



Board of Trustees Regular Meeting Minutes

June 3, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Police Sgt. Ken Amick. Marla from the 2608 Club was present. Rob Scarzello from Paradise Landscaping was present.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen

3. Consent Agenda

Trustee Alex Lopez moved to approve the Consent Agenda items a.-f, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

- a. Approve Minutes from May 20th, 2025 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve Paradise Landscaping invoice in the amount of \$6,460.00
- e. Approve D&B Lockworks invoice in the amount of \$3,601.26
- f. Approve Hauser Architects invoice in the amount of \$23,002.36

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Robert Scarzello from Paradise Landscaping

Robert Scarzello from Paradise Landscaping addressed the Board regarding the Community Gardens. The work is almost done. He is very appreciative of the opportunity the Town gave him and his company to do the work. Robert also asked the Board to keep him in mind in the fall to maintain and blow out the irrigation system. He will bill us for the additional concrete to make the two front garden beds accessible. There was no action taken on this item.

6. Grants

- a. Approve final review and payment to the 2608 Club Commercial Revitalization Grant in the amount of \$459.41

Marla Martin from the 2608 Club addressed the Board. The final amount of this grant is less than the original quote.

Trustee Alex Lopez moved to approve final review and payment to the 2608 Club Commercial Revitalization Grant in the amount of \$459.41, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

- b. Approve final review and payment to the 2608 Club Fence Grant in the amount of \$368.54

Marla Martin remained at the podium for this item.

Trustee Rebecca Moreau moved to approve final review and payment to the 2608 Club Fence Grant in the amount of \$368.54, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

- c. Consider Fence Grant Application for Jasmine Marquez 620 27th Street in the amount of \$1,200.00

Jasmine Marquez addressed the Board for her Fence Grant Application. They are going to push back the fence to install a retaining wall to keep the rocks off of the asphalt walkway.

Trustee Alex Lopez moved to approve Fence Grant Application for Jasmine Marquez 620 27th Street in the amount of \$1,200.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,

Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen
VOTING NO: None
Motion carried.

7. The Greeley Tribune

- a. Consider donating to the Greeley Tribune's Annual Partners in Education

The Town has donated to Partners in Education in the past.
Trustee Leigh Sorensen moved to approve a \$250.00 donation to the Greeley Tribune's Annual Partners in Education, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,
Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen
VOTING NO: None
Motion carried.

8. Job Description

- a. Consider Public Works Manager Job Description

Administrator Cheryl Campbell addressed the Board. She has done additional research and believes this job description would be better if it was named Building and Grounds Supervisor.

Trustee Rebecca Moreau moved to approve the job description name change to Buildings and Grounds Supervisor, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,
Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen
VOTING NO: None
Motion carried.

Trustee Leigh Sorensen moved to approve the job description of the Buildings and Grounds Supervisor, seconded by Trustee Gary Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,
Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen
NOTING NO: None

9. Police Department Items

- a. Axon Studio Redaction Software

Sgt. Ken Amick addressed the Board. This Axon software will save hours in redacting bodyworn camera footage and assist officers in report writing to save time. The amount due this year is \$2,900,00 and those funds will be pulled from other line items of the police department budget, and then the additional costs will be budgeted for at a later date.

Trustee Alex Lopez moved to approve Axon Studio Redaction Software, seconded by

Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

10. Resolutions

- a. Adopt Resolution 09-2025 A Resolution Appointing Cheryl Campbell As Town Treasurer Pursuant To §C.R.S 31-4-304

Trustee Gary Sorensen moved to adopt Resolution 09-2025 A Resolution Appointing Cheryl Campbell As Town Treasurer Pursuant To , seconded by Trustee Rebecca Moreau.

VOTING YES:

Trustee Leigh Sorensen

Trustee Alex Lopez

Mayor Fil Archuleta

Trustee Gary Sorensen

Trustee Rebecca Moreau

Trustee Katherine Rodriguez

VOTING NO: None

Resolution 09-2025 adopted.

11. Discuss Scholarship Opportunity for Nicolas "Teddy" Roth

Trustee Gary Sorensen moved to approve employment bonus of \$1,000.00 for Nicolas "Teddy" Roth, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

12. Staff Reports

- a. Town Administrator

Administrator Cheryl Campbell gave her report. Since there has been a change in staffing, the Bike Show for Bootleggin' Days does not have anyone to run it. She asked the Board if they want to cancel it or reach out to BACA to see if they want to take on the event. The Board directed staff to reach out to BACA first. The Board gave the nod to Finance to ACH the final payment to Fun Productions for the Kid's Event. The shop construction across the street is overdue. The company is asking for a progress payment. The Board advised not to give the progress payment until more progress has

been made. Cheryl will be out of the office on Thursday of this week.

b. Police Chief

Sgt. Ken Amick gave the Chief's report. Chief Black is at the Colorado Chief's of Police Association Conference in Estes Park this week. Three of the four rifles are spoken for; The deadline for payment is July 11th. The officers will be moving into the basement of Town Hall next month when construction starts on the department. Some minor electrical work will need to be done before they do. Sgt will be power cleaning the floors in the PD on Thursday. National Night Out planning is almost complete. He secured five \$150.00 punch cards and a bike from The Farm, a Brazilian Jiu Jitsu gym. The Bootleggin' Days Ops plan is almost complete.

c. Public Works Director

d. Town Attorney

Ms. Penfold was absent.

13. Other Board Issues

Trustee Gary Sorensen asked if perennials could be considered for the 8th Avenue flower beds instead of annuals.

14. Announcements

- a.** The Fun Under the Sun event is Saturday, June 14th from 11am-2pm
- b.** The CML Annual Conference is June 23rd through the 26th

15. Adjourn

Trustee Gary Sorensen moved to to adjourn the meeting, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:20pm.

Lindsay Shoemaker, Deputy
Town Clerk