

Town of Garden City Minutes

December 13, 2022

Regular Meeting

Mayor Fil Archuleta and Trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell; Police Chief Jeremy Black; Deputy Town Clerk Lindsay Shoemaker; Public Works Director Brett Bloom; Town Attorney James Godbold. Norm Yurk Jr. from Scott's Imports, Tucker Eldridge from Nature's Herbs and Wellness, Officer Ashley Perez and her family, and Officer Andrew Brown from the Garden City Police Department were present.

Consent Agenda

- a. Approve Minutes from November 15, 2022 Regular Meeting
- b. Approve November 2022 Treasurer's Report
- c. Approve Paid Bills
- d. Approve Bills To Be Paid
- e. Approve Tyler Technologies invoice for Court Software in the amount of \$6,156.20
- f. Approve Schneider Paving LLC invoice for the 8<sup>th</sup> Avenue crack sealing in the amount of \$34,000
- g. Approve the Area Wide Protective quote in the amount of \$8,585.95

Sam Parsons moved, and Katherine Rodriguez seconded to approve the Consent Agenda items a.-g.  
7 Aye. 0 Nay. Motion carried.

Public Not on the Agenda Invited to be heard

There was none.

Marijuana Licensing

Tucker Eldridge approached the Board for the following licenses. There was a state inspection in October and since then, Nature's has upgraded all insulation and updated procedures per the State's requirements.

- a. Consider Nature's Herbs and Wellness Center Retail Marijuana Store License #RL-540-23 Renewal

Sam Parsons moved, and Tim Costello seconded to approve Nature's Herbs and Wellness DBA Nature's Herbs and Wellness Center Retail Marijuana Store License #RL-540-23 Renewal.  
7 aye. 0 nay. Motion carried.

- b. Consider Nature's Herbs and Wellness Center Retail Marijuana Cultivation License #MCF-540-23 Renewal

Leigh Sorensen moved, and Katherine Rodriguez seconded to approve Nature's Herbs and Wellness Center DBA Nature's Herbs and Wellness Center Retail Marijuana Cultivation License #MCF-540-23 Renewal.

7 aye. 0 nay. Motion carried.

- c. Consider Nature's Kitchen LLC Retail Marijuana Products Manufacturer License #MIP-522-23

Leigh Sorensen moved, and Tim Costello seconded to approve Nature's Kitchen LLC Retail Marijuana Products Manufacturer License #MIP-522-23

7 aye. 0 nay. Motion carried.

d. Consider High Plainz Strains II LLC Retail Marijuana Store License #RL-2506-23 Renewal

Alex Lopez moved, and Tim Costello seconded to approve High Plainz Strains II LLC Retail Marijuana Store License #RL-2506-23 Renewal.

7 aye. 0 nay. Motion carried.

e. Consider High Plainz Strains II LLC Retail Marijuana Cultivation Facility License #MCF-2506-23

Tim Costello moved, and Leigh Sorensen seconded to approve High Plainz Strains II LLC Retail Marijuana Cultivation Facility License #MCF-2506-23 Renewal.

7 aye. 0 nay. Motion carried.

Consider NWWY LLC DBA Scott's Import Specialists Commercial Revitalization Grant

Norm Yurk from NWWY LLC (Scott's Imports) turned in his application for security cameras.

Gary Sorensen moved, and Tim Costello seconded to approve NWWY LLC DBA Scott's Import Specialists Commercial Revitalization Grant application and final review and payment in the amount of \$3,816.42.

7 aye. 0 nay. Motion carried.

Approve Gabriel Saenz Tree Grant

Gabriel Saenz submitted a Tree Grant application. A tree on his property was in the right of way. The Town arranged for the tree to be removed, however the homeowner had it removed before the Town's service could. The total for the homeowner was \$1400.

Sam Parsons moved, and Leigh Sorensen seconded approve Gabriel Saenz Tree Grant application in the amount of \$800.00 and approve the remaining \$600 from Street Repairs.

7 aye. 0 nay. Motion carried.

Consider Community Center Parking Lot Striping

RBG Striping assisted in creating a plan for the striping of the Community Center parking lot. It is being striped because the Town will be moving the municipal court process to the Community Center in 2023. The striping will encourage proper parking and a smooth process.

Tim Costello moved, and Sam Parsons seconded to approve the Community Center parking lot striping with the RBG Striping design.

7 aye. 0 nay. Motion carried.

Approve dates for 2023 liquor license required events

All dates for liquor required events. It was discussed that National Night Out be a dry occasion. The list of dates is to apply for the special events permit for the year. National Night Out will be approved for the special events permit now, and will be revisited closer to the event.

Alex Lopez moved, and Tim Costello seconded to approve the list of dates for liquor license required 2023 events.

7 aye. 0 nay. Motion carried.

Approve Investment Policy

Leigh Sorensen moved, and Tim Costello seconded to approve the investment policy.

7 aye. 0 nay. Motion carried.

Tyler Amendment

Sam Parsons moved, and Tim Costello seconded to move this item to the next regular meeting on January 3<sup>rd</sup> 2023.

7 aye. 0 nay. Motion carried.

## Resolutions

### a. Approve proposed Budget Adjustments

Alec Lopez moved, and Leigh Sorensen seconded to approve the proposed adjustments to the proposed budget.

7 aye. 0 nay. Motion carried.

### b. Adopt Resolution 18-2022 A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Garden City, Colorado, For The Calendar Year Beginning On The First Day Of January, 2023 And Ending On The Last Day Of December, 2023

Sam Parsons moved, and Gary Sorensen seconded to adopt Resolution 18-2022 A Resolution Summarizing Expenditures And Revenues For Each Fund And Adopting A Budget For The Town Of Garden City, Colorado, For The Calendar Year Beginning On The First Day Of January, 2023 And Ending On The Last Day Of December, 2023.

Fil Archuleta, yes. Gary Sorensen, yes. Tim Costello, yes. Leigh Sorensen, yes. Katherine Rodriguez, yes. Sam Parsons, yes.

7 aye. 0 nay. Resolution 18-2022 adopted.

### c. Adopt Resolution 19-2022 A Resolution Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amount And For The Purpose As Set Forth Below, For The Town Of Garden City, Colorado, For The 2023 Budget Year

Tim Costello moved, and Sam Parsons seconded to adopt Resolution 19-2022 A Resolution Appropriating Sums Of Money To The Various Funds And Spending Agencies, In The Amount And For The Purpose As Set Forth Below, For The Town Of Garden City, Colorado, For The 2023 Budget Year. Katherine Rodriguez, yes. Sam Parson, yes. Fil Archuleta, yes. Leigh Sorensen, yes. Gary Sorensen, yes. Tim Costello, yes. Alex Lopez, yes.

7 aye. 0 nay. Resolution 19-2022 adopted.

### d. Adopt Resolution 20-2022 A Resolution Levying General Property Taxes For The Year 2022, To Help Defray The Costs Of Government, For The Town Of Garden City, Colorado, For The 2023 Budget Year

Tim Costello moved, and Sam Parsons seconded to adopt Resolution 20-2022 A Resolution Levying General Property Taxes For The Year 2022, To Help Defray The Costs Of Government, For The Town Of Garden City, Colorado, For The 2023 Budget Year.

Gary Sorensen, yes. Sam Parsons, yes. Tim Costello, yes. Alex Lopez, yes. Leigh Sorensen, yes. Fil Archuleta, yes, Katherine Rodriguez, yes.

7 aye. 0 nay. Resolution 20-2022 adopted.

### e. Adopt Resolution 21-2022 A Resolution Approving Intergovernmental Agreement With The City Of Greeley For Victim Assistance

Tim Costello moved, and Sam Parsons seconded to adopt Resolution 21-2022 A Resolution Approving Intergovernmental Agreement With The City Of Greeley For Victim Assistance.

Tim Costello, yes. Gary Sorensen, yes. Fil Archuleta, yes. Sam Parsons, yes. Alex Lopez, yes, Katherine Rodriguez, yes. Leigh Sorensen, yes.

7 aye. 0 nay. Resolution 21-2022 adopted.

### f. Adopt Resolution 22-2022 A Resolution Approving Contract For Transit Services

Sam Parsons moved, and Katherine Rodriguez seconded to adopt Resolution 22-2022 A Resolution Approving Contract For Transit Services.

Leigh Sorensen, yes. Katherine Rodriguez, yes. Tim Costello, yes. Alex Lopez, yes. Fil Archuleta, yes. Gary Sorensen, yes. Sam Parsons, yes.  
7 aye. 0 nay. 22-2022 adopted.

- g. Adopt Resolution 23-2022 A Resolution Adopting A Moratorium For (A) Permits Or Licenses Related To The Operation Of A Business That Cultivates, Processes Or Dispenses Natural Medicine And (B) The Establishment Of Any Business, Occupation Or Operation For Healing Center

Sam Parsons moved, and Leigh Sorensen seconded to adopt Resolution 23-2022 A Resolution Adopting A Moratorium For (A) Permits Or Licenses Related To The Operation Of A Business That Cultivates, Processes Or Dispenses Natural Medicine And (B) The Establishment Of Any Business, Occupation Or Operation For Healing Center.

Sam Parsons, yes. Gary Sorensen, yes. Tim Costello, yes. Alex Lopez, yes. Fil Archuleta, yes. Katherine Rodriguez, yes. Leigh Sorensen, yes.

7 aye. 0 nay. Resolution 23-2022 adopted.

### Staff Reports

- a. Town Administrator

The ARPA Grant will be addressed at the second meeting in January. The State of Colorado is imposing a plastic bag fee for grocery stores. It will be a 10-cent fee and 60% of the fee will be remitted to the Town. This will go into effect in 2023, but businesses aren't required to remit the fee to the municipalities until 2024. This will be addressed on a future agenda. Regarding the Town roofs, the CIRSA insurance adjuster will have an estimate soon. The new hours have been installed on the front door, but the office will remain operating at normal hours until the new year. Cheryl spoke with an accountant about auditing. He is not available to take on a new client, but is willing to be a consultant for the Town. Cheryl will have a meeting with him in the near future. Cheryl will also be out of the office December 19<sup>th</sup>-29<sup>th</sup>.

- b. Police Chief

The Chief advised that the new patrol vehicles will not be delivered on time. He is in contact with the representative for Ford and is working on a solution. The printers that were approved are being installed tomorrow, and he was able to achieve a lower price for the set and installation. There have been a lot of issues with the United Way shelter that is right outside of town. He and Cheryl will be having a meeting with them tomorrow to ask further questions and problem solve. There is a possibility that the Chief will be moving to Thornton. He is requesting that he be able to utilize his patrol vehicle as a take home car. This will be addressed at the next meeting.

- c. Public Works Director

- d. Town Attorney

Mr. Godbold met with the Municipal judge and prosecutor, and Cheryl to discuss decriminalizing certain parts of the traffic code. They are also looking to switch to a different traffic code that is more recent. He also wants to appoint a back-up municipal judge.

### Swearing in Ashley Perez as a full-time Police Officer

Ashley Perez was sworn in as a full-time Police Officer.

### Other Board Issues

There were none.

Announcements

- a. The Town Hall will be closed Friday, December 23, and Monday, December 26 in observance of Christmas
- b. The Town Hall will be closed Monday, January 2, 2023 in observance of New Year's Day

Adjourn

Since there was no further business, Gary Sorensen moved, and Sam Parsons seconded to adjourn the meeting.

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:53PM.

By\_\_\_\_\_