

Town of Garden City Minutes

August 1, 2022

Regular Meeting

Mayor Fil Archuleta called the meeting to order at 5:30 P.M.

Mayor Fil Archuleta and Trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell; Deputy Town Clerk Lindsay Shoemaker; Police Chief Jeremy Black. Public Works Director Brett Bloom and Town Attorney James Godbold were absent. Also present were Andrew Brown of the Garden City Police Department, Ronica Lara from the White Horse, Lali Harbans and Mark Norek from the Everyday Store.

Consent Agenda

- a. Approve Minutes from July 19, 2022 Regular Meeting
- b. Approve Paid Bills
- c. Approve Bills To Be Paid

Leigh Sorensen moved, and Alex Lopez seconded to approve the Consent Agenda, items a.- c.
7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be Heard

There was none.

Consider Commercial Revitalization Grant Application with Final Review and Payment for The White Horse in the amount of \$2,535.18

Ronica Lara addressed the Board. The White Horse did upgrades to the sign letters and replaced doors and window coverings for security. All documentation has been submitted.

Leigh Sorensen moved, and Katherine Rodriguez second to approve the Commercial Revitalization Grant application with final review and payment for the White Horse in the amount of \$2,535.18.

7 Aye. 0 Nay. Motion carried.

Liquor Licensing Issues

- a. Everyday Stores LLC DBA Everyday Store 5709 Fermented Malt Beverage Off Premise Liquor License Renewal

The Everyday Store submitted a renewal application for their liquor license. Lali Harbans and Mark Norek approached the Board. The Police Chief approached as well. His department had concerns about some security measures at the store. He has since spoken to the owners and managers and those concerns are being addressed. There was some exposed wiring that has been repaired and approved by the building department. All other departments report no violations and no objections to renewal.

Sam Parsons moved, and Gary Sorensen seconded to renew the Everyday Store Fermented Malt Beverage Offsite Liquor License.

7 Aye. 0 Nay. License renewed.

Streets Rehabilitation Project Invoices

- a. Approve Change Order for Schneider Paving in the amount of \$36,856.75

This item is for the extra materials and labor and traffic control needed to repair 28th Street so that it could be paved.

Sam Parsons moved, and Katherine Rodriguez seconded to approve the Change Order for Schneider Paving in the amount of \$36,856.75.

7 Aye. 0 Nay. Motion carried.

- b. Schneider Paving Invoice for 2022 Street Rehabilitation Project in the amount of \$450,485.96

This item is for the 2022 Streets Rehabilitation Project. Cheryl Campbell advised this invoice is slightly over the budgeted amount, which will be covered by contingency.

Leigh Sorensen moved, and Sam Parsons seconded to approve the Schneider Paving invoice for 2022 Street Rehabilitation Project in the amount of \$450,485.96.

7 Aye. 0 Nay. Motion carried.

- c. Approve J&T Consulting Inc Invoice in the amount of \$16,845.20

This item is for construction management for the 2022 Streets Rehabilitation Project.

Sam Parsons moved, and Tim Costello seconded to approve the J&T Consulting Inc invoice in the amount of \$16,845.20.

7 Aye. 0 Nay. Motion carried.

- d. Approve Schneider Paving Retainage Invoice in the amount of \$23,709.79

A notice to subcontractors was published July 29 in the Greeley Tribune. If no claims are filed by close of business on August 26, then the retainage payment will be released on August 29.

Tim Costello motioned, and Alex Lopez seconded to approve Schneider Paving Retainage invoice in the amount of \$23,709.79.

7 Aye. 0 Nay. Motion carried.

Community Center Paving and Concrete work

- b. Approve Schneider Paving Invoice for asphalt and concrete work at the Community Center in the amount of \$52,191.

The gravel area in front of the Community Center was paved and additional concrete work was completed.

Tim Costello moved, and Sam Parsons seconded to approve the Schneider Paving invoice in the amount of \$52,191.

7 Aye. 0 Nay. Motion carried.

Approve Budget Work Sessions for September 13 and 27, 2022 at 5:30PM

Cheryl Campbell addressed the Board. Budget time is approaching and there needs to be two budget sessions. One for the Police Department on September 13, and one for the remaining departments on September 27. The Board discussed moving the second meeting up to September 21 as to give ample time for staff to complete the budget.

Leigh Sorensen moved, and Alex Lopez seconded to approve budget work sessions for September 13 and 21 2022 at 5:30PM.

7 Aye. 0 Nay. Motion carried.

Discuss Options to Respond to the United Way Cold Weather Shelter at 870 28th Street

Greeley is partnering with United Way to open a cold weather shelter on 28th Street. This shelter will have resources such as health benefits, housing opportunities, identification cards, and more. The police department is aware that this shelter will be on the edges of three jurisdictions: Garden City, Evans and Greeley.

Leigh Sorensen moved, and Tim Costello seconded to give permission for town staff to move forward with answering the referral on the Town's behalf.

7 Aye. 0 Nay. Motion carried.

Consider changes to licensing provisions of municipal code

Mr. Godbold was absent.

Gary Sorensen moved, and Leigh Sorensen seconded to continue this item to the August 16, 2022 regular meeting.

7 Aye. 0 Nay. Motion carried.

Events Update

a. Bootleggin' Update

Officer Brown addressed the Board. He advised the marketing campaign with Town Square Media will start tomorrow, August 2, 2022. American Steel has had many customer inquiries about pre-registering for the Car Show. Officer Brown is expecting a large turn-out. The Town staff was able to secure a food truck for the festival. Volunteer spots are filling up and the Board will be at a special booth with goody bags for guests. There will also be a photo booth in the Community Center.

b. Approve Stumble Monkey Contract

Stumble Monkey will be performing at Bootleggin's Days.

Alex Lopez moved, and Sam Parsons seconded to approve the Stumble Monkey Contract in the amount of \$800.

7 Aye. 0 Nay. Motion carried.

c. Approve Barely Gettin' By Contract

Barely Gettin' By will also be performing at Bootleggin' Days.

Leigh Sorensen moved, and Sam Parsons seconded to approve the Barely Gettin' By Contract in the amount of \$800.

7 Aye. 0 Nay. Motion carried.

d. Approve Terms and Conditions for Town Square Media

This item included the terms and conditions for the digital media campaign for Bootleggin' Days.

Alex Lopez moved, and Tim Costello seconded to approve the terms and conditions for Town Square Media.

7 Aye. 0 Nay. Motion carried.

Staff Reports

a. Town Administrator

Cheryl Campbell advised the Board the auditors had the Town file an extension with the State. They've been working for three weeks. The new payroll system went live last week.

b. Police Chief

Chief Black addressed the Board regarding Officer Hernandez. He will be signed off next week and then will move to his permanent schedule. For National Night Out, all officers will be here excluding one reserve officer. They will be interacting with patrons and at security points for liquor control.

c. Public Works Director

Brett Bloom was absent, so Cheryl Campbell gave his report. The street sweeping did not get done today but will be done this week. Roadblocks and cones will be used for National Night Out.

d. Town Attorney

Mr. Godbold was absent.

Other Board Issues

There were none.

Announcements

- a. National Night Out is tomorrow August 2 at 5:00PM
- b. Town Administrator Cheryl Campbell will be attending the Strategies for Housing Policies Event in Greeley on August 4 from 1PM to 4PM
- c. Town Administrator Cheryl Campbell will be out of the office on August 12 for a family funeral
- d. Bootleggin' Days is August 26 and 27
- e. CML Fall District Meeting is in Evans at the Riverside Library on Thursday, September 29 at 4PM Cost is \$25. Must RSVP by August 15.

Adjourn

Since there was no further business, Gary Sorensen moved, and Alex Lopez second to adjourn the meeting.

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:47.

By _____