

Town of Garden City Minutes

January 3, 2023

Regular Meeting

Mayor Fil Archuleta and Trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez and Gary Sorensen were present. Trustee Sam Parsons was absent. Staff present: Town Administrator Cheryl Campbell; Police Chief Jeremy Black; Deputy Town Clerk Lindsay Shoemaker; Public Works Director Brett Bloom; Town Attorney James Godbold. Glenna Medina from the VFW Post 2121, Melinda Kadinger and Tom Wilczynski from Smokey's, Brian Seifried from Wing Shack were present.

Consent Agenda

- a. Approve Minutes from December 13, 2022 Regular Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid
- d. Approve CIRSA Worker's Compensation Coverage invoice in the amount of \$15,003
- e. Approve CIRSA Property/Casualty Coverage invoice in the amount of \$32,571.32
- f. Approve 2023 Greeley Transit Services invoice in the amount of \$13,845

Alex Lopez moved, and Tim Costello seconded to approve the Consent Agenda items a.-f.
6 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be heard

There was none.

Marijuana Licensing

- a. Smokey's Retail Marijuana Facility Permit RL-2515-23 Renewal

Tom Wilczynski addressed the Board. Smokey's is due for renewal.

Gary Sorensen moved, and Alex Lopez seconded to approve Smokey's Retail Marijuana Facility Permit RL-2515-23 Renewal.

6 Aye. 0 Nay. Motion carried.

- b. Smokey's Retail Marijuana Facility Permit MCF-2515-23 Renewal

Alex Lopez moved, and Tim Costello seconded to approve Smokey's Retail Marijuana Facility Permit MCF-2515-23 Renewal.

6 Aye. 0 Nay. Motion carried.

Liquor Licensing Issues

- a. Wing Shack Enterprises Inc DBA 8th Avenue Wing Shack Hotel & Restaurant Liquor License Renewal

Brian Seifried addressed the Board. Wing Shack is due for License Renewal. The Health Department had one correction that will be followed up at the next inspection. They had no objection to renewal. All other departments have reported no uncorrected violations and have no objections to renewal.

Alex Lopez moved, and Tim Costello seconded to approve Wing Shack Enterprises Inc DBA 8th Avenue Wing Shack Hotel & Restaurant Liquor License Renewal.

6 Aye. 0 Nay. Motion carried.

- b. Special Events Permit

This special events permit is to allow liquor at select Town events for 2023.

Leigh Sorensen moved, and Alex Lopez seconded to approve the 2023 Special Events Permit.

6 Aye. 0 Nay. Motion carried.

c. Pioneer Post Club of Greeley DBA Pioneer Greeley Post 2121 Tavern With Live Entertainment Liquor License Renewal

Glenna Medina addressed the Board. The VFW is due for license renewal. All departments have reported no violations and no objections to renewal.

Tim Costello moved, and Leigh Sorensen seconded to approve Pioneer Greeley Post 2121 Tavern with Live Entertainment Liquor License Renewal.

6 Aye. 0 Nay. Motion carried.

d. Approve Report of Changes for Pioneer Post Club of Greeley DBA Pioneer Greeley Post 2121 Modification of Premises

The VFW is applying to make their COVID modifications permanent. The area will be used for special events and overflow from the bar.

Alex Lopez moved, and Tim Costello seconded to approve the Report of Changes for Pioneer Greeley Post 2121 Modification of Premises.

6 Aye. 0 Nay. Motion carried.

Approve VFW donation check for their 2023 state convention held in Garden City in the amount of \$1,000

The VFW will be hosting their state convention here in Garden City in June.

Tim Costello moved, and Katherine Rodriguez seconded to approve a donation to the VFW in the amount of \$1000.00 for their 2023 state convention held in Garden City..

6 Aye. 0 Nay. Motion carried.

Consider take home vehicle for Police Chief

Chief Black addressed the Board. There is a possibility he may be moving. He is requesting that he be able to retain his ability to take home his patrol vehicle. His current commute is 18 miles one way. His commute if he moves will be 41 miles one way. His patrol car has better gas mileage than most of the other vehicles. He is trending below the miles of other vehicles in the fleet. If he moves, he will have mostly highway miles on his vehicle instead of the harder city miles that put more wear and tear on the car. Attorney James Godbold advised, if the Board allows this privilege, it will only be allowed for the Chief as an additional benefit based on his position. He also recommended that the take home car policy be updated to correct the language to 'Officers must live within 25 miles to be eligible to participate in the take home vehicle program.'

Tim Costello moved, and Alex Lopez seconded to instruct the Town Attorney to prepare a resolution to cap the Chief's commute distance to 50 miles and to allow him to maintain his use of his take home vehicle for the commute and also to correct the language in the take home vehicle policy to read 'Officers must live within 25 miles for officers to participate in the take home vehicle program.'

6 Aye. 0 Nay. Motion carried.

Approve transfer of investment funds for 2023

The dollar amount to be moved into investments is \$6 million. Cheryl advised the Board that it is the Auditors recommendation to split the \$6 million dollars between at least two investment firms with 50% maximum going to ColoTrust. 50% will be moved from First Farm Bank to Colorado Local Government Liquid Trust Asset Trust (ColoTrust) and the other 50% will be moved from First Farm Bank to Stifel Investment Services. Before the Town transfers investment funds next year, Cheryl would like to have one more investment firm vetted and approved to be included in the options.

Leigh Sorensen moved, and Katherine Rodriguez seconded to approve the transfer of \$3 million to ColoTrust and \$3 million dollars to Stifel Investment Services.

6 Aye. 0 Nay. Motion carried.

Consider Designation of Posting and Publishing Locations for 2023

The current posting place is the marquee on the west side of the building. The Town publishes in the Greeley Tribune.

Tim Costello moved, and Leigh Sorensen seconded to approve the official posting and publication at the current locations for 2023.

6 Aye. 0 Nay. Motion carried.

Approve Tyler Amendment

This amendment is removing Financials, Time and Attendance, and Personnel Management from the Tyler agreement. The Town was previously under a five-year contract. Normally to break the contract an early termination fee would be required. Tyler Technologies advised that they will not be charging a fee to terminate certain portions of the contract.

Tim Costello moved, and Gary Sorensen seconded to approve the Tyler Amendment, removing Financials, Time and Attendance, and Personnel Management from the contract.

6 Aye. 0 Nay. Motion carried.

Consider Ordinance No. 01-2023 An Ordinance Amending Chapter 7, Article 5 of the Town of Garden City Municipal Code Concerning Maintenance of Trees, Shrubs and Limbs in the Public Right of Way

This ordinance is to change responsibilities for payment of improvements in the right of way.

Tim Costello moved, and Leigh Sorensen seconded to adopt Ordinance No. 01-2023 An Ordinance Amending Chapter 7, Article 5 of the Town of Garden City Municipal Code Concerning Maintenance of Trees, Shrubs and Limbs in the Public Right of Way.

Katherine Rodriguez, yes. Fil Archuleta, yes. Leigh Sorensen, yes. Gary Sorensen, yes. Tim Costello, yes. Alex Lopez, yes.

6 Aye. 0 Nay. Ordinance No. 01-2023 adopted.

Resolutions

- a. Adopt Resolution 01-2023 A Resolution Extending The Town Of Garden City's Commercial Revitalization Grant Program For 2023

Tim Costello moved, and Katherine Rodriguez seconded to adopt Resolution 01-2023 A Resolution Extending The Town Of Garden City's Commercial Revitalization Grant Program For 2023.

Fil Archuleta, yes. Gary Sorensen, yes. Tim Costello, yes. Leigh Sorensen, yes. Katherine Rodriguez, yes. Alex Lopez, yes.

6 Aye. 0 Nay. Resolution 01-2023 adopted.

- b. Adopt Resolution 02-2023 A Resolution Extending The Town Of Garden City's Single Family Residential Revitalization Grant Program For 2023

Tim Costello moved, and Leigh Sorensen seconded to adopt Resolution 02-2023 A Resolution Extending The Town Of Garden City's Single Family Residential Revitalization Grant Program For 2023.

Leigh Sorensen, yes. Katherine Rodriguez, yes. Tim Costello, yes. Alex Lopez, yes. Fil Archuleta, yes. Gary Sorensen, yes.

6 Aye. 0 Nay. Resolution 02-2023 adopted.

- c. Adopt Resolution 03-2023 A Resolution Extending Garden City Pavement Improvement Grant Program for 2023

Tim Costello moved, and Alex Lopez seconded to adopt Resolution 03-2023 A Resolution Extending Garden City Pavement Improvement Grant Program for 2023 with a correction to the date in Section 2 to read 2023.

Gary Sorensen, yes. Tim Costello, yes. Alex Lopez, yes. Leigh Sorensen, yes. Fil Archuleta, yes. Katherine Rodriguez, yes.

6 Aye. 0 Nay. Resolution 03-2023 adopted.

d. Adopt Resolution 04-2023 A Resolution Extending The Town of Garden City Landscape Voucher Program for 2023

Tim Costello moved, and Leigh Sorensen seconded to adopt Resolution 04-2023 A Resolution Extending The Town of Garden City Landscape Voucher Program for 2023.

Fil Archuleta, yes. Gary Sorensen, yes. Tim Costello, yes. Leigh Sorensen, yes. Alex Lopez, yes. Katherine Rodriguez, yes.

6 Aye. 0 Nay. Resolution 04-2023 adopted.

e. Adopt Resolution 05-2023 A Resolution Extending The Garden City Residential Landscape Improvement and Water Rebate Program for 2023

Tim Costello moved, and Katherine Rodriguez seconded to adopt Resolution 05-2023 A Resolution Extending The Garden City Residential Landscape Improvement and Water Rebate Program for 2023.

Gary Sorensen, yes. Tim Costello, yes. Alex Lopez, yes. Fil Archuleta, yes. Katherine Rodriguez, yes. Leigh Sorensen, yes.

6 Aye. 0 Nay. Resolution 05-2023 adopted.

f. Adopt Resolution 06-2023 A Resolution Extending The Garden City Fence Grant Program for 2023

Tim Costello moved, and Katherine Rodriguez seconded to adopt Resolution 06-2023 A Resolution Extending The Garden City Fence Grant Program for 2023.

Tim Costello, yes. Gary Sorensen, yes. Katherine Rodriguez, yes. Fil Archuleta, yes. Leigh Sorensen, yes. Alex Lopez, yes.

6 Aye. 0 Nay. Resolution 06-2023 adopted.

g. Adopt Resolution 07-2023 A Resolution Extending The Garden City Tree Care and Removal Assistance Program for 2023

Tim Costello moved, and Alex Lopez seconded to adopt Resolution 07-2023 A Resolution Extending The Garden City Tree Care and Removal Assistance Program for 2023.

Alex Lopez, yes. Fil Archuleta, yes. Gary Sorensen, yes. Katherine Rodriguez, yes. Tim Costello, yes. Leigh Sorensen, yes.

6 Aye. 0 Nay. Resolution 07-2023 adopted.

Staff Reports

a. Town Administrator

Cheryl advised the Board that this year is going to be focused on reorganizing, fine-tuning processes and moving forward. There will be meetings tomorrow with staff to work on plans for the year. The investment checks will be written this week and will require Fil and Gary to come in for signatures. She is meeting with Chad Chavies to consult on some finance and accounting procedures and now that the Audit is completed, get Chad's advice on how to accurately record the fiscal year ending 2021 in QBs since that year is only in Tyler.

b. Police Chief

The Police Department participated in Santa Cops for Christmas, and they were able to serve three families in town. The department is moving away from their current crash system, and will be switching to CarFax. This will be a more user-friendly program. CIRSA offers a program for officers to assist with mental and physical health. This program is free, and officers will be able to utilize it, along with the Town's wellness benefit. The cold weather shelter is open. Chief Black will be looking into grants for municipalities that are affected by shelter overflow. He is also working on a solution for the summary reports for the Board, since the new dispatch system does not populate them.

c. Public Works Director

Brett advised that the Christmas decorations on 8th Ave will be taken down when the snow has melted a little more. He will be taking down the lights on the tress and the buildings. In April, the storm drains will be cleaned. Next week's bonfire will last from 5pm-8pm.

d. Town Attorney

Mr. Godbold has conferred with the Town's prosecutor and has received a draft of the proposed changes needed to adopt the most recent Model Traffic Code. This will be on the next agenda to be reviewed. Regarding the plastic bag bill that was passed for 2023, Mr. Godbold will have a summary of options for the next meeting.

Other Board Issues

The crosswalk signal has been ordered. The initial wait time is six weeks minimum. The signal on the east side of the street does not work since there is no corresponding signal on the west side of the street.

The Chief advised the Board that two patrol vehicles required repairs in December. The Crown Victoria has been fixed, while one of the Explorers is still in the auto body shop.

Announcements

- a. The Winter Bonfire is Saturday, January 14 at 5PM
- b. The Town Hall will be closed Monday, January 16 in observance of Martin Luther King Jr's birthday

Adjourn

Since there was no further business, Alex Lopez moved, and Tim Costello seconded to adjourn the meeting.

6 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:50PM

By _____