



Board of Trustees Regular Meeting Agenda

June 16, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. **Call to Order**
2. **Roll Call**
3. **Consent Agenda**
 - a. Approve Minutes from May 19, 2026 Regular Meeting
 - b. Approve Financial Reports
 - c. Approve Bills Paid
 - d. Approve Bills to be Paid
 - e. Approve Weld County Dispatch invoice in the amount of \$27,304.00
 - f. Approve Anderson and Whitney invoice in the amount of \$15,750.00
4. **Public Not on the Agenda Invited to be Heard**
5. **Marijuana**
 - a. Nature's Herbs & Wellness Center LLC Medical Marijuana Store License ML-540-26 Renewal
 - b. Nature's Herbs & Wellness Center Medical Marijuana Cultivation Facility License MMCF-540-26 Renewal
 - c. Nature's Kitchen LLC Medical Marijuana Products Manufacturer License MMPM-540-26 Renewal
 - d. LivWell I LLC DBA LivWell Retail License RL-2647-26 Renewal
6. **Agreements**
 - a. Consider Community Development Block Grant Program Renewal
7. **Donations**
 - a. Consider a donation to the Salvation Army in the amount of \$250.00
8. **Police Department Items**
 - a. Approve Mark Young Construction invoice for May 2026 in the amount of \$24,473.90

Town of Garden City

621 27th St. Road • Garden City, CO 80631 • 970-351-0041 • townofgardencity.com

- b. Approve Tuition Reimbursement for Officer Alyssa Bird in the amount of \$672.96
- 9. **Approve Rescheduling the August 4th, 2026 meeting to August 3rd, 2026 at 5:30PM**
- 10. **Staff Reports**
 - a. Town Administrator
 - b. Police Chief
 - c. Town Attorney
- 11. **Other Board Issues**
- 12. **Announcements**
 - a. The CML Conference is June 22nd-June 25th in Westminster
- 13. **Adjourn**



Board of Trustees Regular Meeting Minutes

June 2, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

The Mayor called the meeting to order at 5:30 PM.

In Attendance: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

ABSENT:

3. Consent Agenda

- a. Approve Minutes from May 19, 2026 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve Arrowhead Service LLC invoice in the amount of \$5,077.00
- e. Approve Rush Management Inc. invoice in the amount of \$5,070.00

Trustee Alex Lopez moved to approve Consent Agenda items a.-e., seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Sponsorships

- a. Consider Hope House Northern Colorado Sponsorship

Trustee Rebecca Moreau moved to approve Hope House Northern Colorado Sponsorship in the amount of \$1,500.00, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Police Department Items

- a. Approve postponement of the Police Department Open House

Trustee Rebecca Moreau moved to approve postponement of the Police Department Open House to a later date, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Town Administrator/ Town Clerk Hiring Process

- a. Consider selection committee to choose applicants to interview

Trustee Leigh Sorensen moved to approve to not have a selection committee to choose applicants, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b. Schedule Work Sessions for Town Administrator/Town Clerk applicant interviews

Trustee Alex Lopez moved to schedule Work Session for Town Administrator/Town Clerk applicant selections, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

8. Staff Reports

a. Town Administrator

The Fun Under the Sun kid's event is next Saturday from 11am-2pm. Set up will start at 9:30am. HR asked to meet with staff on June 18th. Tonight is the first mosquito spraying, weather permitting.

b. Police Chief

Chief Black is out. Sgt Amick gave his report. Officer Vogl is almost done with training. Seana MacGregor is waiting for body armor before she can start training on the street. For now, she is doing CIRSA training and systems training for the department.

c. Town Attorney

Ms. Penfold advised the Board of a few cases. Governor Polis has until June 12th to veto any legislation that has passed. Once that is finished, she will have a summary for the Board. The City of Boulder was sued over their camping ban. It was upheld in court. Flock cameras are under scrutiny right now, although we don't have them.

9. Other Board Issues

The Board decided on food for the work session. Trustee Gary Sorensen talked about traffic next to his home on the easement.

10. Announcements

a. The Fun Under the Sun Kid's Event is Saturday June 13th, from 11am-2pm

b. The CML Conference is June 22nd- June 25th in Westminster

11. Adjourn

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:05PM

DRAFT

Bank Balances
Town of Garden City
As of May 31, 2026

Bank Accounts	Totals
1020 Cash in Checking	\$ 173,070.74
1038 Cash in Stifel Nicolaus	\$4,491,359.00
1039 Cash in ColoTrust	\$2,654,222.68
<i>Petty Cash Drawer</i>	<i>\$100.00</i>
<i>Court Cash Drawers</i>	<i>\$200.00</i>
<i>PDI Cash</i>	<i>\$500.00</i>
1010 Total Petty Cash	\$ 800.00
Total Fund Balances	\$7,319,452.42

Town of Garden City
Check Detail Report
May 2026

Transaction date	Check #	Vendor	Total
05/05/2026	24643	BQ & Associates, P.C., L.L.O.	\$ 627.37
05/05/2026	24644	Family Support Registry	\$ 562.00
05/05/2026	24645	Family Support Registry.	\$ 384.00
05/05/2026	24646	Verizon Connect	\$ 127.60
05/05/2026	24647	First Armored Services	\$ 2,969.43
05/05/2026	24648	Green & Associates LLC	\$ 2,000.00
05/05/2026	24649	Behrtec LLC	\$ 1,341.00
05/05/2026	24650	Adamson Police Products	\$ 134.95
05/05/2026	24651	ProCode Inc	\$ 455.21
05/05/2026	24652	Michael Stewart	\$ 600.00
05/05/2026	24653	Cintas-1st Aid	\$ 236.54
05/05/2026	24654	Wash Me Car Washes	\$ 33.00
05/05/2026	24655	Ace Hardware	\$ 331.33
05/05/2026	24656	Amy C. Penfold	\$ 2,121.00
05/05/2026	24657	Paradise Landscape Management LLC	\$ 169.44
05/05/2026	24658	AT&T Mobility	\$ 660.40
05/07/2026	24659	Filbert Archuleta	\$ 309.38
05/13/2026	24660	Custom Imaging	\$ 904.79
05/13/2026	24661	ErgoMed	\$ 305.00
05/13/2026	24662	Prairie Mountain Media	\$ 70.40
05/13/2026	24663	Cintas	\$ 61.76
05/13/2026	24664	University of Northern Colorado	\$ 4,404.00
05/13/2026	24665	Atmos Energy	\$ 198.19
05/13/2026	24666	City of Greeley	\$ 4,435.00
05/13/2026	24667	O'Reilly Auto Enterprises, LLC	\$ 24.99
05/13/2026	24668	CIRSA	\$ 4,283.27
05/13/2026	24669	D&B Lockworks LLC	\$ 480.00
05/13/2026	24670	Sam's Club	\$ 549.91
05/13/2026	24671	PODS Enterprises LLC	\$ 74.00
05/13/2026	24672	Anderson and Whitney	\$ 2,700.00
05/13/2026	24673	Minuteman Press	\$ 137.50
05/13/2026	24674	Amazon Business	\$ 7,024.72
05/13/2026	24675	Kenyon Jordan, Ph.D.	\$ 325.00
05/13/2026	24676	Comcast	\$ 397.94
05/19/2026	24677	Bratton's Office Equipment	\$ 124.32
05/19/2026	24678	Earth Engineering Consultants, LLC	\$ 350.00
05/19/2026	24679	City of Greeley Utility Billing	\$ 511.29

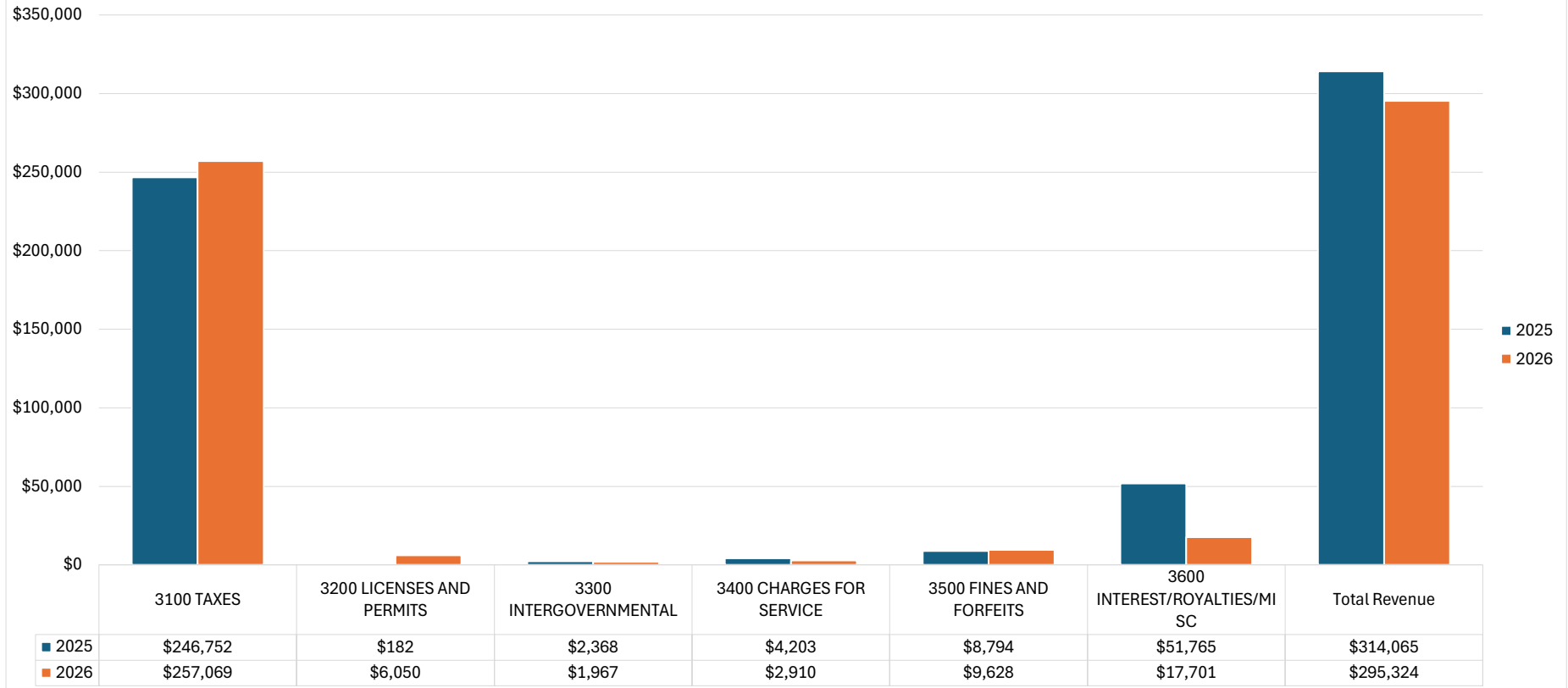
Town of Garden City
Check Detail Report
May 2026

Transaction date	Check #	Vendor	Total
05/19/2026	24680	BQ & Associates, P.C., L.L.O.	\$ 810.16
05/19/2026	24681	Family Support Registry	\$ 562.00
05/19/2026	24682	Family Support Registry.	\$ 384.00
05/19/2026	24683	Home Depot Credit Services	\$ 119.03
05/19/2026	24684	Sendas Communications LLC	\$ 110.00
05/19/2026	24685	Weld County Sheriff's Office	\$ 38.58
05/19/2026	24686	Behrtec LLC	\$ 2,002.32
05/19/2026	24687	Trident Fire and Security	\$ 165.00
05/19/2026	24688	Mountain High Disposal	\$ 1,991.50
05/19/2026	24689	Heidi's White Glove	\$ 780.00
05/19/2026	24690	Amazon Business	\$ 994.33
05/19/2026	24691	M&O Tires	\$ 20.00
05/19/2026	24692	Olsson	\$ 1,670.00
05/21/2026	24693	Filbert Archuleta	\$ 309.37
05/27/2026	24694	Rush Management Inc	\$ 5,070.00
05/27/2026	24695	Cintas	\$ 48.43
05/27/2026	24696	Helena Agri-Enterprises, LLC	\$ 735.00
05/27/2026	24697	Mitchell's Plumbing and Heating, Inc.	\$ 187.72
05/27/2026	24698	Stericycle, Inc	\$ 50.00
05/27/2026	24699	Arrowhead Service LLC	\$ 5,077.00
05/27/2026	24700	Adamson Police Products	\$ 1,438.34
05/27/2026	24701	HR Birdie	\$ 1,325.00
05/27/2026	24702	Streamline	\$ 500.00
05/27/2026	24703	Cintas-1st Aid	\$ 175.31
05/27/2026	24704	Mountain High Disposal	\$ 177.50
05/27/2026	24705	ProForce Law Enforcement	\$ 2,175.94
05/27/2026	24706	Amazon Business	\$ 209.21
05/27/2026	24707	My Fleet Center	\$ 128.32
05/01/2026	EFT	Global Payments	\$ 677.92
05/04/2026	EFT	Card Services	\$ 2,900.07
05/08/2026	EFT	United States Treasury	\$ 8,551.33
05/08/2026	EFT	Colorado Department of Revenue	\$ 1,872.59
05/08/2026	EFT	Mission Square	\$ 4,278.95
05/08/2026	EFT	Fidelity HSA	\$ 100.00
05/08/2026	EFT	Fire & Police Pension Association	\$ 5,349.23
05/08/2026	EFT	Unify Payroll	\$ 231.00
05/08/2026	EFT	Payroll	\$ 28,822.99

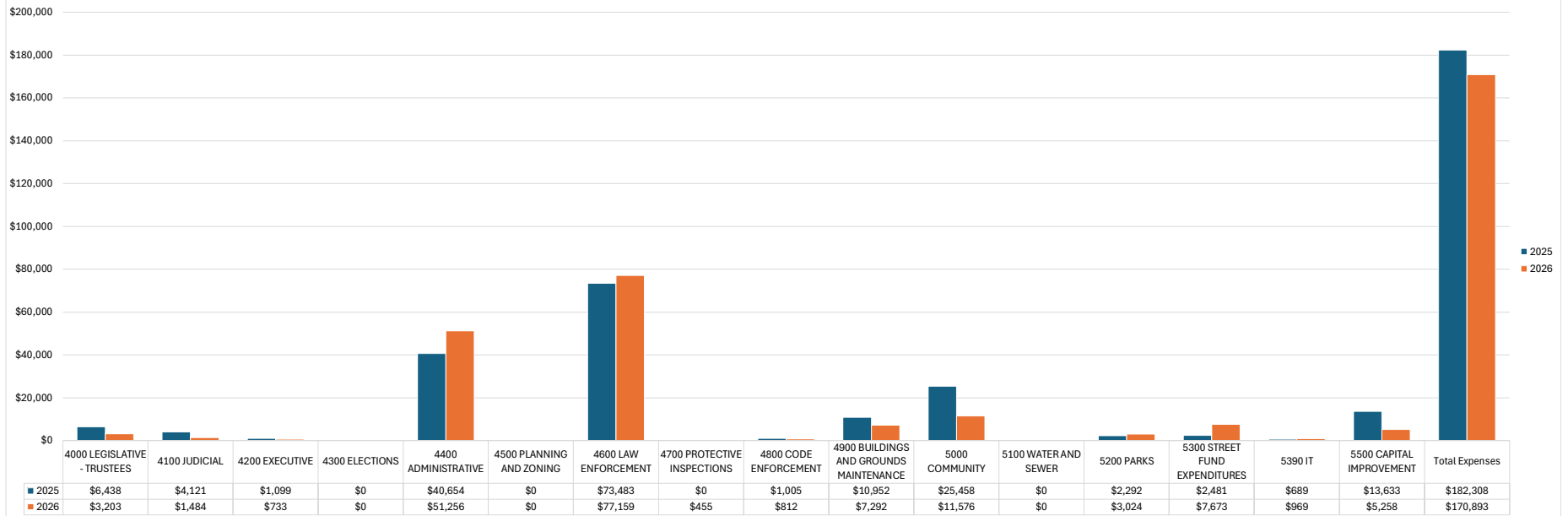
Town of Garden City
Check Detail Report
May 2026

Transaction date	Check #	Vendor	Total
05/12/2026	EFT	First Farm Bank-	\$ 4,702.63
05/18/2026	EFT	Quiktrip	\$ 1,384.73
05/20/2026	EFT	Public Sector Health Care Group	\$ 9,151.70
05/20/2026	EFT	First Farm Bank-	\$ 35.00
05/22/2026	EFT	Payroll	\$ 29,867.68
05/22/2026	EFT	United States Treasury	\$ 8,742.65
05/22/2026	EFT	Colorado Department of Revenue	\$ 1,850.83
05/22/2026	EFT	Mission Square	\$ 4,424.96
05/22/2026	EFT	Fidelity HSA	\$ 100.00
05/22/2026	EFT	Fire & Police Pension Association	\$ 5,385.08
05/22/2026	EFT	Unify Payroll	\$ 237.50
05/26/2026	EFT	Xcel Energy	\$ 801.05
05/26/2026	EFT	Xcel Energy	\$ 38.21
05/26/2026	EFT	Xcel Energy	\$ 24.01
05/26/2026	EFT	Xcel Energy	\$ 255.84
05/26/2026	EFT	Xcel Energy	\$ 126.39
05/26/2026	EFT	Xcel Energy	\$ 94.18
05/26/2026	EFT	Xcel Energy	\$ 210.18
05/26/2026	EFT	Colorado Department of Revenue	\$ 94.25
05/28/2026	EFT	AFLAC	\$ 243.64
Grand Total			\$188,233.38

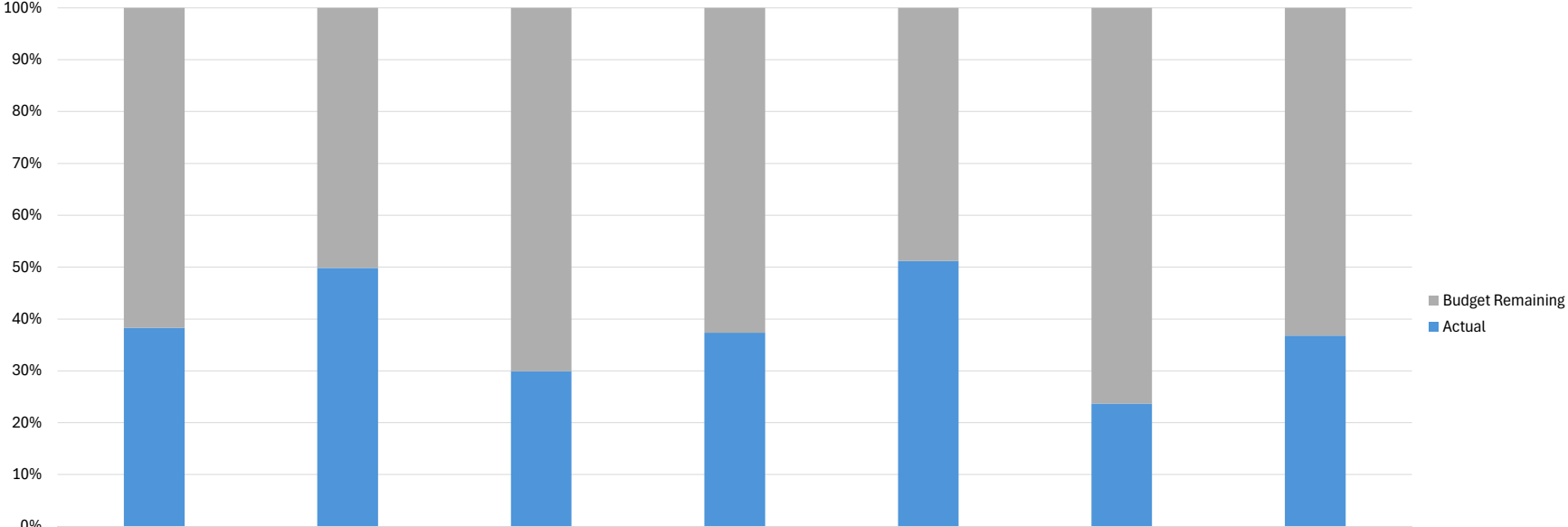
May 2025 vs 2026 Revenues



May 2025 vs 2026 Expenses

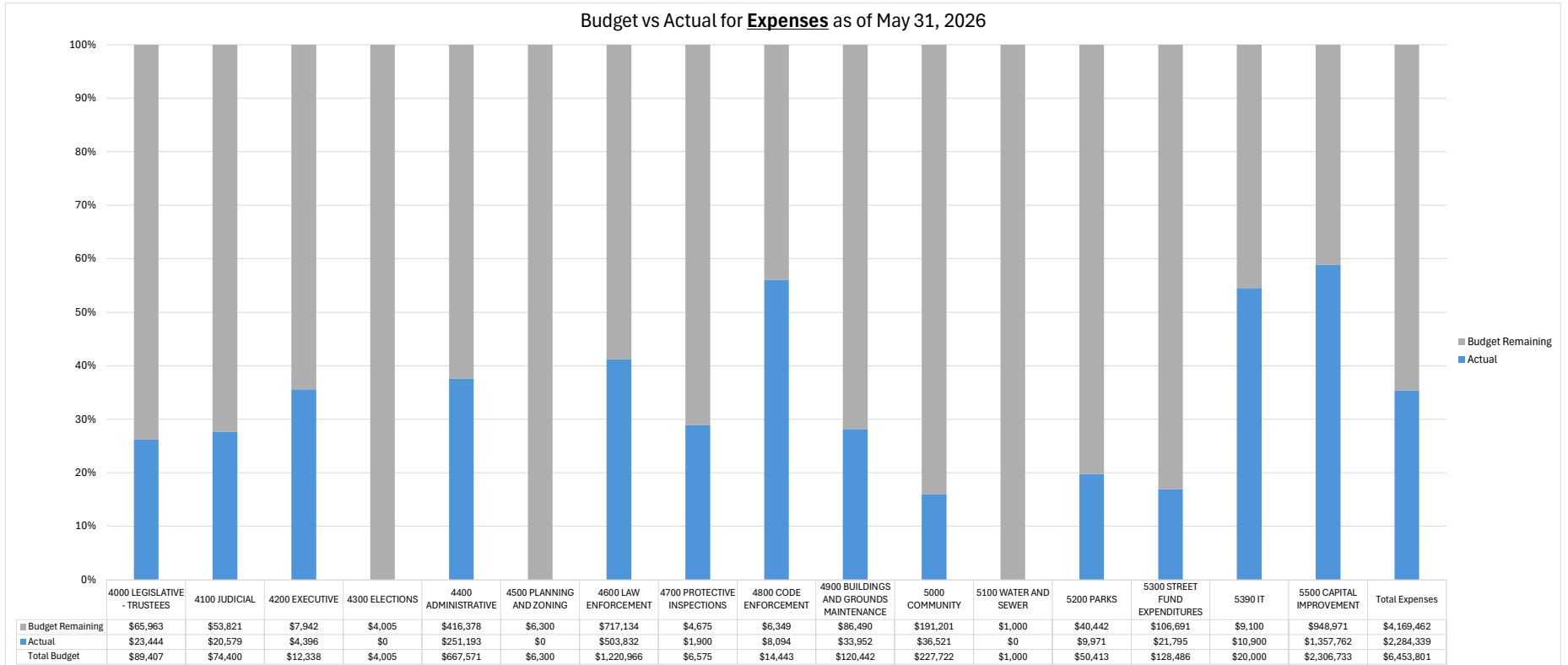


Budget vs Actual for Revenues as of May 31, 2026



	3100 TAXES	3200 LICENSES AND PERMITS	3300 INTERGOVERNMENTAL	3400 CHARGES FOR SERVICE	3500 FINES AND FORFEITS	3600 INTEREST/ROYALTIES/MISC	Total Revenue
Budget Remaining	\$1,793,195	\$19,229	\$20,901	\$29,126	\$39,424	\$338,447	\$2,243,322
Actual	\$1,113,222	\$19,125	\$8,914	\$17,375	\$41,326	\$105,053	\$1,305,014
Total Budget	\$2,906,417	\$38,354	\$29,815	\$46,500	\$80,750	\$443,500	\$3,548,336

Budget vs Actual for **Expenses** as of May 31, 2026



Town of Garden City

Bills Paid
May 28-June 8, 2026

Date	Num	Vendor	Amount
1020 Cash in Checking			
06/02/2026	24708	Happy Life Gardens	-2,398.95
06/02/2026	24709	Michael Stewart	-600.00
06/02/2026	24710	Cintas-1st Aid	-265.50
06/02/2026	24711	Amazon Business	-166.15
06/02/2026	24712	Verizon Connect	-127.60
06/02/2026	24713	Ace Hardware	-292.97
06/02/2026	24714	Sendas Communications LLC	-110.00
06/02/2026	24715	AT&T Mobility	-660.40
06/02/2026	24716	Interprenet	-15.31
06/02/2026	24717	Amy C. Penfold	-3,612.00
06/02/2026	24718	BQ & Associates, P.C., L.L.O.	-728.90
06/02/2026	24719	Family Support Registry	-562.00
06/02/2026	24720	Family Support Registry.	-384.00
06/03/2026	24721	Petty Cash	-400.00
06/03/2026	24722	Leap of Faith Homestead, LLC	-1,150.00
06/03/2026	24723	Filbert Archuleta	-309.37
05/28/2026	EFT	AFLAC	-243.64
06/02/2026	EFT	Card Services	-3,752.75
06/05/2026	EFT	Unify Payroll	-252.50
06/05/2026	EFT	Payroll	-31,422.46
06/05/2026	EFT	United States Treasury	-9,304.28
06/05/2026	EFT	Colorado Department of Revenue	-1,877.57
06/05/2026	EFT	Mission Square	-4,322.48
06/05/2026	EFT	Fidelity HSA	-100.00
06/05/2026	EFT	Fire & Police Pension Association	-6,089.35
06/01/2026	EFT	Global Payments	-939.12
Total for 1020 Cash in Checking			-\$70,087.30

Town of Garden City

Bills to be Paid

June 9, 2026

Date	Num	Vendor	Amount
1020 Cash in Checking			
06/09/2026	24725	Happy Life Gardens	-480.08
06/09/2026	24726	Cintas	-61.76
06/09/2026	24727	PODS Enterprises LLC	-174.00
06/09/2026	24728	Anderson and Whitney	-15,750.00
06/09/2026	24729	Amazon Business	-517.83
06/09/2026	24730	Atmos Energy	-120.27
06/09/2026	24731	Pens.com	-1,570.47
06/09/2026	24732	O'Reilly Auto Enterprises, LLC	-53.67
06/09/2026	24733	Green & Associates LLC	-2,000.00
Total for 1020 Cash in Checking			-\$20,728.08



REMIT TO:

Public Safety Communications
 1551 N 17th Avenue #2
 Greeley, CO 80631
 Phone: 970-400-2899
 Email: cpratt@weld.gov
www.weld.gov

Customer ID: CUS-000037
Customer Name: Garden City Police Department
Invoice Number: CINV-0001887
Invoice Date: 06/10/2026
Total Amount Due: 27,304.00
Purchase Order Number:

BILL TO:

Garden City Police Department
 621 27th St Rd
 Garden City, CO 80631
 United States of America

Memo						
Dispatch Cost Allocation and Wireless Radio Maintenance						

Quantity	Unit	Sales Item	Item Description	Unit Price	Amount
1	Each	Dispatch Allocation	Dispatch Cost Allocation	24,804.00	24,804.00
1	Each	Annual Radio Wireless Maintenance	Wireless Radio Maintenance	2,500.00	2,500.00

Net Amount:	27,304.00
Tax	0.00
Total Invoice Amount	USD 27,304.00

TERMS AND INSTRUCTIONS

Pay upon receipt with cash, check, ACH or credit card
 Online payment portal: <https://weldcounty.telleronline.net>
 Make checks payable to Weld County Government
 Include invoice number with payment submission



1275 58th Avenue, Suite C
Greeley, CO 80634-4813

Phone: 970-352-7990

Web: www.awhitney.com

Town of Garden City
621 27th Street Road
Garden City, CO 80631

Client ID: 20172100
Invoice: 36644
Date: 05/31/2026
Due Upon Receipt

INVOICE

4454

For professional service rendered as follows:

Audit financial statements for the year ended
December 31, 2025
Progress Billing

\$15,750.00

\$15,750.00

NOW OFFERING ONLINE PAYMENT OPTION, VISIT <https://awhitney.com/links-and-resources/>
PLEASE NOTE INVOICE AND CLIENT NUMBERS ON REMITTANCE. THANK YOU.

Date	Type	Reference	Debit	Credit	Balance
05/01/26	Beginning Balance				\$2,700.00
05/31/26	Invoice #36644		15,750.00		18,450.00
05/31/26	Amount Due				<u>\$18,450.00</u>

PAID
24728
JUN 09 2026

<u>05/31/2026</u>	<u>04/30/2026</u>	<u>03/31/2026</u>	<u>02/28/2026</u>	<u>01/31/2026+</u>	<u>Total</u>
15,750.00	2,700.00	0.00	0.00	0.00	\$18,450.00

Invoices are due upon receipt. Finance charges of 1.5% per month will be assessed on any outstanding balance after 30 days.

970-351-0041
Fax 970-351-6549



621 27th Street Road
Garden City, CO 80631-8466

Marijuana Business License Renewal Application

Please fill out both sides of this form and return to the Town Hall with the appropriate fees. If you have any questions, please call the Town Hall at 351-0041.

Date: 05/04/2026 DBA: Nature's Herbs & Wellness Center

Legal Business Name on State License: Nature's Herbs & Wellness Center

540 27th Street Garden City CO 80631
Address City State Zip Code

Mailing Address if different: 710 Denver Ave, Fort Lupton, CO 80621

Phone Number: 303-573-5087 Cell Number: 303-669-8994

E-mail Address: rotherhamresto@hotmail.com

Business Hours and Days of Operation: Monday - Sunday 8:00 AM to 9:50 PM
Drive-Thru 9:00 AM to 11:50 PM

Have you had any violations from State or Local in the past year? No

Are all employees badged by the MED? Yes

Do you Wholesale? Yes

Wholesale fees paid? Yes

Do you pay Colorado Sales Tax? Yes State of Colorado sales tax number: 04278304

Property Owner(s): J & A Properties LLC Phone: 303-669-8994

Address: PO Box 552 City: Fort Lupton State: CO Zip Code: 80621

05/13/2026

John Rotherham

Date Signature of Applicant

You are responsible for notifying us of any changes.

Fee: \$2000.00 each license

Please enter each local license number you wish to renew:

ML-540-25
MMCF-540-25
MMPM-540-25

970-351-0041

Fax 970-351-6549



621 27th Street Road

Garden City, CO 80631-8466

Marijuana Business License Renewal Application

Please fill out both sides of this form and return to the Town Hall with the appropriate fees. If you have any questions, please call the Town Hall at 351-0041.

Date: February 19, 2026 DBA: LivWell

Legal Business Name on State License: LivWell I, LLC

Address 2647 8th Ave, Unit B City Garden City State CO Zip Code 80631
Mailing Address if different: 60 W Superior St, Fl 2, Chicago, IL 60654

Phone Number: (312) 625-3770 Cell Number: (814) 880-8034

E-mail Address: co.licensing@pharmacann.com

Business Hours and Days of Operation: Open 7 days a week from 8:00 am to 10:00 pm

Have you had any violations from State or Local in the past year? No

Are all employees badged by the MED? Yes

Do you Wholesale? No

Wholesale fees paid? N/A

Do you pay Colorado Sales Tax? Yes State of Colorado sales tax number: 27252918-000

Property Owner(s): PBRJD Greeley Land Enterprises, LLC Phone: (970) 356-6900

Address: 2030 35th Avenue, Unit A-1 City: Greeley State: CO Zip Code: 80634

Date February 19, 2026 Signature of Applicant Mackenzie D. Wilcox, General Counsel

You are responsible for notifying us of any changes.

Fee: \$2000.00 each license

Please enter each local license number you wish to renew:

RL-2647-25



OFFICE OF THE BOARD OF COMMISSIONERS

(970) 400-4200
1150 O St., P.O. Box 758
Greeley, CO 80632

June 4, 2026

Town of Garden City
Fil Archuteta, Mayor
621 27th Street Road
Garden City, CO 80631

Dear Mayor Archuleta,

As you know, your municipality is included in the Urban County designation in accordance with the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program. Our existing Cooperation Agreement includes an automatic renewal option. As part of the requalification process for fiscal years 2027-2029, HUD requires municipalities to notify Weld County and HUD, in writing, if your community intends to exercise its right to terminate the Cooperation Agreement and be excluded from the Urban County no later than **July 8, 2026**.

If you plan to continue working with the County on CDBG, we will be sending out a new agreement to comply with some new requirements promulgated by HUD. The anticipated changes are mainly on the renewal and notice provisions, as well as some minor language changes to match verbiage required by HUD. We intend to have the draft to you by June 30 and will need it signed by **July 31, 2026**. The final deadline for Weld County to submit to HUD is August 10.

If you have any questions or feedback on the County's CDBG Program, please feel free to contact Cynthia Martin, Senior CDBG Analyst, at 970-573-1769 or cmartin@weld.gov.

We look forward to hearing back from you.

Sincerely,

Scott K. James
Chair, Weld County Board of Commissioners

Attachment: CPD-26-08 Notice

C: Cynthia Martin, Senior CDBG Analyst
Cheryl Campbell, Town Administrator
Bruce Barker, County Attorney
Karin McDougal, Deputy County Attorney



DOING THE MOST GOOD®

The Salvation Army
Intermountain Division

1-800-SAL-ARMY
tsahelps.org/give

A note from:

Lieutenants Isaac & Merary Henry-John
Corps Officers

Dear Friends,

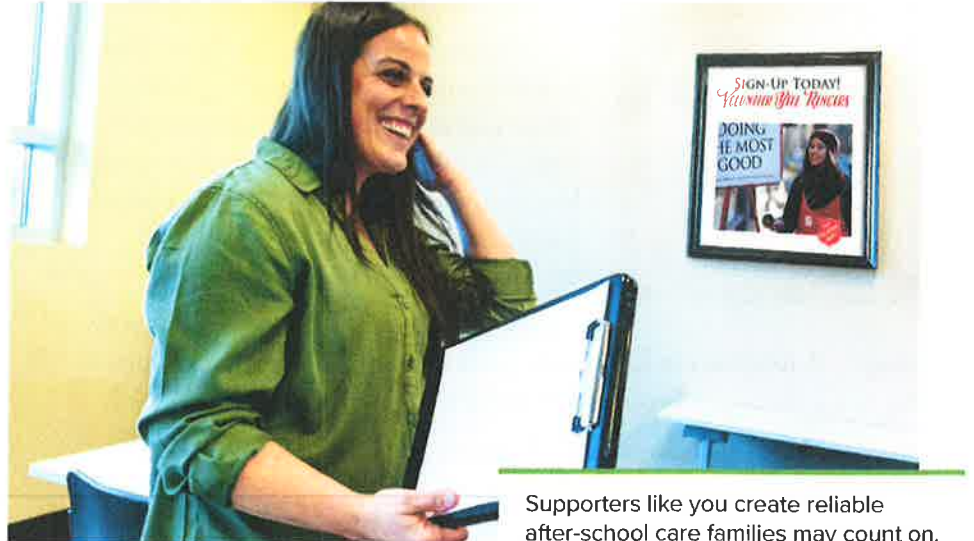
Your summer issue of The Salvation Army newsletter is here! In this newsletter you'll read about Rebecca, one of our longstanding teachers who once enrolled her own children in the after-school program. You'll also meet James, a veteran who received short-term support while searching for steady work.

Your generosity is changing lives. When you support our neighbors, it cultivates a community where everyone can flourish and grow.

Rebecca and James received crucial support, but many more in our area are still seeking relief. **You can help provide hope and essentials when you sign and return the enclosed tickets with your gift today.**

Thank you for standing with families in Weld County when hard times hit.

Gratefully,



Supporters like you create reliable after-school care families may count on.

Care rooted in the community

What consistent support can do

Rebecca never imagined a free Vacation Bible School would shape the next decade of her life.

She was looking for a safe, welcoming place for her children during the summer. **What she found was something more lasting.** Through Vacation Bible School and later the after-school program, Rebecca's family became part of a community they trusted.

Her children thrived in the after-school program, and years later, Rebecca joined the staff herself. **Today, she serves as a lead teacher, welcoming children each afternoon and creating a space built on consistency and care.**

The after-school program offers dependable routines, enrichment, and trusted adults who know each child by

name. For families, it means knowing their children are safe and cared for each afternoon.

"We really show the love to our families and the community," Rebecca says.

After 10 years, Rebecca has watched children grow up, siblings follow, and families return long after their children have aged out.

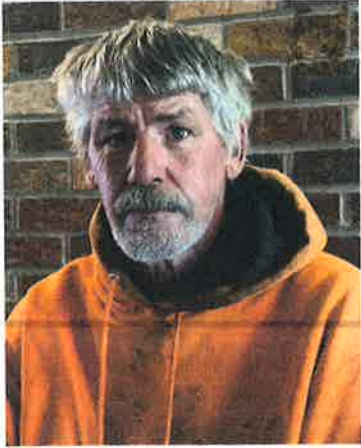
"It's like their second home still," she says. And for those who make this care possible, **Rebecca offers a simple message: "God bless you. Thank you."**

"I thank my God every time I remember you."

– Philippians 1:3 (NIV)

Everybody needs help sometimes

James knows that life does not always move in straight lines. “Everybody needs help sometimes,” James says.



When work hours became inconsistent and transportation challenges piled up, James turned to The Salvation Army for short-term assistance bridging a difficult moment.

Through your support, The Army offered practical support and something James values just as much: people who listened, treated him with respect, and encouraged him to keep going. That steadiness helped him stay focused on finding work and taking things one day at a time.

James believes help should not end with receiving it. A longtime volunteer, he gives back when he can, including serving as a bell ringer during the holidays.

“Just pay it forward,” James says. “Help other people.” Thank you!

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When music becomes belonging

Ian’s afternoons are shaped by sound.

Bass lines, choir rehearsals, and time on stage fill the hours after school at his local Salvation Army youth program, where music builds skill, confidence, and connection.

Over the past seven years, Ian has learned to play multiple instruments, from tuba and baritone to upright and electric bass. He spends his time rehearsing with choir, band, and praise band, and performing alongside peers who share his passion.

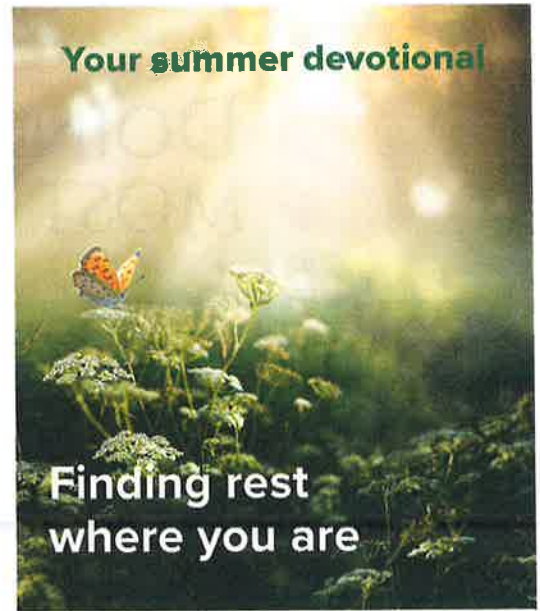
“The praise band is probably one of the best things they have to offer here,” says 13-year-old Ian.

Beyond music, the program provides structure and encouragement during the after-school hours, offering a place to belong and room to grow. Without the program, Ian says he would likely be at home. “And that’s boring.”

Because of consistent donor support, the Army gives young people like Ian a place to develop their talents, build friendships, and find their rhythm.



If you know someone in need The Salvation Army is committed to meeting human need wherever it exists in our community. If someone you know needs help, please have them call 1-800-SAL-ARMY right away.



Rest does not always mean getting away. Sometimes it comes in ordinary moments when we set aside the rush of the day and turn our attention toward God, trusting that renewal can meet us exactly where we stand.

The Lord offers rest that is steady and sustaining. When we receive it with an open heart, we are strengthened for what lies ahead and reminded that His care surrounds us, wherever we may be.

“You will keep in perfect peace those whose minds are steadfast, because they trust in you.”

– Isaiah 26:3 (NIV)

Open camera
Scan code
Help local people in need



venmo Apple Pay
 Google Pay PayPal

Names may be changed to protect privacy.

AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER: Town of Garden City 621 27th Street Garden City, CO 80631	PROJECT: Garden City Police Department 2719 7th Ave Garden City, CO 80631	APPLICATION NO: 252124-09 PERIOD TO: 5/1/26 - 5/31/26 CONTRACT DATE: August 19, 2025 PROJECT NOS:	Distribution to: OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
FROM Mark Young Construction, Inc. CONTRACTOR: 7200 Miller Place Frederick, CO 80504	VIA ARCHITECT: Hauser Architects, P.C. 3780 E 15th Street, Suite 201 Loveland, CO 80538		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached

1. ORIGINAL CONTRACT SUM	<u>\$2,765,846.00</u>
2. NET CHANGE BY CHANGE ORDERS	<u>\$28,956.00</u>
3. CONTRACT SUM TO DATE (Line 1+2)	<u>\$2,794,802.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G73)	<u>\$2,680,151.95</u>
5. RETAINAGE:	
a. 5% of Completed Work	<u>\$133,507.60</u>
(Column D+E on G703)	
b. 0% of Stored Material	<u>\$0.00</u>
(Column F on G703)	
Total Retainage (Line 5a + 5b or Total in Column I of G703)	<u>\$133,507.60</u>
6. TOTAL EARNED LESS RETAINAGE	<u>\$2,546,644.35</u>
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	<u>\$2,522,170.45</u>
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	<u>\$24,473.90</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	<u>\$248,157.65</u>
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS	
Total changes approved in previous months by Owner	\$0.00	\$0.00	
Total approved this Month	\$28,956.00	\$0.00	
TOTALS	\$28,956.00	\$0.00	
NET CHANGES by Change Order		\$28,956.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Mark Young Construction, Inc.

By: 
 State of Colorado

County of: Weld
 Subscribed and sworn to before me this 28th day of May

Notary Public: 
 My Commission Expires: 11-30-27



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$24,473.90

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: HB&A, LLC.

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA DOCUMENT G703, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 252124-09

Contractor's signed Certificate is attached

APPLICATION DATE: 06/21/26

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 5/31/2026

Use Column I on contracts where variable retainage for line items may apply.

ARCHITECTS PROJ NO:

A ITEM NO	B DESCRIPTION OF WORK	CONTRACTOR	Original GMP SOV	CHANGE ORDERS / TRANSFERS	REVISED SCHEDULE OF VALUES	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE	H % (GIC)	I BALANCE TO FINISH (C - G)	J RETAINAGE 5%	K COMMENTS
						FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
Garden City Police Department													
DIVISION 1													
1.1	General Requirements	MYC (Tab 1A)	\$266,343.00	\$550.00	\$266,893.00	\$266,893.00	\$0.00	\$0.00	\$266,893.00	100%	\$0.00	\$13,344.65	
1.2	MYC Fee	MYC (Tab 1A)	\$234,686.00	\$14,965.20	\$249,651.20	\$248,707.20	\$944.00	\$0.00	\$249,651.20	100%	\$0.00	\$12,482.56	
1.3	Temp Fence	MYC (Tab 1A)	\$4,644.00	\$0.00	\$4,644.00	\$4,644.00	\$0.00	\$0.00	\$4,644.00	100%	\$0.00	\$232.20	
1.4	Builders Risk	MYC (Tab 1A)	\$4,447.00	\$1,626.00	\$6,073.00	\$5,977.00	\$96.00	\$0.00	\$6,073.00	100%	\$0.00	\$303.65	
1.5	Payment and Performance Bond	MYC (Tab 1A)	\$28,300.00	\$1,747.79	\$30,047.79	\$29,940.79	\$107.00	\$0.00	\$30,047.79	100%	\$0.00	\$1,502.39	
1.6	MYC Contingency	MYC (Tab 1A)	\$117,343.00	(\$103,704.20)	\$13,638.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$13,638.80	\$0.00	
1.7	Preconstruction Services	MYC (Tab 1A)	\$20,012.00	\$0.00	\$20,012.00	\$20,012.00	\$0.00	\$0.00	\$20,012.00	100%	\$0.00	\$500.60	
1.8	Fianl Cleaning	MYC (Tab 1C)	\$14,250.00	\$0.00	\$14,250.00	\$7,125.00	\$7,125.00	\$0.00	\$14,250.00	100%	\$0.00	\$712.50	
1.9	Liability Insurance	MYC (Tab 1A)	\$14,199.00	\$3,036.56	\$17,235.56	\$17,182.56	\$53.00	\$0.00	\$17,235.56	100%	\$0.00	\$861.78	
Allowances													
1.10	Drywall Allowance	MYC	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,000.00	\$0.00	
1.11	Security and Low Voltage Rough	MYC	\$15,000.00	(\$15,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100%	\$0.00	\$0.00	
1.12	Communications Security Allowance	MYC	\$100,000.00	(\$100,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100%	\$0.00	\$0.00	
DIVISION 2													
2.1	Stormwater Management	MYC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	
2.2	Surveying	Tablerock (Tab 1B)	\$10,100.00	\$0.00	\$10,100.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	17%	\$8,350.00	\$87.50	
2.3	Demolition	MYC (Tab 2A)	\$146,470.00	\$8,179.20	\$154,649.20	\$154,649.20	\$0.00	\$0.00	\$154,649.20	100%	\$0.00	\$7,732.46	
DIVISION 3													
3.1	Concrete	MYC (Tab 3C)	\$152,265.00	\$5,315.84	\$157,580.84	\$157,580.84	\$0.00	\$0.00	\$157,580.84	100%	\$0.00	\$7,879.04	
3.2	Concrete Floor Finishes	Axis (Tab 3D)	\$8,088.00	\$11,907.00	\$19,995.00	\$9,595.00	\$0.00	\$0.00	\$9,595.00	48%	\$10,400.00	\$479.75	
DIVISION 4													
4.1	Masonry	Big Horn (Tab 4A)	\$110,800.00	\$0.00	\$110,800.00	\$110,800.00	\$0.00	\$0.00	\$110,800.00	100%	\$0.00	\$5,540.00	
4.2	Masonry Weather Protection	MYC (Tab 4A)	\$7,858.00	\$0.00	\$7,858.00	\$7,858.00	\$0.00	\$0.00	\$7,858.00	100%	\$0.00	\$392.90	
DIVISION 5													
5.1	Structural Steel Fabrication and Erection	Full Metal Iron (Tab 5A)	\$55,000.00	(\$7,580.48)	\$47,419.52	\$47,081.98	\$0.00	\$0.00	\$47,081.98	99%	\$337.54	\$2,354.10	
5.2	Roof Screen	MYC (Tab 5A)	\$32,025.00	\$4,969.00	\$36,994.00	\$36,994.00	\$0.00	\$0.00	\$36,994.00	100%	\$0.00	\$1,849.70	
DIVISION 6													
6.1	Carpentry Framing	Ballinger (Tab 6A)	\$171,100.00	\$12,390.00	\$183,490.00	\$183,490.00	\$0.00	\$0.00	\$183,490.00	100%	\$0.00	\$9,174.50	
6.2	Misc Rough Carpentry	MYC (Tab 6A)	\$28,492.00	\$1,264.40	\$29,756.40	\$29,756.40	\$0.00	\$0.00	\$29,756.40	100%	\$0.00	\$1,487.82	
6.3	Millwork	JK (Tab 12A)	\$14,993.00	\$3,221.00	\$18,214.00	\$18,214.00	\$0.00	\$0.00	\$18,214.00	100%	\$0.00	\$910.70	
DIVISION 7													
7.1	Damproofing and Sealants	CRI (Tab 7A & 7I)	\$8,189.00	\$0.00	\$8,189.00	\$8,082.65	\$0.00	\$0.00	\$8,082.65	99%	\$106.35	\$404.13	
7.2	Insulation	Alcal (Tab 7A)	\$19,400.00	\$0.00	\$19,400.00	\$19,400.00	\$0.00	\$0.00	\$19,400.00	100%	\$0.00	\$970.00	
7.3	Stucco	Mile High Stucco (Tab 7D)	\$72,203.00	\$9,604.00	\$81,807.00	\$81,807.00	\$0.00	\$0.00	\$81,807.00	100%	\$0.00	\$4,090.35	
7.4	Roofing / Sheet Metal	Roof Check (Tab 7F)	\$94,387.00	\$1,475.00	\$95,862.00	\$95,862.00	\$0.00	\$0.00	\$95,862.00	100%	\$0.00	\$4,793.10	

A ITEM NO	B DESCRIPTION OF WORK	CONTRACTOR	Original GMP SOV	CHANGE ORDERS / TRANSFERS	REVISED SCHEDULE OF VALUES	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE	H % (G/C)	I BALANCE TO FINISH (C - G)	J RETAINAGE 5%	K COMMENTS
						FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
8	DIVISION 8												
8.1	HM Doors/Frames/Hardware Supply	Colorado Doorways (Tab 8A)	\$34,349.00	\$7,450.00	\$41,799.00	\$33,661.52	\$0.00	\$0.00	\$33,661.52	81%	\$8,137.48	\$1,683.08	
8.2	HM Door/Hardware Install	CO Commercial Openings (Tab 8A)	\$8,190.00	\$780.00	\$8,970.00	\$8,011.50	\$0.00	\$0.00	\$8,011.50	89%	\$958.50	\$400.58	
8.3	OH Sectional Doors	Overhead Door (Tab 8D)	\$7,900.00	\$540.00	\$8,440.00	\$7,900.00	\$540.00	\$0.00	\$8,440.00	100%	\$0.00	\$422.00	
8.4	Solatube Skylights	Powers (Tab 8F)	\$13,994.00	\$0.00	\$13,994.00	\$13,994.00	\$0.00	\$0.00	\$13,994.00	100%	\$0.00	\$699.70	
8.5	Storefront and Glazing	Handy Glass (Tab 8E)	\$69,345.00	\$1,826.00	\$71,171.00	\$68,171.00	\$0.00	\$0.00	\$68,171.00	96%	\$3,000.00	\$3,408.55	
8.6	Uload, Inventory and Shake out Doors, Frames & Hardw	MYC (Tab 8A)	\$5,262.00	\$0.00	\$5,262.00	\$5,262.00	\$0.00	\$0.00	\$5,262.00	100%	\$0.00	\$263.10	
9.	DIVISION 9												
9.1	Framing/Gyp/Insulation/Acoustical Ceilings	Delta (Tab 9A & 9D)	\$74,821.00	\$9,683.00	\$84,504.00	\$84,504.00	\$0.00	\$0.00	\$84,504.00	100%	\$0.00	\$4,225.20	
9.2	Acoustical Ceilings	Innovative Acoustics	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	
9.3	Flooring/Tile/Base	Masters Flooring (Tab 9F)	\$28,130.00	\$0.00	\$28,130.00	\$28,130.00	\$0.00	\$0.00	\$28,130.00	100%	\$0.00	\$1,406.50	
9.4	Painting	National Coatings (Tab 9H)	\$25,701.00	\$2,627.51	\$28,328.51	\$27,265.51	\$0.00	\$0.00	\$27,265.51	96%	\$1,063.00	\$1,363.28	
10	DIVISION 10												
10.1	Signage	Avalanche (Tab 10F)	\$29,951.00	\$2,400.00	\$32,351.00	\$30,733.45	\$0.00	\$0.00	\$30,733.45	95%	\$1,617.55	\$1,536.67	
10.2	Accessories and Partitions	Colorado Specialties (Tab 10L)	\$27,097.00	(\$2,562.00)	\$24,535.00	\$24,535.00	\$0.00	\$0.00	\$24,535.00	100%	\$0.00	\$1,226.75	
10.3	Locker Supply (Pass Through)	Space Savers (Tab 11A)	\$17,819.00	\$16,997.50	\$34,816.50	\$34,816.50	\$0.00	\$0.00	\$34,816.50	100%	\$0.00	\$1,740.83	
10.4	Canopies / Awnings	NOCO Awning (Tab 10A)	\$17,965.00	\$0.00	\$17,965.00	\$17,965.00	\$0.00	\$0.00	\$17,965.00	100%	\$0.00	\$898.25	
11	DIVISION 11												
11.1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	
12	DIVISION 12												
12.1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	
13	DIVISION 14												
13.1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	
14	DIVISION 21												
14.1	Fire Protection	Western States (Tab 21A)	\$68,378.00	\$0.00	\$68,378.00	\$53,378.00	\$0.00	\$0.00	\$53,378.00	78%	\$15,000.00	\$2,668.90	
15	DIVISION 22												
15.1	Plumbing	PSI (Tab 22A)	\$155,000.00	\$3,503.00	\$158,503.00	\$157,180.50	\$0.00	\$0.00	\$157,180.50	99%	\$1,322.50	\$7,859.03	
16	DIVISION 23												
16.1	HVAC	Frontier (Tab 23A)	\$133,016.00	\$7,199.00	\$140,215.00	\$125,823.00	\$14,392.00	\$0.00	\$140,215.00	100%	\$0.00	\$7,010.75	
17	DIVISION 26												
17.1	Electrical and Fire Alarm	Axis (Tab 26A)	\$191,000.00	\$13,387.10	\$204,387.10	\$200,088.90	\$1,655.00	\$0.00	\$201,743.90	99%	\$2,643.20	\$10,087.20	
17.2	Xcel Relocate	MYC	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	\$50.00	
18	DIVISION 27												
18.1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	
19	DIVISION 31												
19.1	Earthwork	Dobbs (Tab 31A)	\$80,743.00	(\$12,779.00)	\$67,964.00	\$41,323.00	\$0.00	\$0.00	\$41,323.00	61%	\$26,641.00	\$2,066.15	

A ITEM NO	B DESCRIPTION OF WORK	CONTRACTOR	Original GMP SOV	CHANGE ORDERS / TRANSFERS	REVISED SCHEDULE OF VALUES	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE	H % (G/C)	I BALANCE TO FINISH (C - G)	J RETAINAGE 5%	K COMMENTS
						FROM PREVIOUS APPLICATION (D + E)	E THIS PERIOD						
20	DIVISION 32												
20.1	Pavement Markings	S&S (Tab 32E)	\$850.00	\$0.00	\$850.00	\$0.00	\$850.00	\$0.00	\$850.00	100%	\$0.00	\$42.50	
20.2	Irrigation/Landscaping	Arrowleaf (Tab 32H)	\$8,541.00	(\$5,300.00)	\$3,241.00	\$2,741.00	\$0.00	\$0.00	\$2,741.00	85%	\$500.00	\$137.05	
20.3	Fencing	CE Fence (Tab 32G)	\$11,200.00	(\$3,750.00)	\$7,450.00	\$1,800.00	\$0.00	\$0.00	\$1,800.00	24%	\$5,650.00	\$90.00	
21	DIVISION 33												
21.1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	
22	CHANGE ORDERS												
22.1	COR#10 Communications & Access Control	K&M Communications	\$0.00	\$132,987.58	\$132,987.58	\$122,703.45	\$0.00	\$0.00	\$122,703.45	92%	\$10,284.13	\$6,135.17	
	TOTALS		\$2,765,846.00	\$28,956.00	\$2,794,802.00	\$2,654,389.95	\$25,762.00	\$0.00	\$2,680,151.95	95.90%	\$114,650.05	\$133,507.60	



TUITION REIMBURSEMENT PROGRAM

Total Anticipated Cost 672.96

I hereby certify that the class is not being reimbursed from any other source. The Town will reimburse only my actual costs.

Employee Signature *AKul* Date 6-11-26

APPROVALS

Town Administrator *Cheyl Campbell* Date 6/11/2026

Comments: *Alyssa and I discussed these classes in January before she enrolled.*

C Campbell

Tuition Reimbursement Application

THIS FORM MUST BE SUBMITTED PRIOR TO ENROLLMENT IN CLASS

The Town will pay up to \$1,500 per fiscal year for preapproved educational expenses (tuition, books, and related fees only) upon furnishing proof of all expenses incurred and grade. Proof shall be in the form of properly issued receipts from the institution that provides the education.

Employee Name Alyssa Bird Date 6-11-26

REQUESTED REIMBURSEMENT ANTICIPATED AMOUNT

Course (1) Name Ethics PHI 1012 Credit Hours 3
Institution Aims Community College Location Online
Date Class Begins 1-15-26 Date Class Ends 5-16-26
Tuition 261.00 Fees 25.00 Books _____ Other _____
Course (1) Total Cost 286.00

Course (2) Name Bio 1005 w lab Credit Hours 4
Institution Aims Community College Location Online
Date Class Begins 1-15-26 Date Class Ends 5-16-26
Tuition 473.96 Fees 100.96 Books _____ Other _____
Course (2) Total Cost 574.96

Course (3) Name History His 2135 Credit Hours 3
Institution Aims Community College Location Online
Date Class Begins 1-15-26 Date Class Ends 5-16-26
Tuition 261.00 Fees 25.00 Books _____ Other _____
Course (3) Total Cost 286.00

Mythology Plum 105
Aims Community College
1-15-26
261.00 25.00

3
Online
5-16-26
286.00



Tuition Reimbursement Agreement

I understand that the Town of Garden City ("the Town") has agreed to reimburse my educational expenses under the following terms and conditions:

1. **Educational Reimbursement**

The Town will reimburse up to **\$1,500 per fiscal year** for eligible educational expenses, including tuition, books, and related fees. Reimbursement will be issued upon submission of valid proof of expenses and proof of grade. Acceptable proof includes properly issued receipts and documentation from the educational institution.

2. **Repayment Authorization**

I hereby authorize the Town to deduct any amount I owe under this agreement from any of my paycheck(s), including but not limited to my final paycheck.

3. **Collection Costs**

If the Town initiates legal action to recover any amount owed by me, I agree to be responsible for all reasonable costs incurred by the Town, including reasonable attorney's fees.

4. **Term of Agreement**

I understand and agree that this authorization is effective for **48 calendar months from the date of my signature** and shall remain in effect for that entire period unless modified or revoked through a written agreement signed by both myself and the Town.

5. **At-Will Employment**

Nothing in this agreement shall be construed as an express or implied contract of employment or as altering my status as an **at-will** employee.

Alyss Bird

Employee Name (please print)

Alyss Bird

Employee Signature

6-11-26

Date

▼ 20 May 2026 Payer: Alyssa Bird [Payment](#) Amount: \$306.47

▼ 18 May 2026 Payer: Alyssa Bird [Online Enrollment Fee](#) Amount: \$30.00

▼ 18 May 2026 Payer: Alyssa Bird [Online Enrollment Fee](#) Amount: \$30.00

▼ 20 Apr 2026 Payer: Alyssa Bird [Payment](#) Amount: \$306.49