



Board of Trustees Regular Meeting Minutes

November 05, 2024 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Alex Lopez, Leigh Sorensen, Rebecca Moreau, Katherine Rodriguez, Sam Parsons and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Public Works Director Brett Bloom, Police Chief Jeremy Black, Sgt Ken Amick, and Town Attorney Amy C. Penfold were present. Jerry Griego, 2708 7th Avenue; Belinda Navarro and Tony Goldman from 618 25th St, and Mckenzi Grey from the White Horse Inn were present.

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

3. Consent Agenda

- a. Approve Minutes from October 15, 2024 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve EPS Invoice in the amount of \$3,359.25 for engineering services
- e. Approve Rush Management invoice in the amount of \$3,720.00 for street sweeping
- f. Approve Crash Champions invoice in the amount of \$4,144.55 for repairs to Veh #310
- g. Approve At Your Service Electric invoice in the amount of \$3,720.00
- h. Approve PTO and comp day request for Cheryl Campbell

Motion made to approve the Consent Agenda items a.-h. by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Grants

- a. Consider Residential Revitalization Grant Application from Jerry Griego 2708 7th Avenue
Mr. Griego addressed the Board.

Trustee Moreau moved, and Leigh Sorensen seconded to approve the Residential Revitalization Grant Application from Jerry Griego 2708 7th Avenue in the amount of \$269.00.

7 Aye. 0 Nay. Motion carried.

Leigh Sorensen moved, and Sam Parsons seconded to approve \$496.72 to Jerry Griego's Residential Revitalization Grant Application for installation.

7 Aye. 0 Nay. Motion carried.

6. Liquor Licensing

- a. I&B Inc DBA El Bandido Nightclub Tavern with Live Entertainment Liquor License Renewal
Belinda Navarro addressed the Board. El Bandido is due for renewal.
Motion made to approve I&B Inc. DBA El Bandido Nightclub Tavern with Live Entertainment Liquor License Renewal contingent on passing their building inspection by Trustee Gary Sorensen, Seconded by Trustee Lopez.
Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

- b. Ron-Lee-Von LLC DBA White Horse Inn 2750 8th Avenue Tavern with Live Entertainment Liquor License Renewal
Mckenzi Grey addressed the Board. The White Horse Inn is due for renewal.
Motion made to approve Ron-Lee-Von DBA White Horse Inn 2750 8th Avenue Tavern with Live Entertainment Liquor License Renewal contingent on the passing of their building inspection by Trustee Lopez, Seconded by Trustee Parsons.
Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

7. Consider December Meetings

Motion made to approve one December meeting on December 10th, 2024 at 5:30pm by Trustee Leigh Sorensen, Seconded by Trustee Rodriguez.
Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

8. CivicPlus

- a. Approve CivicPlus Statement of Work
Motion made to approve the CivicPlus Statement of Work by Trustee Lopez, Seconded by Trustee Rodriguez.
Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

9. Olsson Work Order

- a. Master Agreement Work Order #2
This work order is a contract that allows Olsson to do the work being requested without having to approve another contract.
Motion made to approve the Olsson Master Agreement Work Order #2 by Trustee Lopez, Seconded by Trustee Rodriguez.
Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

10. 2Bros Construction Invoice for work and payment for office in the shop in the amount of \$5,000.00

a. 2Bros Invoice

Motion made to approve the 2Bros Construction Invoice for work and payment for the office in the shop in the amount of \$5,000.00 by Trustee Lopez, seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

11. Community Gardens Plans

a. Approve Paradise Landscape Management quote for the Community Gardens in the amount of \$27,926.00 OR Fisher Landscaping Inc. proposal in the amount of \$21,382.66

Motion made to approve Paradise Landscape Management quote for the Community Gardens in the amount of \$27,926.00 by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

12. Approve Police Department Expansion

a. Approve Architect and Engineering Service Proposal from Hauser Architects

Motion made to approve Architect and Engineering Proposal from Hauser Architects in the amount of \$153,680.00 by Trustee Gary Sorensen, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

b. Approve Police Department Expansion construction proposals from Mark Young Construction LLC in the amount of \$2,516,856.00 OR Police Department Expansion proposal from Fransen Pittmann Construction in the amount of \$3,024,122.00

Motion made to approve Police Department Expansion construction proposals from Mark Young Construction LLC in the amount of \$2,516,856.00 by Trustee Moreau, seconded by Trustee Leigh Sorensen.

Roll Call:

Mayor Archuleta, yes. Trustee Lopez, yes. Trustee Gary Sorensen, yes. Trustee Leigh Sorensen, yes. Trustee Rodriguez, yes. Trustee Parsons, yes. Trustee Moreau, yes.

7 Aye. 0 Nay. Motion carried.

c. Approve Cascade Solar and Electric Police Department Expansion Solar proposal in the amount of \$119,705.00

Motion made to approve Cascade Solar and Electric Police Department Expansion Solar proposal in the amount of \$119,705.00 by Trustee Gary Sorensen, Seconded by Trustee Lopez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

13. CIRSA Quotations for 2025 Optional Coverages

a. Detainee Medical Coverage at the cost of \$1061.00

Motion made to approve Detainee Medical Coverage at the cost of \$1,061.00 by Trustee Leigh Sorensen, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- b. Volunteer Medical Coverage at the cost of \$2.48 per volunteer

Motion made to approve Volunteer Medical Coverage at the cost of \$2.48 per volunteer by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- c. Community Service Worker Coverage at the cost of \$3.27 per worker

Motion made to approve Community Service Worker Coverage at the cost of \$3.27 per worker by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- d. Occupational Accidental Death & Dismemberment for all employees including Board Members at the cost of \$9.60 per employee

Motion made to approve Occupational Accidental Death & Dismemberment for all employees including Board Members at the cost of \$9.60 per employee by Trustee Lopez, seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

14. Staff Reports

- a. Town Administrator

Cheryl Campbell notified the Board that their crosswalk plan for this term will cost more than expected. A neighboring town is doing the same thing and shared their costs with the Board. The Board will set aside this plan for now and revisit at a later date. Trent Johnson is out of the country this week. When he is back in town a letter will be delivered to him requesting his presence at the November 19th Board Meeting.

- b. Police Chief

The PD Tech candidate pulled out of the process. The Chief will resume interviews. The United Way shelter opened on November 1st. Vehicle 310 is now back in the fleet after its repairs.

- c. Public Works Director

Highway 34 and 85 interchange construction was supposed to start on November 1st. It should start soon. Clean-up days went very well. The construction on the shop will begin November 18th with dirt work. The office inside the shop is painted and is almost finished.

- d. Town Attorney

Ms. Penfold advised the Board she has received information from an open records request regarding the Builder's First Source topic. She will have a memo for the next meeting.

15. Other Board Issues

Trustee Parsons advised the Board that the White Horse owner, Ronica Lara, spoke with him about the building inspectors that inspected the bar. There were some issues regarding the accuracy of their inspections. The staff will investigate. Chief Black advised the Board about a new cellphone ban while driving that will go into effect in January 2025.

16. Announcements

- a. If approved, Cheryl Campbell will be out of the office November 7th, 2024
- b. Town Hall will be closed Monday, November 11th for Veterans Day

17. Adjourn

Motion made to adjourn the meeting by Trustee Gary Sorensen, Seconded by Trustee Lopez.

Voting Yea: Mayor Archuleta, Trustee Lopez, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

By: _____