:

WHEREAS, Company is a public utility engaged in the sale of electric energy and electric service in WELD County, State of Colorado, and

WHEREAS, Customer and Company are desirous of entering into an agreement for street lighting at 2700 9TH AVE UNIT STREET LIGHTS.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and promises of the parties hereto, it is hereby agreed as follows:

1. **Only Agreement.** This contract shall constitute the only agreement between Customer and Company for the furnishing of street lighting service by Company to Customer for Town of Garden City in GARDEN CITY located in WELD County, state of Colorado and the payments therefore by Customer to Company.

2. **Scope of Agreement.** Subject to Company’s Street Lighting Extension Policy, Company shall install, own, operate and maintain under the conditions herein stated, 2 (100) Watt LED lights mounted on brackets attached to 2 poles served from Company’s electric distribution system, for the purpose of lighting 2700 9TH AVE UNIT as indicated on the map attached hereto as Exhibit A, and shall furnish the necessary electric energy therefore.

3. **Operations and Maintenance.** Street lights will be operated and maintained in accordance with Company’s Rules and Regulations now in effect and on file or as hereafter amended and filed with the Public Utilities Commission of the State of Colorado. In the event of a total or partial failure or interruption of service, Company shall be allowed a reasonable time, after notification of said failure or interruption by Customer, in which to restore service.

4. **Installation of Additional Facilities.** Additional streetlights shall be installed or existing streetlights will be replaced or disconnected in accordance with Company’s Rules and Regulations referred to in Section 3 by means of supplemental agreement hereto.

5. **Rates - Regulation - Minimum.** Customer shall pay Company for Schedule Street Lighting (SL, SLU, SSL) service under the rate rules and regulations as set forth in the Company’s electric tariff on file and in effect from time to time with the Public Utilities Commission of the State of Colorado.

The presently effective rate applicable to service hereunder is as follows:

RATE: Street Lighting (SL)

High Pressure Sodium Lamps, Burning Dusk to Dawn:

Company-owned, _____ Pole, _____ Feed _____ lamps, per lamp, per month _____.

Light Emitting Diode (LED)

Company-owned, 2 Pole, UG Feed, 2 lamps, per lamp per month \$13.61.

The above rate is subject to the Electric Cost Adjustment as set forth in the Company’s Electric tariff, and any other applicable adjustments on file and in effect from time to time with the Public Utilities Commission of the State of Colorado.

Customer may be awarded Construction Allowance based on the number of lights

6. **Billing and Payment.** Company shall render bills to customer on or about the first day of each month. Bills shall be due and payable not later than the due date shown on the bill.

7. **Lighting Period.** The term “Burning Dusk to Dawn” means the operation of the lamp by automatic control equipment from approximately eighteen minutes after sunset to approximately eleven minutes before sunrise, with a total burning time of approximately 4,140 hours per year.

8. **Damage To Street Lighting Facilities.** Company shall be responsible for maintenance and replacement of lamps and light sensitive devices. All other maintenance and replacement for street lighting facilities will be separately billed to Customer in accordance with the provisions of Maintenance Charges for Street Lighting Service in Company’s Rules and Regulations for Street Lighting Service. Customer shall notify Company of any Company-owned street lighting unit damage as a result of a violation of any traffic or other ordinances or laws or in any other unlawful manner, and shall assist the Company in identifying the responsible party.

9. **Term - Effective Date.** This agreement shall be effective from the date hereof and for a period of ten years from and after the 2nd day of April, 2025, and thereafter shall continue in force and effect unless terminated upon the giving of thirty days’ written notice by either party to the other.

10. **Successor - Assignment.** The benefits of this agreement shall inure to and its obligations shall be binding upon the successors and assigns of the respective parties hereto, provided, however, that this agreement shall be assigned by Customer only upon written consent of Company.

The Company has completed the engineering design and cost estimate to provide the Street lighting based upon the information Applicant has provided and the service requirements that you have requested. The estimated total cost to provide the requested Street Lighting Service is \$15308.90. Your awardable Construction Allowance for such number lights, is \$1540.00. The Applicant shall pay the Company the following Construction Payment of \$13,768.90 before approval of this Agreement and commencement of construction.

The Applicant has reviewed and approves of the enclosed design and terms set forth in this letter. Applicant accepts the cost of \$13,768.90 and this amount will be paid to Public Service Company of Colorado in full prior to the job being scheduled for a construction date. Applicant understands additional charges may arise, and I will be notified if this occurs. A signed copy of this letter will be returned to my Xcel Energy representative.

Planner Name: Uriel Aragon	Customer Phone:970-351-0041
Planner Title: Planner Progression - A6 1 2019	Customer Email: BRETT@TOWNOFGARDENCITY.COM
Mailing Address:1500 6th Ave	Mailing Address: 621 27TH ST
City, State Zip: Greeley, CO 80632	City, State Zip: GARDEN CITY, CO 80631-8471

XCEL ENERGY SIGNATURE	CUSTOMER SIGNATURE
Public Service Company of Colorado	Legal Entity Name (if applicable):
By:  Digitally signed by Cory Thelen Date: 2025.04.02 09:30:41 -06'00'	Authorized Signer (see signing options below*): Signing Option 1 <input type="checkbox"/> AGREE Signing Option 2 (Signature below) By:
Printed Name: Cory Thelen	Printed Name:
Title: Manager New Business Design	Title (if applicable):
Date: 04/16/2025	Date:

* **Signing Option 1 (just click to agree):** By clicking the AGREE checkbox above, you acknowledge that you are the customer or an authorized signer for the customer and have read, understand, and agree to the above-stated terms.
Signing Option 2: Add Electronic Signature and return by e-mail **OR** print, sign, scan and return by e-mail **OR** print and sign and return by mail.



March 13, 2025

TOWN OF GARDEN CITY
621 27TH ST
GARDEN CITY, CO 80631-8471

RE: Frost Installation Conditions

Due to the possibility that ground frost conditions may exist during installation of your distribution facilities and if applicable, service laterals, it is necessary that Xcel Energy inform you of our policy regarding installation in frozen ground.

If frost conditions deeper than six inches (6”) are encountered, additional costs will be charged at a cost of \$6.00 per linear foot. Also, if “select” backfill is required, Xcel Energy will charge an additional amount based on actual costs.

Charges for trenching in frost will be billed after the job has been completed; therefore, you may want to have a representative present during the trenching operation to confirm the frost depth.

If you prefer to avoid frost charges by waiting until frost depth is six inches (6”) or less, you must notify me at the time of your application, otherwise please complete and return the attached Frost Agreement.

If you have any questions or comments, please call me at the number listed below.

Sincerely,

FROST AGREEMENT

For Installation of Gas and/or Electric Distribution and Service Laterals

TOWN OF GARDEN CITY, hereinafter referred to as “Customer”, having entered into an agreement with Public Service Company of Colorado, a Colorado corporation, d/b/a Xcel Energy to install gas and/or electric facilities into its project known as _____, located at (service address) 2700 9TH AVE UNIT STREET LIGHTS, GARDEN CITY further agrees that if ground frost conditions deeper than six (6”) are encountered at the time of installation of the Gas and/or Electric Distribution and if applicable, Service Laterals, “Customer” hereby authorizes Xcel Energy to install the above facilities and to pay the actual additional non-refundable frost charges. By signing this Agreement, “Customer” requests to proceed with the installation regardless of frost conditions and such installation will be done with the actual frost charges billed by Xcel Energy and paid by the “Customer”. These charges are in addition to any previous extension charges and are not refundable. Such charges are due and payable within thirty (30) days after the billing.

Should the decision be made to defer installation until there is six inches (6”) or less frost in the ground, rescheduling of installation will be done with consideration made for previously scheduled installations. Notification of the approximate date of installation will be given by Xcel Energy as soon as practicable after frost conditions have ceased.

If this Frost Agreement includes Service Laterals for this project, please list addresses or lot and block numbers that are covered by this Agreement.

Planner Name: Uriel Aragon	Customer Phone: 970-351-0041
Planner Title: Planner Progression - A6 1 2019	Customer Email: BRETT@TOWNOFGARDENCITY.COM
Mailing Address: 1500 6th Ave	Mailing Address: 621 27TH ST
City, State Zip: Greeley, CO 80632	City, State Zip: GARDEN CITY, CO 80631-8471

Lock Agreement

CUSTOMER SIGNATURE
Legal Entity Name (if applicable):
Authorized Signer (see signing options below*): <i>Signing Option 1</i> <input type="checkbox"/> AGREE <i>Signing Option 2</i> (Signature below)
By:
Printed Name:
Title (if applicable):
Date:

* **Signing Option 1 (just click to agree):** By clicking the AGREE checkbox above, you acknowledge that you are the customer or an authorized signer for the customer and have read, understand, and agree to the above-stated terms.
Signing Option 2: Add Electronic Signature and return by e-mail **OR** print, sign, scan and return by e-mail **OR** print and

CONTINGENCY LIST

*CUSTOMER:	TOWN OF GARDEN CITY
ADDRESS:	2700 9TH AVE UNIT STREET LIGHTS
CITY:	GARDEN CITY
DESIGN NO:	1202185
SN:	14453927

Public Service Company of Colorado d/b/a Xcel Energy (the “Company”) has completed the engineering design and cost estimate for your electric and/or gas distribution request. The Company will install the facilities as shown in the attached engineering sketch(es), when all contractual obligations and customer-supplied conditions are met. The specified conditions listed below were used to determine the most effective design to meet your request. If, for any reason this design does not meet your request as intended, please review with the Company’s Engineering personnel. Engineering will discuss any possible revision and will expedite any necessary revised costs in order to meet your schedule as planned. (Please be aware that additional estimates may be subject to re-engineering charges.) The Company looks forward to completing the installation of these facilities for you and providing for any future needs you may have.

1. Disclaimer. Company shall not be responsible for the repair or replacement costs resulting from damage to items that are not marked prior to Company’s commencement of construction.

2. Construction Obligations. To the extent applicable, Customer shall confirm to Company, and Company shall certify, that the following construction obligations have been met prior to Company commencing construction on the project.
 - ❖ Customer must install curb and gutter prior to installation of electric and/or gas distribution facilities.
 - ❖ When construction consists of five (5) sites or fewer, all sites must be ready. For projects with more than five (5) sites, approximately fifty (50) percent of the sites must be ready.
 - ❖ As determined by Company, required property pins, necessary curve points, easements, proposed structures, and facility equipment locations must be staked and visible in the field.
 - ❖ If checked, Customer has agreed to install sleeves at crossings.
 - ❖ Water line, sewer lines septic systems, leach fields, and any other underground obstruction must be staked, flagged, and installed prior to Company gas and/or electric construction.
 - ❖ Transformers, switch cabinet locations, pedestals, gas regulator stations, meter installations, and other surface mounted equipment must be exact final grade. All other street/easements/service lateral routes must be within plus or minus six (6) inches of final grade.
 - ❖ Pouring/paving of driveways and landscaping must be delayed until after installation of facilities (services excluded).
 - ❖ Where existing slopes prohibit trenching, Customer must provide temporary grade for trenching equipment.
 - ❖ Construction route must be clear of all obstructions.
 - Construction material must be cleared from route.
 - Temporary trailers, buildings, and other obstacles must be moved.
 - Company will trim/clear trees along the construction route. Subject to Company’s approval, if Customer elects to trim/clear the trees on Customer’s own property, _____ will be deducted.
 - ❖ All roof drains must be directed away from Company equipment in a manner that prevents damage or settling of facilities, or both.
 - ❖ If transformers, switch cabinets, or gas meters require bumper protection, Customer must install protection at Customer’s sole cost. Customer must contact design engineer for bumper protection clearance requirements.
 - ❖ If Customer knows or suspects contaminants are present on the property where Company may be working, Customer must disclose its knowledge or suspicion to Company prior to Company commencing construction. If there are known contaminants on the subject property, Customer/developer/owner must remove the contaminants to any impacted soils or groundwater prior to Company commencing construction. If, prior to or during Company construction, contaminants are encountered that were previously unknown, all work will be stopped until Customer

remediates the site to ensure Company's crews are working in non-contaminated soils and that all facilities are located upon or buried in non-contaminated soils. The Company may, in its sole discretion, agree to other appropriate alternatives to these remediation requirements that are protective of worker and public safety and that protect the Company from incurring environmental liabilities.

- ❖ The Customer/developer/owner shall comply with all applicable federal, state, and local laws, regulations, and ordinances ("Environmental Laws") regarding environmental contamination, including without limitation any Environmental Laws pertaining to soil and/or debris excavated from the property that is contaminated with hazardous substances, hazardous or solid wastes, petroleum, or other similar regulated materials. Company shall not be liable or responsible for environmental conditions at or near the Project site, and Customer shall be responsible for environmental conditions and costs of properly managing any impacted media including, but not limited to, soils or groundwater. The Customer/developer/owner shall be responsible for any additional costs arising out of pre-existing contamination on the property, including but not limited to: (a) Company exacerbating pre-existing conditions; and/or (b) Company's adoption of greater or different procedures for utility installation than its standard business practice when dealing with clean, uncontaminated soils.
- ❖ Customer will be responsible for replacing existing sod, shrubs, trees, etc., and for repairing existing paving, at no cost to Company.
- ❖ Customer must ensure that all Company facilities meet all local setback and zoning requirements, and remain accessible at all times for routine maintenance purposes.
- ❖ All areas of the door sides of transformers and/or switch cabinets must remain clear of obstructions for ten (10) feet minimum distance at all times for maintenance purposes.
- ❖ With regard to meters and service laterals:
 - The permanent address must be attached to the building before the permanent meter will be set.
 - Multiple unit structures must have each meter housing and fuel line, as applicable, permanently identified before the meter will be set.
 - Multiple unit structures with banked metering require separate trenches for any Customer-owned facilities.
 - No Customer-owned facilities will be allowed in any easement granted by the property owner to Company.
 - Customer is responsible to provide required clearances for all electric and gas metering equipment in accordance with the Xcel Energy Standard for Electric Installation and Use and applicable laws, regulations, and standards as determined by the Company.
 - Company will install all residential underground electric services in accordance with Company's Electric Extension Standards.
 - All commercial electric underground services, complete to transformer, pedestal, or terminal pole shall be installed, owned, and maintained by Customer in accordance with Company's Electric Extension Standards.
 - Adequate conduit under concrete, decks, and other obstructions shall be the responsibility of Customer.
 - Overhead to underground conversion of meters and risers, including all wiring and building repairs, shall be at Customer's cost.
 - Company will install all gas services.
 - If checked, Customer must provide a concrete pad for gas meter support at no cost to Company.

Meter Pad Dimensions: _____ long X _____ wide X _____ thick.

3. Permit Obligations. The Agreement and all Associated Agreements are contingent upon acquisition of the following permits and/or approvals:

- Town Permit
- County Permit
- State Highway Crossing Permit
- Railroad Crossing Permit
- Bureau of Land Management (BLM) Approval
- Grading and Drainage Permit
- Water Board Crossing
- Special Permit
- Corps of Engineer's Permit
- Other [Please specify.] _____

4. Trench Compaction Requirements. Company is required to provide the following trench specifications:

- Wheel Compaction 200 feet of trench
- 85% Standard Proctor Compaction _____ feet of trench
- 95% Standard Proctor Compaction _____ feet of trench
- 95% Modified Proctor Compaction _____ feet of trench
- Bore 150 feet of trench

Planner Name: Uriel Aragon	Customer Phone:970-351-0041
Planner Title: Planner Progression - A6 1 2019	Customer Email: BRETT@TOWNOFGARDENCITY.COM
Mailing Address:1500 6th Ave	Mailing Address: 621 27TH ST
City, State Zip: Greeley, CO 80632	City, State Zip: GARDEN CITY, CO 80631-8471

Lock Agreement

CUSTOMER SIGNATURE
Legal Entity Name (if applicable):
Authorized Signer (see signing options below*): <i>Signing Option 1</i> <input type="checkbox"/> AGREE <i>Signing Option 2</i> (Signature below)
By:
Printed Name:
Title (if applicable):
Date:

* **Signing Option 1 (just click to agree):** By clicking the AGREE checkbox above, you acknowledge that you are the customer or an authorized signer for the customer and have read, understand, and agree to the above-stated terms.
Signing Option 2: Add Electronic Signature and return by e-mail **OR** print, sign, scan and return by e-mail **OR** print and

* **Confidential Information**
 Customer is to return copy of signed document to your Xcel Energy Representative



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE	
TOWN OF GARDEN CITY COHL 621 27TH STREET RD GARDEN CITY CO 80631-8466	53-0012163361-5	Section 8, Item b.	
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	922658970	04/10/2025	\$13,768.90

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Please Call: 1-800-481-4700
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Non-Recurring Charges / Credits \$13,768.90
Current Charges \$13,768.90

ACCOUNT BALANCE *(Balance de su cuenta)*

Previous Balance \$15,328.78
 Payment Received Check 11/09 -\$15,328.78 **CR**
 Balance Forward **\$0.00**
 Current Charges \$13,768.90
Amount Due *(Cantidad a pagar)* **\$13,768.90**

5597

INFORMATION ABOUT YOUR BILL

Thank you for your payment.

CIP - street lights

RETURN BOTTOM PORTION WITH PAYMENT ONLY • PLEASE DO NOT INCLUDE OTHER REQUESTS • SEE BACK OF BILL FOR CONTACT METHODS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
53-0012163361-5	Pay Now	\$13,768.90	

Please help our neighbors in need by donating to Energy Outreach Colorado. Please mark your donation amount on the back of this payment stub and CHECK THE RED BOX under your address below.

AV 01 016432 85109E 66 C**5DGT



TOWN OF GARDEN CITY COHL
 621 27TH STREET RD
 GARDEN CITY CO 80631-8466



XCEL ENERGY
 P.O. BOX 660553
 DALLAS TX 75266-0553



32 53051025 00121633615 0000137689000001376890

Malama Protection Services
Anthony R. Jones
2120 Lambric St. Fort Collins, CO 80524
Phone (808)-388-7392 Email anthonyjones@yahoo.com

INVOICE NO. 2015 **DATE 05/01/2025**

BILL TO	SHIP TO	INSTRUCTIONS
Town of Garden City 621 27 th Street RD, Garden City, CO 80631		Provide Security Detail for the Town annual two-day Bootlegging Event

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
08/22/2025	Provide 5 unarmed guards from 1530 to 2200 hours		
08/22/2025 to 08/23/2025	Provide one unarmed guard overnight from 2130 to 0730		
08/23/2025	Provide 10 unarmed guards from 0900 to 2000		

Total Cost
\$5750.00

SUBTOTAL	\$5750.00
SALES TAX	
SHIPPING & HANDLING	
TOTAL DUE BY DATE 08/23/2025	\$5750.00

Thank you for your business!

CODE 4 PROPOSAL

Description

Price

Code 4 Standard Pricing	
Unarmed Security Officer	\$36.00/hr.
Event Manager	\$50.00/hr.

Friday, August 22, 2025	*****
*** Evening Coverage ***	
1 Event Manager - 3:30 pm - 10:00 pm (6.5 hrs.)	\$325.00
4 Unarmed Sec. Offs. - 3:30 pm - 10:00 pm (6.5 hrs.)	\$936.00
*** Overnight Coverage ***	*****
1 Unarmed Sec. Offs. 9:30 pm - 7:30 am (10 hrs.)	\$360.00
Estimated Total for Friday Coverage	\$1,621.00

Saturday, August 23, 2025	*****
*** All Day Coverage ***	
1 Event Manager - 9:00 am - 8:00 pm (11 hrs.)	\$550.00
9 Unarmed Sec. Offs. - 9:00 am - 8:00 pm (11 hrs.)	\$3,564.00
Estimated Total for Saturday Coverage	\$4,114.00

Estimated Grand Total for Event Coverage	\$5,735.00
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Service Duration: Temporary

Pay Terms: Due Upon Receipt



Logged in as: Maria E. Cardenas
Student Account: Maria E. Cardenas - 801169313

Student Account - Summer 2025 - Account Activity

Description	Code	Date	Charges	Credits/ Anticipated Credits
MBA Tuition GR R	TG11	5/1/25	\$2,052.00	--
MBA Tuition GR R	TG11	5/1/25	\$2,052.00	--
MBA 670 Participation Fee	MP09	5/1/25	\$48.00	--
Total Charges:				\$4,152.00
Total Credits/Anticipated Credits:				\$0.00
Term Balance:				\$4,152.00

ORDINANCE NO. 07-2025

**AN ORDINANCE MODIFYING THE TOWN OF GARDEN CITY’S
COMMERCIAL REVITALIZATION GRANT PROGRAM**

WHEREAS, the Town of Garden City desires to improve the business community of the Town; and

WHEREAS, the Board of Trustees has determined it is in the best interest of the Town of Garden City to continue providing mini grants to assist in the improvement of the front exterior façade of business and commercial structures within the Town; and,

WHEREAS, the Board of Trustees has determined to appropriate monies for mini grants, which number of grants will be determined on an annual basis.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES AS FOLLOWS:

Section 1. Application Deadline. Applications shall be filed with the Garden City Town Clerk on or before December 1st of each year this program is in effect.

Section 2. Maximum Amount. The maximum amount of any grant shall be fifty percent (50%) of the approved improvements. No grant shall exceed \$8,000 for any one business or property owner.

Section 3. Severability. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or the codes adopted by reference hereby, the intention being that the various sections and provisions are severable.

Section 4. Interpretation. This Ordinance shall be so interpreted and construed as to effectuate its general purpose.

Section 5. Publication. The Town Clerk shall certify to the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 6. Effective Date. This ordinance shall take effect thirty (30) days after publication as provided by law.

PASSED, ADOPTED AND APPROVED THIS 6TH DAY OF MAY, 2025.

TOWN OF GARDEN CITY

BY: _____
MAYOR

ATTEST:

TOWN CLERK

ORDINANCE NO. 08-2025

AN ORDINANCE EXTENDING THE TOWN OF GARDEN CITY'S ELECTED OFFICIALS' TERMS TO THE NOVEMBER 2026 AND 2028 ELECTIONS

WHEREAS, the Town of Garden City's registered voters voted in the April 2024 election to change the regular election date from the first Tuesday of April in each even-numbered year to the Tuesday succeeding the first Monday of November in each even-numbered year; and

WHEREAS, prior to the vote changing the regular election date, the Mayor's position and the terms of two Board of Trustee positions would conclude in April 2026; and

WHEREAS, prior to the vote changing the regular election date, the terms of three Board of Trustee positions would conclude in April 2028; and

WHEREAS, as a result of the regular election date changing to November in even-numbered years, the Board of Trustees has determined it is necessary to extend the terms of the Mayor's position and the Board of Trustees whose terms would conclude in April 2026 to November 2026.

WHEREAS, as a result of the regular election date changing to November in even-numbered years, the Board of Trustees has determined it is necessary to extend the terms of the Board of Trustees whose terms would conclude in April 2028 to November 2028.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES AS FOLLOWS:

Section 1. The Mayor's position and the Board of Trustee positions that would expire at the second board meeting of April 2026 shall be extended to the second board meeting in November 2026 when the elected Mayor and Board of Trustees are sworn in to their respective positions.

Section 2. The Board of Trustee positions that would expire at the second board meeting of April 2028 shall be extended to the second board meeting in November 2028 when the elected Board of Trustees are sworn in to their respective positions.

Section 3. Severability. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or the codes adopted by reference hereby, the intention being that the various sections and provisions are severable.

Section 4. Interpretation. This Ordinance shall be so interpreted and construed as to effectuate its general purpose.

Section 5. Publication. The Town Clerk shall certify to the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 6. Effective Date. This ordinance shall take effect thirty (30) days after publication as provided by law.

PASSED, ADOPTED AND APPROVED THIS 6TH DAY OF MAY, 2025.

TOWN OF GARDEN CITY

BY: _____
MAYOR

ATTEST:

DEPUTY TOWN CLERK

4/21/25

To Garden City Administration and Board of Trustees,

I, Sam Parsons, do hereby tender my resignation from the Board of Trustees effective May 7, 2025.

The May 6 meeting will be my last.

It has been an honor to serve my community and work with all of you.

Thank you,

Sam Parsons

A handwritten signature in cursive script that reads "Sam Parsons". The signature is written in dark ink and is positioned below the typed name.



VACANCY NOTICE

There is a vacancy on the Town of Garden City Board of Trustees. To be appointed to a trustee position, you must be a resident of the Town of Garden City for at least the last twelve consecutive months, must be at least eighteen years of age and be a registered voter. The position of Trustee is part-time, and this is reflected in the compensation paid to those elected or appointed.

Board members are expected to attend two regular meetings, usually on the first and third Tuesday of each month at 5:30 P.M. In addition, there are occasional special meetings, which are normally of short duration. For each regular or special meeting attended, the Trustee fee is \$175.00. If you have any questions or comments, please call Cheryl Campbell at 351-0041.

If you are interested in being appointed as a Trustee, please send or bring a letter of interest to the Town Hall on or before May 22, 2025.

Town of Garden City
621 27th Street Road
Garden City, CO 80631-8466

Town of Garden City

621 27th St. Road • Garden City, CO 80631 • 970-351-0041 • townofgardencity.com