



Board of Trustees Regular Meeting Minutes

September 15, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

Mayor Fil Archuleta called the meeting to order at 5:30 PM.

In Attendance: Town Administrator Linda Blackston, Deputy Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, and Town Attorney Amy Penfold.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Jasmine Marquez

ABSENT: Trustee Leigh Sorensen
Trustee Gary Sorensen

3. Consent Agenda

- a. Approve Minutes from September 1, 2026 Regular Meeting
- b. Approve August 2026 Financial Reports
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Adobe Inc. invoice in the amount of \$3,215.04
- f. Approve DES Pipeline Maintenance invoice in the amount of \$11,362.50

Trustee Alex Lopez moved to approve Consent Agenda items a.-f., seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Community Gardens

a. Approve Community Gardens Sign Options

The Board was presented with six options for a sign to be placed at the Community Gardens. They chose the one at the top middle of the option list. With one addition being the established date of the Community Gardens.

Trustee Alex Lopez moved to approve the top middle option with the established date for the Community Gardens Sign, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Police Department Items

a. Approve Substantial Completion Letter

The Substantial Completion Letter is submitted when the punch list is complete, and the Administration and Police Chief are satisfied with the work on the Police Department.

Trustee Rebecca Moreau moved to approve the Substantial Completion Letter, seconded by Trustee Jasmine Marquez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

b. Approve Mark Young Construction invoice for August 2026 in the amount of \$5,751.01

Mayor Archuleta spoke about a section of brick needing to be sealed or grouted. This will be verified by the Chief.

Trustee Alex Lopez moved to approve Mark Young Construction invoice for August 2026 in the amount of \$5,751.01, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Resolution

- a. Adopt Resolution No. 14-2026 A Resolution Designating Fifteen Percent (15%) Of Sales Tax Revenue Collected Be Placed In The Capital Improvement Fund Of The Town Of Garden City Beginning In 2027

This resolution pertains to the discussion at the last meeting. Adopting this resolution will increase the distribution percentage to the General Fund from 75% to 85%. This will allow more funds for operations.

Trustee Rebecca Moreau moved to Adopt Resolution No. 14-2026 A Resolution Designating Fifteen Percent (15%) Of Sales Tax Revenue Collected Be Placed In The Capital Improvement Fund Of The Town Of Garden City Beginning In 2027, seconded by Trustee Alex Lopez.

VOTING YES: Trustee Jasmine Marquez, Trustee Katherine Rodriguez, Mayor Fil Archuleta, Trustee Rebecca Moreau, Trustee Alex Lopez

VOTING NO: None

Resolution 14-2026 adopted.

8. Staff Reports

- a. Town Administrator

Town Administrator Linda Blackston gave her report. She and the staff are still working on the 2027 Budget. She has been having meetings with the staff and trustees. She had another meeting with the HR group. Public Sector Health Care Group is changing from United Health Care to Anthem. Linda will have more information about this at a future meeting. Deputy Town Administrator Cheryl Campbell and Buildings and Grounds Supervisor Tim Costello had a meeting with CDOT, City of Greeley Commissioner, and the Town's engineer, JC York. Mr. York determined that most of the drainage runoff is from Greeley. The Commissioner will work with staff to create an action plan to mitigate the runoff moving forward. Naranjo Civil Constructors is willing to donate two concrete barriers to the Town for the end of 27th Street Road. The Board requested the staff inquire about one more barrier, whether they donate or the Town purchases another one. Tim is verifying with CDOT before any barriers are placed. Mr. York will also be working on the drainage at the Town shop; there will be more information about this on a future agenda. Linda advised the Board that she granted a sign permit to Wicked Kool Rides that allows three signs. The business that was there before Wicked Kool Rides was Smokey's, and they predated the Town's current sign code. When the new business made their signs, they sized them based on the brackets left on the building from the business before. Thus, becoming non-compliant with the Town's current sign code. Linda advised the Board that the sign code should be updated in the future to make the language more uniform.

- b. Police Chief

Chief Black was absent.

- c. Town Attorney

Town Attorney Amy Penfold gave her report. She reported that many municipalities are adopting moratoriums on data centers. A data center permit was just approved by Weld County near Windsor.

They are also adopting moratoriums on drone deliveries. A lawsuit was filed to determine if trash in a dumpster in a public space can be legally tested for DNA without

a warrant. It was determined that it is legal. The state is imposing new calculations on marijuana tax dues. Psychological exams are being questioned as a possible discrimination issue for hiring applicants. Denver is suing the tobacco companies for having plastic filters on cigarettes.

9. Other Board Issues

Town Administrator Linda Blackston discussed the Christmas party options. Several of the options that staff looked into are \$50-\$100 per person not including wait staff and bartending. The Board decided on catering from Texas Roadhouse and for the staff to hire wait staff to serve. Linda reminded the Board about the District 2 Fall Meeting and to RSVP by Thursday. Deputy Clerk Lindsay Shoemaker asked about dinner for the work session and the Board selected Subway. The Mayor reminded the Board to call Linda after hours if there are any problems.

10. Announcements

- a. The Police Department Open House is September 17th, from 4PM-6PM
- b. Paint the Town for Kids is Saturday, September 19th, at 2:00PM

This event has been cancelled.

- c. The Police Department 2027 Budget Work Session is Tuesday, September 22nd, at 5:30PM
- d. The Hope House Northern Colorado Gala is Saturday, September 26th from 5PM-9PM

11. Adjourn

Trustee Alex Lopez moved to adjourn, seconded by Trustee Jasmine Marquez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:05PM.

Lindsay Shoemaker, Deputy
Town Clerk