

## Town of Garden City Minutes

October 18, 2022

Regular Meeting

Mayor Fil Archuleta called the meeting to order at 5:30 P.M.

Mayor Fil Archuleta and Trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell; Police Chief Jeremy Black; Deputy Town Clerk Lindsay Shoemaker; Public Works Director Brett Bloom; Town Attorney James Godbold. Susano Morales and Silvia Varela from El Bandido Night Club and Carlos Vargas from 2700 6th Ave Lane were present.

### Consent Agenda

- a. Approve Minutes from October 4, 2022 Regular Meeting
- b. Approve September 2022 Treasurer's Report
- c. Approve Paid Bills
- d. Approve Bills To Be Paid
- e. Approve Water Rebate for Tammy Malick 2743 6<sup>th</sup> Ave Lane in the amount of \$259.53
- f. Approve AirSolutions Heating and Air Conditioning invoice for the Shop in the amount of \$7,442.50
- g. Approve 2Bros Construction invoice for the Community Center trim replacement in the amount of \$2,500
- h. Approve Anderson & Whitney invoice in the amount of \$10,000

Item g was removed from the vote and moved to Item 8.

Sam Parsons moved, and Leigh Sorensen seconded to approve the Consent Agenda items a.-h excluding item g.

7 Aye. 0 Nay. Motion carried.

### Public Not on the Agenda Invited to be heard

There was none.

### Approve Report of Changes for El Baile LLC DBA El Bandido Night Club 618 25<sup>th</sup> Street Change of Registered Manager

Susano Morales and Sylvia Varela addressed the Board. Sylvia Varela is the new manager. A Registered Manager must be listed on the license. All appropriate paperwork has been filed in the Clerk's Office to change the registered manager on the license.

Alex Lopez moved, and Tim Costello seconded to approve the Report of Changes for El Baile LLC DBA El Bandido Night Club 618 25<sup>th</sup> Street Change of Registered Manager.

7 Aye. 0 Nay. Motion carried.

### Grants

- a. Approve Fence Grant for Carlos Vargas 2700 6<sup>th</sup> Ave Lane in the amount of \$1,062.42

Carlos Vargas addressed the Board. Mr. Vargas installed a new fence. He purchased the materials and did all the work himself which qualifies for a 75% reimbursement. All supporting documentation has been provided.

Sam Parsons moved, and Katherine Rodriguez seconded to approve the Fence Grant for Carlos Vargas 2700 6<sup>th</sup> Ave Lane and payment in the amount of \$1,062.42.

7 Aye. 0 Nay. Motion carried.

- b. Approve Residential Revitalization Grant Carlos Vargas 2700 6<sup>th</sup> Ave Lane in the amount of \$1,188.46

Vargas also purchased and installed new windows for his home. All supporting documentation has been provided.

Alex Lopez moved, and Leigh Sorensen seconded to approve the Residential Revitalization Grant for Carlos Vargas 2700 6<sup>th</sup> Ave Lane and including final review and payment in the amount of \$1,188.46. 7 Aye. 0 Nay. Motion carried.

Approve Eliseo Lopez as a signer on Stifel Investment Account

Eliseo Lopez abstained from the vote. This item is to add Eliseo Lopez as a signer to the Stifel Investments account in addition to Fil Archuleta, Gary Sorensen, and Cheryl Campbell.

Leigh Sorensen moved, and Tim Costello seconded to approve Eliseo Lopez as a signer on the Stifel Investment Account.

6 Aye. 0 Nay. Motion carried.

Consider bids for a new roof on the Community Center

Brett Bloom addressed the Board. While 2Bros Construction was replacing trim around the windows in the Community Center, they discovered that the roof was in disrepair. They gave an estimate of \$24,000 to replace the roof including new decking if needed. Slaughter Roofing also submitted a proposal for \$15,000.00 to assess and patch the fascia board and ~~redo~~ replace roofing where it's needed. Brett advised that 2Bros Construction would be doing an entire roof replacement, while Slaughter would only do patchwork and repair certain parts of the roof. Another discussion point came up about a possible metal roof instead of a traditional shingle roof. The consensus of the Board was for Brett to look into metal roofing options. A ceiling was set to \$30,000 for a metal roof. A timeline of one week was also set for material procurement for a metal roof. If this is not possible, Brett was instructed to have 2Bros install a shingle roof.

Leigh Sorensen moved, and Sam Parsons seconded to approve a metal roof with a cost-ceiling of \$30,000 and a procurement timeline of one week for the scope of the project.

7 Aye. 0 Nay. Motion carried.

Schedule December 2022 Regular Meeting

Leigh Sorensen moved, and Sam Parsons seconded to schedule the December 2022 Regular Meeting for Tuesday, December 13<sup>th</sup> at 5:30 PM.

7 Aye. 0 Nay. Motion carried.

Approve Police Department Pay Schedules

- a. Police Chief

Leigh Sorensen moved, and Katherine Rodriguez seconded to approve the Police Chief Salary Schedule.

7 Aye. 0 Nay. Motion carried.

- b. Sergeant

Sam Parson moved, and Katherine Rodriguez seconded to approve the Police Sergeant Salary Schedule.

7 Aye. 0 Nay. Motion carried.

- c. Officer

Sam Parsons moved, and Katherine Rodriguez seconded to approve the Police Officer Salary Schedule.

7 Aye. 0 Nay. Motion carried.

Staff Reports

- a. Town Administrator

Cheryl advised the Board that the audit is in review, and she is hoping to have them on a November meeting to present the Audit Report.

b. Police Chief

The Chevy Impala has been donated to Aims Community College. They are in the process of decommissioning it now. Vehicle 300 has been repaired and is back in service. Ken Garff is no longer the preferred dealership of the department. The Chief is looking for another dealership to complete warranty work in the future. Officer Bacon is back on duty this week. Officer Billings attended a Leadership Course. Officers Brown and Hernandez are participating in Breast Cancer Awareness Month in the way of pink patches and badges on their uniforms. The CSF Grant for retrofitting the Community Center to house Municipal Court has been submitted. The new Central Square dispatch software will be operational on November 1<sup>st</sup>. The Chief has implemented a new scheduling program that's easier for the officers and staff to operate.

c. Public Works Director

Brett addressed the Board. The HVAC system in the shop is finished. The fire department will do a final inspection this week. Flowers on 8<sup>th</sup> Avenue are starting to look a little worse for wear with the declining temperatures. The sprinkler system will be winterized October 28<sup>th</sup>. The discussion of the Community Center parking lot striping was revisited. Based on the occupancy load of the building, 40 parking spots are required. The striping plan only allows for 17 spaces but Mr. Godbold advised that the additional parking spots at the Town Hall would be sufficient to add to that number as long as people are advised that they are available. Brett is going to look for a company to come out to do a chalk mockup of the parking lot to see exactly how many spaces can fit and how handicap parking can be incorporated properly.

d. Town Attorney

Mr. Godbold has reached out to the Municipal Judge and is working on a meeting to discuss decriminalizing parts of the traffic code.

Other Board Issues

Cheryl advised the Board a resolution was passed in 2018 for a safety deposit box to be obtained at the bank for the keys to the Police Chief's office, evidence, and Police Department records room. There is an appointment at First Farm Bank next week to start the process and approve key holders. Mr. Godbold requested the 2018 resolution be sent to him so that he can create an updated one for a future agenda with additional approved key holders, including the Police Chief.

Announcements

- a. North Range Behavioral Health will be at the Community Center on October 21, at 11AM for their Mental Health and Suicide Prevention seminar
- b. Picasso and Wine is Saturday, October 22<sup>nd</sup> at 6PM
- c. The Weld County Town and County Meeting is October 27th at 6PM
- d. Clean up days is November 4-6

Adjourn

Since there was no further business Gary Sorensen moved, and Leigh Sorensen seconded to adjourn the meeting.

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:50PM

By \_\_\_\_\_