



Board of Trustees Regular Meeting Minutes

March 18, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Mayor Fil Archuleta and trustees Alex Lopez, Leigh Sorensen, Rebecca Moreau, Katherine Rodriguez, Sam Parsons, and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Police Chief Jeremy Black, Public Works Director Brett Bloom, and Town Attorney Amy Penfold. Sgt. Ken Amick was present. Maria Cardenas was present.

The Board will consider and may act on the following items:

Call to Order

Roll Call

PRESENT

Mayor Fil Archuleta

Trustee Gary Sorensen

Trustee Leigh Sorensen

Trustee Alex Lopez

Trustee Katherine Rodriguez

Trustee Sam Parsons

Trustee Rebecca Moreau

Consent Agenda

- a. Approve Minutes from March 4th, 2025 Regular Meeting
- b. Approve Treasurer's Report from February 2025
- c. Approve Bills Paid
- d. Approve Bills to be Paid

Motion made to approve the Consent Agenda items a.-d. by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be Heard

There was none.

Schedule Work Session regarding CPA Updates for Tuesday, March 25, 2025 at 5:30pm

Motion made to schedule the work session regarding CPA Updates for Tuesday, March 25, 2025 at 5:30pm by Trustee Lopez, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Approve Letter of Engagement from Anderson Whitney for 2024 Audit

a. Letter of Engagement

Town Administrator Cheryl Campbell advised the Board that the new CPA will be doing most of the work to submit the items the auditors need, so the amount should be significantly less than the agreed upon amount.

Motion made to approve the Anderson Whitney Letter of Engagement for the 2024 audit in the amount of \$23,750.00 by Trustee Moreau, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Consider donation to Field of Honor

a. Field of Honor donation

Motion made to approve a donation to the Field of Honor in the amount of \$250.00 by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Consider donation to the Salvation Army

a. Salvation Army letter

Motion made to approve a donation to the Salvation Army in the amount of \$500.00 by Trustee Lopez, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Ordinance Updates

The Board directed staff to move forward with updates to the grant ordinance and applications.

Staff Reports

a. Town Administrator

Town Administrator Cheryl Campbell gave her report. The Town had their CIRSA audit and scored 100% and 101%. There will be a property survey to note anything that needs to be fixed. She and Kenzie cleaned out the cabinets in the Community Center. The Community Center will be Kenzie's project going forward. The admin staff are working on working together since there are more employees now. The CPA will be ready to go with the audit by the end of the month. She has been working with Lindsay on policies and procedures for the office.

b. Police Chief

Chief Black gave his report. The PD had a high visibility operation in tandem with Greeley PD. Officers caught 13 DUI's, \$13,000 in drug money and over 500 pills of illegal substance. Officer McGarry worked with Greeley on the operation with a few other officers. Greeley PD helped with an assault last weekend. He has applied for the JAG, CIOT, and POST grants that will amount to \$125,000.00 if received. He is in the process of applying for four other grants. He advised the Board if anyone approaches them individually about American Steel/Classic, to refer them to the police department. Christ Reid is part of a 501C group that cosplays as Star Wars characters. The Chief asked if they would be okay if they came to National Night Out. They had no issues.

c. Public Works Director

Public Works Director Brett Bloom gave his report. He and Cheryl will have their meeting with Jerry Pickett from Greeley about storm water responsibility and to discuss the new IGA. Xcel energy finally has an amount for the two light poles on 8th Avenue. He and Teddy aerated the park behind Town Hall and thatched it. The house down the street with the inoperable vehicles and other code violations is set for arraignment on April 10th. Moses Dominguez from Slowpoke Mobile Welding passed away.

d. Town Attorney

Town Attorney Amy Penfold gave her review. She sent letters to the tenants and owner of the house next door to Town Hall as they are operating a business in a residential zone. The Psilocybin bill has passed into state law.

Other Board Issues

Trustee Sam Parsons will be moving soon and will let the Board know when his last meeting will be. Board members will help fill Easter Eggs for the event on April 12th. A Blu-Ray player was found and will be given to Kings Pawn. Brett will begin looking for a new smart TV for Town Hall. Wing Shack will be provided for the Work Session. Trustee Gary Sorensen asked about a "Children at Play" sign for the new kids in the neighborhood.

Announcements

- a. The Work Session is Tuesday, March 25th at 5:30pm

Adjourn

Motion made to adjourn by Trustee Parsons, Seconded by Trustee Gary Sorensen.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:25pm.