



## **Board of Trustees Regular Meeting Agenda**

June 2, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

---

The Board will consider and may act on the following items:

1. **Call to Order**
2. **Roll Call**
3. **Consent Agenda**
  - a. Approve Minutes from May 19, 2026 Regular Meeting
  - b. Approve Bills Paid
  - c. Approve Bills to be Paid
  - d. Approve Arrowhead Service LLC invoice in the amount of \$5,077.00
  - e. Approve Rush Management Inc. invoice in the amount of \$5,070.00
4. **Public Not on the Agenda Invited to be Heard**
5. **Sponsorships**
  - a. Consider Hope House Northern Colorado Sponsorship
6. **Police Department Items**
  - a. Approve postponement of the Police Department Open House
7. **Schedule a Special Meeting to conduct interviews for Town Administrator/ Town Clerk Job Applicants**
8. **Staff Reports**
  - a. Town Administrator
  - b. Police Chief
  - c. Town Attorney
9. **Other Board Issues**
10. **Announcements**
  - a. The Fun Under the Sun Kid's Event is Saturday June 13th, from 11am-2pm
  - b. The CML Conference is June 22nd- June 25th in Westminster

**Town of Garden City**

621 27th St. Road • Garden City, CO 80631 • 970-351-0041 • townofgardencity.com

## 11. Adjourn



## Board of Trustees Regular Meeting Minutes

May 19, 2026 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

---

The Board will consider and may act on the following items:

### 1. Call to Order

The Mayor called the meeting to order at 5:30 PM.

In Attendance: Police Chief Jeremy Black, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold and Finance Clerk Maria Cardenas. Seana MacGregor was in attendance to be sworn in as a Police Officer.

### 2. Roll Call

PRESENT: Mayor Fil Archuleta  
Trustee Alex Lopez  
Trustee Leigh Sorensen  
Trustee Rebecca Moreau  
Trustee Katherine Rodriguez  
Trustee Gary Sorensen  
Trustee Jasmine Marquez

ABSENT:

### 3. Swear in Seana MacGregor as Part-Time Police Officer

Seana MacGregor was sworn in as a Police Officer.

### 4. Consent Agenda

- a. Approve Minutes from May 5, 2026 Regular Meeting
- b. Approve April 2026 Financial Reports
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Amazon Business invoice for PD building furnishings in the amount of \$6,886.80
- f. Approve CIRSA invoice in the amount of \$4,283.27
- g. Approve City of Greeley invoice in the amount of \$4,435.00

Trustee Leigh Sorensen moved to approve Consent Agenda items a.-g., seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

**5. Public Not on the Agenda Invited to be Heard**

There was none.

**6. Liquor**

- a. Approve Retail Business Liquor Permit Trenton Johnson DBA Greeley Hat Works, LLC

Trustee Rebecca Moreau moved to approve Retail Business Liquor Permit for Trenton Johnson DBA Greeley Hat Works, LLC contingent upon the Town receiving proof of TIPS training, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

**7. Marijuana**

- a. Approve a 30-day administrative extension for LivWell I LLC DBA Retail License No. RL-2647-25

Trustee Alex Lopez moved to approve a 30-day administrative extension for LivWell I LLC DBA Retail License No. RL-2647-25, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

**8. Approve Tuition Payment to University of Northern Colorado in the amount of \$4,404.00 for Maria Cardenas Summer 2026 A&B semesters**

Trustee Rebecca Moreau moved to approve Tuition Payment to University of Northern Colorado in the amount of \$4,404.00 for Maria Cardenas Summer 2026 A&B semesters, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- a. UNC invoice for Summer 2026

## 9. Police Department Items

- a. Approve Mark Young Construction Change Order No. 048 in the amount of \$1,023.00

Trustee Leigh Sorensen moved to approve Mark Young Construction Change Order No. 048 in the amount of \$1,023.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b. Approve Mark Young Construction Change Order No. 049 in the amount of \$16,684.00

Trustee Alex Lopez moved to approve Mark Young Construction Change Order No. 049 in the amount of \$16,684.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- c. Approve Mark Young Construction Change Order in the amount of \$565.00

Trustee Rebecca Moreau moved to approve Mark Young Construction Change Order No. 050 in the amount of \$565.00, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## 10. Staff Reports

- a. Town Administrator

The Town Administrator was absent.

**b. Police Chief**

The final contract has not been signed yet. There is a walkthrough tomorrow that will go through fixes that will be addressed. Cascade, the solar company, fixed several items. The roofing company came in and determined there were seven areas in the roof that were leaking. The bulletproof glass at the storefront on the east side of the department, will be addressed and reinstalled. MacGregor will start FTO in a few weeks and officer Vogl will be on check-outs in the next week or so.

**c. Town Attorney**

Ms. Penfold advised the Board that she has responded to the Audit requests. The Legislative Session ended and she will have an update when everything is settled. E-bikes have become a hot topic in other municipalities.

**11. Other Board Issues**

**12. Announcements**

- a.** Town Hall will be closed Monday, May 25th in observance of Memorial Day

**13. Adjourn**

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:15PM.

---

Lindsay Shoemaker, Deputy  
Town Clerk

# Town of Garden City

Bills Paid  
May 14-26, 2026

Date	Num	Vendor	Amount
<b>1020 Cash in Checking</b>			
05/19/2026	24677	Bratton's Office Equipment	-124.32
05/19/2026	24678	Earth Engineering Consultants, LLC	-350.00
05/19/2026	24679	City of Greeley Utility Billing	-511.29
05/19/2026	24680	BQ & Associates, P.C., L.L.O.	-810.16
05/19/2026	24681	Family Support Registry	-562.00
05/19/2026	24682	Family Support Registry.	-384.00
05/19/2026	24683	Home Depot Credit Services	-119.03
05/19/2026	24684	Sendas Communications LLC	-110.00
05/19/2026	24685	Weld County Sheriff's Office	-38.58
05/19/2026	24686	Behrtec LLC	-2,002.32
05/19/2026	24687	Trident Fire and Security	-165.00
05/19/2026	24688	Mountain High Disposal	-1,991.50
05/19/2026	24689	Heidi's White Glove	-780.00
05/19/2026	24690	Amazon Business	-994.33
05/19/2026	24691	M&O Tires	-20.00
05/19/2026	24692	Olsson	-1,670.00
05/21/2026	24693	Filbert Archuleta	-309.37
05/20/2026	EFT	Public Sector Health Care Group	-9,151.70
05/22/2026	EFT	Payroll	-29,867.68
05/22/2026	EFT	United States Treasury	-8,742.65
05/22/2026	EFT	Colorado Department of Revenue	-1,850.83
05/22/2026	EFT	Mission Square	-4,424.96
05/22/2026	EFT	Fidelity HSA	-100.00
05/22/2026	EFT	Fire & Police Pension Association	-5,385.08
05/22/2026	EFT	Unify Payroll	-237.50
05/26/2026	EFT	Xcel Energy	-801.05
05/26/2026	EFT	Xcel Energy	-38.21
05/26/2026	EFT	Xcel Energy	-24.01
05/26/2026	EFT	Xcel Energy	-255.84
05/26/2026	EFT	Xcel Energy	-126.39
05/26/2026	EFT	Xcel Energy	-94.18
05/26/2026	EFT	Xcel Energy	-210.18
05/26/2026	EFT	Colorado Department of Revenue	-94.25
05/18/2026	EFT	Quiktrip	-1,384.73
<b>Total for 1020 Cash in Checking</b>			<b>-\$73,731.14</b>

# Town of Garden City

Bills to be Paid

May 27, 2026

Date	Num	Vendor	Amount
<b>1020 Cash in Checking</b>			
05/27/2026	24694	Rush Management Inc	-5,070.00
05/27/2026	24695	Cintas	-48.43
05/27/2026	24696	Helena Agri-Enterprises, LLC	-735.00
05/27/2026	24697	Mitchell's Plumbing and Heating, Inc.	-187.72
05/27/2026	24698	Stericycle, Inc	-50.00
05/27/2026	24699	Arrowhead Service LLC	-5,077.00
05/27/2026	24700	Adamson Police Products	-1,438.34
05/27/2026	24701	HR Birdie	-1,325.00
05/27/2026	24702	Streamline	-500.00
05/27/2026	24703	Cintas-1st Aid	-175.31
05/27/2026	24704	Mountain High Disposal	-177.50
05/27/2026	24705	ProForce Law Enforcement	-2,175.94
05/27/2026	24706	Amazon Business	-209.21
05/27/2026	24707	My Fleet Center	-128.32
<b>Total for 1020 Cash in Checking</b>			<b>-\$17,297.77</b>



# Arrowhead Service LLC

Garden City Community Center  
620 27th Street Rd  
Garden City, CO 80631

✉ ccampbell@townofgardencity.com

INVOICE	#104037
PAYMENT TERMS	Upon receipt
DUE DATE	Apr 29, 2026
<b>AMOUNT DUE</b>	<b>\$5,077.00</b>

## CONTACT US

PO Box 8  
Wellington, CO 80549

☎ (970) 221-1173

✉ arrowheadserviceco@gmail.com

## INVOICE

Services	qty	unit price	amount
<b>Assessment - Assessment</b>	1.0	\$0.00	\$0.00
Assessment: Customer has had issues with main sewer line backing up. This will be for the camera inspection complete with analysis.			
<b>Assessment - Item 1</b>	1.0	\$4,750.00	\$4,750.00
Item 1: Use excavator to dig up rock area near driveway. AHS to excavate down 4 to 5' in depth and will include removal of up to 4' of piping. AHS to cut out section of piping and will install new two way cleanouts complete with risers to surface. Test newly installed cleanouts for proper function and for any leaks. AHS to backfill excavated area back to original grade. This cost doesn't include any concrete demo or pourback if needed.			
After cleanouts have been installed line will need to be cleared out and reinspected. AHS will take care of the camera work but Royal T to clear the line( not included in this cost). If it is determined that further work is needed AHS will advise.			
<b>Equipment - Equipment Fee</b>	1.0	\$298.00	\$298.00
Equipment fee for excavator, transport trailer			
<b>Service Fee - Standard Service Fee</b>	1.0	\$59.00	\$59.00
Standard Service Fee.			
<b>Custom Services - Repeat customer discount</b>	1.0	-\$30.00	-\$30.00
<b>Sewer line - Camera and Locate w/ Clean Out</b>	1.0	\$325.00	\$325.00
Use sewer camera to inspect line and locate any problem areas.			

<b>Subtotal</b>	\$5,402.00
<b>Job Total</b>	<b>\$5,402.00</b>
<b>Amount Due</b>	<b>\$5,077.00</b>

Payment History

See our [Terms & Conditions](#)

**Rush Management Inc.**

1500 Overlook Dr.  
 Lafayette, CO 80026  
 303-444-2841



Town of Garden City  
 Attn: Abby Spader  
 621 27th Street Road  
 Garden City, CO 80631-8466

**PO #**  
**Invoice #** 151587  
**Invoice Date** 5/18/2026

<b>Invoice Amount</b>	<b>\$5,070.00</b>
-----------------------	-------------------

Email: office@rushmanagement.com  
 Website: www.rushmanagement.com

Date	Description	Qty	Price	Total
5/12/2026	Sweeping of parking lot, alley or streets with large Broom Truck Sweeper. Any blowing that is required will be done at an additional hourly charge. This rate DOES NOT include hauling off of large items. These items can be hauled off for an additional charge. (We do not accept responsibility for dust on cars or damage done to any vehicle left in lot.)	13.50	120.00	1620.00
5/12/2026	General Sweeping Labor- Backpack blowing of all curb lines and corners that the sweeper unit can't access directly.	40.00	55.00	2200.00
5/12/2026	Dump Truck Hauling- Removal of all dirt and debris from city property.	10.00	125.00	1250.00

**Terms** Due on receipt  
**For** 621 27th Street Rd, Garden City CO 80631

**Subtotal** 5070.00  

<b>Invoice Total</b>	<b>\$5,070.00</b>
----------------------	-------------------

*Payment is due according to the terms of your agreement. Invoices will be subject to late charges of \$35.00, interest of 1.75% daily and any attorney fees and/or collection fees incurred. As the costs of fuel change according to the petroleum fuel rate schedule supplied by the Department of Energy Administration, a fuel surcharge may be applied. Rush Management Inc. reserves the right to terminate service at any time, without notice, should any invoice remain unpaid for more than thirty (30) days after the due date noted on the invoice. After such termination, Rush Management Inc. shall have no further obligation to provide the service or perform the work herein described, provided, however, that termination by Rush Management Inc. shall not affect any remedy or remedies for payment or otherwise to which Rush Management Inc. is legally entitled. Rush Management pays all Sales Tax upon purchase of product(s) from our vendors and is included in your product/service charge. Therefore Sales Tax will not be charged on your invoice. Rush Management Inc. is an Equal Opportunity Employer.*

**Client Name** Town of Garden City  
**For** 621 27th Street Rd, Garden City  
 CO 80631  
**Invoice #** 151587  
**Invoice Date** 5/18/2026  


---

**Invoice Amount** \$5,070.00  


---

**Amount Enclosed**

**PAYMENT STUB**

Rush Management Inc.  
 1500 Overlook Dr.  
 Lafayette, CO 80026



*Building Generations*

Gala 2026

*Where Hope Today Shapes the  
Generations of Tomorrow*

**JOIN US!**

September 26<sup>th</sup>, 2026

5:00 PM – 9:00 PM

University of Northern Colorado

## Hope House Northern Colorado Introduction

Hope House Northern Colorado was founded to empower teen moms in Larimer & Weld counties to strive for self-sufficiency. Hope House NoCO is the first independent affiliate of Hope House Colorado (Arvada), an organization that has served over 1,000 teen moms in the Denver metro area over the past 23 years. Hope House NoCO uses best practices from this model to build personal and economic self-sufficiency, reduce generational poverty, and improve the quality of life for teen moms and their children.

## Hope House Programs

Hope House NoCO is the only comprehensive teen parent self-sufficiency resource in Northern Colorado that provides all services in a single location. Hope House supports teen moms and their children through a variety of programs, all at no cost to families. Current offerings include:

- Parenting and healthy relationships classes
- Financial literacy class
- Individual counseling with a licensed professional
- Educational support, including GED tutoring and testing fees
- College and career planning support
- Legal Support
- Childcare during activities and classes
- Direct assistance and financial support
- Ages & Stages Questionnaire for milestone development for children of teen moms



**SCAN TO LEARN MORE**



## *Building Generations*

Gala 2026

# 2026 GALA SPONSORSHIP OPPORTUNITIES



### **Bronze (\$1,500)**

- Tickets for 8 guests to attend the gala
- Sponsor acknowledged by gala emcee (to 175+ guests)



### **Silver (\$2,500)**

All of the benefits of bronze sponsorship plus:

- Sponsor name/logo included in program and gala webpage, with a link to sponsor's website
- Sponsor logo featured on Resource Center video display



### **Gold (\$5,000)**

All of the benefits of silver sponsorship plus:

- Sponsor name/logo included in gala promotional emails (to email list of 300+ potential guests) and signage at event
- Sponsor featured in social media posts (to 1,500+ social followers)
- One additional drink ticket for each of your guests
- Sponsor logo displayed at event beverage stations



### **Platinum (\$10,000)**

All of the benefits of gold sponsorship plus:

- Sponsor name/logo included in gala invitations
- Sponsor featured in email newsletter and 2026 annual report
- Sponsorship recognition at the sponsor's place of business
- Open bar available for guests during bar service hours
- Sponsor logo featured on all photo booth photos

# Sponsorship Levels

BENEFITS	Platinum (\$10,000)	Gold (\$5,000)	Silver (\$2,500)	Bronze (\$1,500)
Tickets for one table (8 guests)				
Sponsor acknowledged at gala				
Sponsor logo included in program and gala webpage, with a link to the sponsor's website				
Sponsor logo featured on Resource Center video display				
Sponsor name/logo included in gala promotional emails (to email list of 300+) and signage at the event				
Sponsor featured in social media posts (to 1,500+ social followers)				
Sponsor logo displayed at event beverage stations				
Sponsor name/logo included in gala invitations				
Sponsor featured in email newsletter and 2026 annual report				
Sponsorship recognition at sponsor's place of business				
One extra drink ticket for each of your guests				
Open bar available for guests during bar service hours				



*Building Generations*

Gala 2026

## Become a “Building Generations” Sponsor

Pay Online



You can also pay directly on our website:

<https://hopehousenorthernco.org/donate>

## Pay by Check

Please send your check to:

Hope House Northern Colorado  
1812 56th Avenue, Suite C  
Greeley, Co 80634