

## Town of Garden City Minutes

February 15, 2022

Regular Meeting

Mayor Filbert Archuleta called the meeting to order at 5:30 P.M.

Mayor Fil Archuleta and Trustees Leigh Sorensen, Tim Costello, Sam Parsons, and Gary Sorensen were present. Staff present: Cheryl Campbell, Interim Town Administrator; Danielle Morado, Deputy Town Clerk; Jeremy Black, Police Chief; Brett Bloom, Public Works Director; James Godbold, Town Attorney. Trustees Alex Lopez and Katherine Rodriguez attended via conference call.

### Consent Agenda

- a. Approve Minutes From February 1, 2021 Meeting
- b. Approve Minutes From February 8, 2022 Special Meeting
- c. Approve Paid Bills
- d. Approve Bills To Be Paid
- e. Approve Invoice for J&T consulting in the amount of \$12,104.70

Tim Costello moved and Sam Parsons seconded to approve the Consent Agenda, items a-e  
7 Aye. 0 Nay. Motion carried.

### Public Not On The Agenda Invited To Be Heard

There was none.

### Adopt Resolution 08-2022 A Resolution Granting A Use By Special Review

The Board had no questions. Gary Sorensen moved and Tim Costello Seconded to adopt Resolution 08-2022 A Resolution Granting A Use By Special Review. Roll Call Vote Sam Parsons- Yes, Fil Archuleta- Yes, Gary Sorensen- Yes, Alex Lopez- Yes, Tim Costello-Yes, Katherine Rodriguez- Yes, Leigh Sorensen-Yes. 7 Aye. 0 Nay. Motion carried.

### Approve Order Approving USR 2022-01

The Board had no questions to approve the Order Approving USR 2022-01. Sam Parsons moved and Gary Sorensen Seconded to approve the Order Approving USR 2022-01. Gary Sorensen- Yes, Sam Parsons-Yes, Katherine Rodriguez-Yes, Alex Lopez -Yes, Tim Costello-Yes, Fil Archuleta-Yes, Leigh Sorensen-Yes. 7 Aye. 0 Nay. Motion carried.

### Consider Amount to be Paid by the Town for Employees for Supplemental Insurance

The Town has funds in the budget from other GL account overages that can cover the cost of the \$50.00 premium for each employee who wants to take advantage of supplemental insurance policies from either Aflac or Globe Insurance. The Globe Rep will meet with individuals on an appointment basis to set up coverage. Leigh Sorensen moved and Sam Parsons seconded to approve a \$50.00 stipend to be paid by the Town for employees for supplemental insurance. 7 Aye. 0 Nay. Motion carried.

#### Consider Service Contract for Town Vehicles

Leigh Sorensen moved and Sam Parsons moved to continue the service contract to the March 1, 2022 board meeting. 7 Aye. 0 Nay. Motion carried.

#### Consider Attending The Americanism Banquet at the VFW on February 27, 2022

Officer Brown will be recognized for his service with the Garden City PD. Town Officials will be attending to represent the Town of Garden City.

#### Consider Increase of Stipend for the Judge for 2022

Sam Parsons moved and Leigh Sorensen seconded to approve the increase for Judge Stewart to \$600.00 per court date. 7 Aye. 0 Nay. Motion carried.

#### Consider Placement and Cost for Compact Car Parking signs on 8<sup>th</sup> Ave

Currently we have 12x18 compact car parking signs on 8<sup>th</sup> Ave. Brett Bloom was able to get prices on a larger 18x24 compact car parking signs at \$41.50 per sign. Total for all the signs will be \$500.00. Holes will need to be drilled for sign installation. Brett will begin issuing parking tickets to vehicles not in compliance with parking. The Garden City PD has requested that the center street parking be removed from the south side of LivWell. Alex Lopez moved and Leigh Sorensen seconded to continue compact car parking signs on 8<sup>th</sup> Ave to a future meeting so that affected business owners can be contacted. 7 Aye. 0 Nay. Motion carried.

#### Approve Vehicle Policies

- a. Town Vehicle Policies. There were no questions from the Board. Gary Sorensen moved and Tim Costello seconded to approve the Town vehicle policy. 7 Aye. 0 Nay. Motion carried.
- b. PD Vehicle Policies- There were no questions from the Board. Gary Sorensen moved and Tim Costello seconded to approve the PD Vehicle Policy. 7 Aye. 0 Nay. Motion carried.

#### Staff Reports

##### a. Town Administrator's Report

Cheryl Campbell reported that the conversion from Tyler to QuickBooks has been completed. There will be a QuickBooks consultant in on Wednesday February 23, 2022 for training. The 1<sup>st</sup> payroll didn't convert over correctly into the Treasurer's report. The January 2022 Treasurer's report will be available at the March 1, 2022 meeting.

##### b. Police Chief's Report

Chief Black reported that the PD has had 400 calls of service since January 1, 2022. Officer Bacon is currently setting up an "Active Shooter" training for Garden City businesses. Weld County Sheriff's Office will be attending the training as well. The date is to be determined. Chief Black will let the Board know in advance of the training date. Ashley Perez will be joining the Garden City PD as a Reserve Officer contingent on a final test completion. Chief has set Monday February 28, 2022 as a start date for Reserve Officer Ashley Perez. Officer Brown will be taking FTO training next month. The Boards for hiring a Sargent will be held on March 4, 2022. Cheryl Campbell will facilitate the Civilian Board and Chief Black will facilitate the Public Safety Board. Mayor Fil Archuleta, Trustees Leigh Sorensen and Tim Costello as well as Town Attorney James Godbold will be participating in the Boards.

c. Public Works Director's Report

Brett Bloom reported that the lettering is up on the Community Center. Shop plans are being drawn up to go to Pro Code for approval. Brett will be getting quotes for the demolition and patch for the parking lot on the south side of LivWell. Brett also discussed getting a sander for the back of the service truck next year to be able to lay sand and put ice slicer down at the intersections when it snows. CDOT came through town two storms ago and was able to put ice slicer down on the streets and it was very helpful in cutting the amount of ice on the roads.

Town Attorney's Report

Town Attorney James Godbold will have information for the Board regarding the Festival Permit at the March 1, 2022 Board meeting.

Other Board Issues

The Board inquired about snow being hauled away from roadsides because it isn't melting and taking up space along the sides of the road. CML conference will be held on June 21 -24, 2022 in Breckenridge, CO. The Mayor as well as Trustees Alex Lopez and Katherine Rodriguez will be attending to represent the Town of Garden City. Alex Lopez had concerns regarding the streetlight on 9<sup>th</sup> Avenue and 27<sup>th</sup> St not working. Brett informed the Board that Sturgeon Electric will be out in the next couple of weeks to replace the light pole. Alex also made a request to paint the curbs at intersections on 8<sup>th</sup> Ave to make them more noticeable. Brett will get information on cost and report back to the Board at the March 1, 2022 Board meeting.

Announcements February 15, 2022

- a. Town Hall will be closed on Monday February 21, 2022 in observance of Presidents Day.
- b. Americanism Day is Sunday February 27, 2022 at 12:30p.m. at the VFW.

Adjourn

Since there was no further business, Gary Sorensen moved and Sam Parsons seconded adjourn the meeting. 7 Aye. 0 Nay. Motion carried. Mayor Fil Archuleta adjourned the meeting at 6:30 p.m.

by \_\_\_\_\_