



Board of Trustees Regular Meeting Minutes

October 20, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Finance Clerk Maria Cardenas, Police Technician Chris Reid, and Buildings and Grounds Supervisor Tim Costello.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

3. Consent Agenda

- a. Approve Minutes from October 7, 2025 Regular Meeting
- b. Approve Financial Reports for September 2025
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Cheryl Campbell PTO Request for November 3, 2025
- f. Approve CIRSA invoice in the amount of \$4,118.41.

Cheryl Campbell advised the Budget to Actual will be corrected by the next agenda. Trustee Alex Lopez moved to approve Consent Agenda items a.-f, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Consider attendance at Town and County Dinner on October 30th at 6:00pm

Trustee Rebecca Moreau moved to approve attendance at the Town and County Dinner on October 30th at 6:00pm , seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Police Department Items

- a. Grant approval powers to Administrator and Police Chief for Police Department construction change orders

Trustee Alex Lopez moved to grant approval powers to Administrator and Police Chief for Police Department construction change orders, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Building and Grounds Items

- a. Discuss safety options for Buildings and Grounds Supervisor

Buildings and Grounds Supervisor Tim Costello advised the Board he is working with FAS for lighting options on the Polaris. He is also talking with the PD about less lethal options for him to carry. No action was taken.

8. Approve Maria Cardenas as State of Colorado Department of Revenue Sales Tax Appointee for the Town of Garden City

Trustee Leigh Sorensen moved to approve Maria Cardenas as State of Colorado Department of Revenue Sales Tax Appointee for the Town of Garden City in 2026, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None
Motion carried.

9. Approve Maria Cardenas as State of Colorado Department of Revenue Retail Marijuana Sales Tax Appointee for the Town of Garden City

Trustee Alex Lopez moved to approve Maria Cardenas as State of Colorado Department of Revenue Retail Marijuana Sales Tax Appointee for the Town of Garden City in 2026, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None
Motion carried.

10. Approve Public Sector Health Care Group Authority to initiate recurring ACH debits for Health Insurance

Trustee Leigh Sorensen moved to approve Public Sector Health Care Group Authority to initiate recurring ACH debits for Health Insurance, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None
Motion carried.

11. Discuss proposed railroad rule changes

- a. Interim Decision Proposing Edits To Proposed Amended Rules, Setting Deadlines For Written Comments, And Continuing Remote Public Comment Hearing

No action taken on this item.

12. Ordinances

- a. Adopt Ordinance 10-2025 An Ordinance Amending Chapter 8 – Vehicles And Traffic, Article 1 – Model Traffic Code, Sec. 8-1-30 – Additions Or Modifications, The Said Model Traffic Code, As Adopted Is Subject To The Following Additions Or Modifications, Of The Garden City Municipal Code Regarding Driving Under Restraint

Trustee Rebecca Moreau moved, and Trustee Alex Lopez seconded to adopt Ordinance 10-2025 An Ordinance Amending Chapter 8 – Vehicles And Traffic, Article 1 – Model Traffic Code, Sec. 8-1-30 – Additions Or Modifications, The Said Model Traffic Code, As Adopted Is Subject To The Following Additions Or Modifications, Of The Garden City Municipal Code Regarding Driving Under Restraint

Voting Yes:

Trustee Gary Sorensen
Trustee Rebecca Moreau

Trustee Alex Lopez
Trustee Jasmine Marquez
Trustee Leigh Sorensen
Mayor Fil Archuleta
Trustee Katherine Rodriguez
Ordinance 10-2025 adopted.

13. Staff Reports

a. Town Administrator

Cheryl Campbell advised the Board that she and Lindsay will be at Conference this week. The VFW Trunk or Treat event is Saturday October 25th from 5pm-7pm. Tim and JC are working on concrete quotes and drainage. JC is also working on the speed bump numbers. Chief Black is at a chief's conference this week.

b. Police Chief

Chris Reid gave the Chief's report. PD construction is going well. He showed photos of the progress. The chief will be back on Wednesday and Sgt. Amick will be back tomorrow.

c. Town Attorney

Ms. Penfold had nothing to report.

14. Other Board Issues

Trustee Leigh Sorensen asked about starting to charge a fee for credit card usage. Mayor Fil Archuleta advised that Greeley is voting for the United Way shelter to be funded year round. The HWY 34/8th Avenue light is not cycling correctly.

15. Announcements

- a.** The Town and County Dinner is Thursday October 30th at 6:00PM
- b.** Clean Up Days is November 7th, 8th, and 9th
- c.** The VFW Trunk Or Treat event is on October 25th from 5pm-7pm
- d.** Cheryl and Lindsay will be out of the office October 21st-23rd

16. Adjourn

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:07pm.

Lindsay Shoemaker, Deputy
Town Clerk