



Board of Trustees Regular Meeting Minutes

April 21, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Police Chief Jeremy Black, Police Sgt. Ken Amick, Deputy Clerk Lindsay Shoemaker

ABSENT:

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

ABSENT:

3. Consent Agenda

Trustee Alex Lopez moved to approve consent agenda items a-g, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- a. Approve Minutes from April 7, 2026 Regular Meeting
- b. Approve Financial Reports
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve CIRSA invoice in the amount of \$6,066.35
- f. Approve ProForce invoice in the amount of \$8,703.96
- g. Approve Paint the Town ACH in the amount of \$730.00

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Liquor

- a. Approve Ron Lee Von LLC DBA White Horse Inn Festival Permit Application

Trustee Rebecca Moreau moved to approve Ron Lee Von LLC DBA White Horse Inn LLC Festival Permit Application, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Contracts

- a. Human Resources Consulting Contract

The Board asked the Clerk to verify the terms of the agreement with Birdie, specifically the cancellation terms. The Clerk reported that the agreement, including the cancellation terms, will be added to the May 5, 2026 agenda.

- b. Consider cleaning contracts

Trustee Alex Lopez moved to approve the proposal for cleaning from Omex Office Maintenance Experts in the amount of \$1,350.00 per month, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Town Administrator/Town Clerk Job Description and Job Posting

- a. Approve Town Administrator/Town Clerk Job Description

Trustee Rebecca Moreau moved to approve Town Administrator/Town Clerk Job Description, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

b. Consider Town Administrator/Town Clerk Job Posting

Trustee Rebecca Moreau moved to approve directing staff to create a Town Administrator/Town Clerk Job Announcement including a town biography, seconded by Trustee Leigh Sorensen.

Trustee Alex Lopex moved to set the salary range for the Town Administrator/Town Clerk Job Announcement at \$125,000.00 to \$135,000.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

8. Police Department Items

a. Approve Open House for the new PD for June 18, 2026 from 4PM to 6PM

Trustee Leigh Sorensen moved to approve the Open House for the new Police Department for June 18, 2026 from 4 PM to 6 PM, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

b. Approve Mark Young Construction COR No. 037 in the amount of \$1,796.00

Trustee Alex Lopez moved to approve Mark Young Construction COR No. 037 in the amount of \$1,796.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

c. Approve Mark Young Construction COR No. 038 in the amount of \$911.00

Trustee Alex Lopez moved to approve Mark Young Construction COR No. 038 in the amount of \$911.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- d. Approve Mark Young Construction COR No. 039 in the amount of \$1,017.00

Trustee Alex Lopez moved to approve Mark Young Construction COR No. 039 in the amount of \$1,017.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- e. Approve Mark Young Construction COR No. 040 in the amount of \$620.00

Trustee Alex Lopez moved to approve Mark Young Construction COR No. 040 in the amount of \$620.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- f. Approve Mark Young Construction COR No. 041 in the amount of \$696.00

Trustee Alex Lopez moved to approve Mark Young Construction COR No. 041 in the amount of \$696.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- g. Approve Mark Young Construction COR No. 042 in the amount of \$279.00

Trustee Rebecca Moreau moved to approve Mark Young Construction COR No. 042 in the amount of \$279.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

9. Staff Reports

a. Town Administrator

Town Administrator Cheryl Campbell asked the Board if they would like a list of items that are no longer needed to offer via sealed bids. This list will be on a future agenda for approval. KFKA would like to set up an interview with the Mayor and Trustee Lopez for 8 AM or 9 AM August 27th. The Board asked for that date to be moved up to a week earlier.

Administrator Campbell presented some new finance reports with colored graphs. The Board would like to see these reports every month moving forward with the CPA's approval.

b. Police Chief

Chief Black reported that the planned delivery of the new police department building is next week. There is a walk-through planned this Thursday and again next Tuesday. Furniture is scheduled to be delivered next week. David Vogl is in phase three of his training. The Chief stated that contingent on final testing results, he plans to hire another part-time officer in the next few weeks. He also discussed a bill being introduced at the State, No. 26-941 that he believes is detrimental to all local government employees. He will keep the Board updated on the bill's progress.

c. Town Attorney

Absent.

10. Other Board Issues

There was none.

11. Announcements

- a. Paint the Town is Saturday April 25, 2026 at 2 PM (RSVPs have closed)
- b. Spring Clean-up Days are May 1,2,3, 2026 from 8AM to 5PM. Vouchers are required. Inquire at Town Hall.

12. Adjourn

Trustee Gary Sorensen moved to adjourn the meeting, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:30 PM.

Cheryl Campbell,

Town Clerk