

Town of Garden City Minutes

May 3, 2022

Regular Meeting

Mayor Fil Archuleta called the meeting to order at 5:30 P.M.

Mayor Fil Archuleta and Trustees Tim Costello, Alex Lopez, Leigh Sorensen, Katherine Rodriguez, Sam Parsons and Gary Sorensen were present. Staff present: Town Administrator Cheryl Campbell; Deputy Town Clerk Lindsay Waters; Public Works Director Brett Bloom; Police Chief Jeremy Black; Town Attorney James Godbold. Also present were Connie and Scott Garcia from American Steel, Joe Nally from Stifel Investments and Officer Andrew Brown of the Garden City Police Department.

Consent Agenda

- a. Approve Minutes from April 19, 2022 Regular Meeting
- b. Approve Paid Bills
- c. Approve Replacement Fence Quote from 2 Guys & a Girl Lawn Care in the amount of \$3,500.

Leigh Sorensen moved, and Tim Costello seconded to approve the Consent Agenda, items a. – c. 7 Aye. 0 Nay. Motion carried.

Public Not On The Agenda Invited To Be Heard

There was none.

Commercial Revitalization Grant Application – American Steel 2733 8th Avenue

Scott Aragon, owner of American Steel, spoke to the Board about the signs. Cheryl Campbell advised that the company is maxed out on allowable signage.

Alex Lopez moved, and Tim Costello seconded to approve the Commercial Revitalization Grant Application for American Steel 2733 8th Avenue in the amount of \$8,000.

7 Aye. 0 Nay. Motion carried.

Alex Lopez moved, and Leigh Sorensen seconded to approve final review and payment for the grant application in the amount of \$8,000.

7 Aye. 0 Nay. Motion carried.

Joe Nally from Stifel Investments

Joe Nally, financial advisor from Stifel Investments, addressed the Board about transferring funds from the checking account into multiple CD accounts to better protect Town assets and assure the funds are protected by the FDIC. Mr. Nally advised that the CDs are brokerage accounts that are more like bonds instead of the traditional CD account. Cheryl will find out if the checking account is protected.

Gary Sorensen motioned, and Sam Parsons seconded to continue this agenda item to the May 17th meeting.

7 Aye. 0 Nay. Motion carried.

Resolution 11-2022 A Resolution Granting A Use By Special Review

This is the resolution granting USR2022-02 for a church in the commercial district.

Leigh Sorensen moved, and Katherine Rodriguez seconded to approve Resolution 11-2022 A Resolution Granting A Use By Special Review.

Gary Sorensen- Yes, Tim Costello- Yes, Fil Archuleta- Yes, Katherine Rodriguez- Yes, Alex Lopez-Yes, Sam Parsons- Yes, Leigh Sorensen- Yes.
7 Aye. 0 Nay. Resolution 11-2022 adopted.

Approve Order granting USR2022-02

Alex Lopez moved, and Leigh Sorensen seconded to approve the Order granting USR2022-02.
7 Aye. 0 Nay. Motion carried.

Resolution 12-2022- A Resolution Approving Waiver And Release Agreements With The City Of Evans And FSJ Partnership For 28th Street Repairs Between 8th and 9th Avenue

This resolution allows the repairs to go ahead as planned on 28th Street. As the businesses on 28th Street belong to Evans and FSJ, these waivers and the resolution grant the work to be done and protect the Town from any liabilities in case of damages.

Leigh Sorensen moved, and Tim Costello seconded to adopt Resolution 12-2022- A Resolution Approving Waiver And Release Agreements With The City Of Evans And FSJ Partnership For 28th Street Repairs Between 8th and 9th Avenue.

Tim Costello- Yes, Alex Lopez-Yes, Katherine Rodriguez-Yes, Leigh Sorensen- Yes, Sam Parsons-Yes, Fil Archuleta- Yes, Gary Sorensen- Yes.

7 Aye. 0 Nay. Resolution 12-2022 adopted.

Consider Payroll Service

Cheryl Campbell led a discussion regarding about contracted payroll services. The Town currently uses Quickbooks Desktop to process payroll. Quickbooks is discontinuing the Desktop option and is encouraging customers to use their Online service. Since the police departments' taxes and retirement come out differently than the administration side, Quickbooks Online will not support the deductions they need. Cheryl will be researching local payroll services that can support what the entire Town needs for its payroll requirements and present at the next meeting.

Approve employee PTO donations for Danielle Crawford

The Board thanked Cheryl Campbell, Jeremy Black and Brett Bloom for their contributions to Danielle Crawford.

Alex Lopez moved, and Katherine Rodriguez seconded to approve employee PTO donations for Danielle Crawford.

7 Aye. 0 Nay. Motion carried.

Approve Walker Sprinkler Service LLC Landscape Proposal for the xeriscaping in front of Town Hall

Tim Costello moved, and Katherine Rodriguez seconded to Approve Walker Sprinkler Service LLC Landscape Proposal for the xeriscaping in front of Town Hall in the amount of \$2,900.

7 Aye. 0 Nay. Motion carried.

Reschedule Regular Board Meetings

a. Reschedule June 21st Regular Meeting

This meeting needed to be rescheduled because three of the Board Members will be at CML Conference that week.

Sam Parsons moved, and Gary Sorensen seconded to reschedule the June 21st Regular Meeting to Monday, June 20th at 5:30 P.M.

7 Aye. 0 Nay. Motion carried.

b. Reschedule August 2nd Regular Meeting

The August 2nd meeting is on the same night as National Night Out.

Sam Parsons moved, and Tim Costello seconded to reschedule the August 2nd Regular Meeting to Monday, August 1st at 5:30 P.M.
7 Aye. 0 Nay. Motion carried.

Consider Bootleggin' Days

a. Approve Vinnie Montez Contract in the amount of \$4,000

Officer Andrew Brown spoke to the Board about Vinnie Montez. He is a Boulder County Sheriff's Office Commander and a comedian. He has gained popularity in the last few years and will bring an additional crowd to Bootleggin' Days. Mr. Montez's team will promote the festival on their social media and website. Officer Brown also played a short promotional video that the Town can use to promote the show for Saturday night of the festival.

Leigh Sorensen moved, and Katherine Rodriguez seconded to approve the Vinnie Montez Contract in the amount of \$4,000.

7 Aye. 0 Nay. Motion carried.

b. Consider live band options

Officer Brown advised the Board that he and Brett are working on getting a country/rock band for Friday night and to perform one show on Saturday of Bootleggin' Days. They are also looking for a second band for Saturday.

Staff Reports

a. Town Administrator

Town Administrator Cheryl Campbell presented a budget to actual report to the Board. The Town is close to 50% of the Court budget, but Court revenue is also up \$10,000 with the uptick in citations. There are several items that the Police Chief ordered last year that were not invoiced until early 2022, so they were paid for out of this year's budget. The legal budget is at 60% in all areas. With all the changes, Cheryl advised that there may have to be a budget amendment. The auditors will be starting the 2021 audit right after Memorial Day. A Board Goal Setting Work Session will be set for May 24th, 2022.

b. Police Chief

Police Chief Jeremy Black advised the Board that he held two Oral Board interviews Monday with Reserve officers Perez and Hernandez for the open position of Full Time Officer. He hopes to make a decision soon. He is attending a training this week for a new CAD System for the County. One of the department Crown Victorias broke down. They took it to Ben Garf Ford Dealership and they kept it for almost two weeks without diagnosing it, then quoted them \$2,900. Black took it to a shop called Killswitch and they quoted \$1,900. Killswitch can also do oil changes for \$60-70 instead of over \$100. Calls for service have evened out and they are on par with last years' numbers. Two new vests were purchased, he also explained vest expirations and limitations to the Board.

c. Public Works Director

Public Works Director Brett Bloom advised the Board that the new fence went up on the east side of Town Hall. He will need to seal it after it dries out. Xeriscaping to possibly start Wednesday. The new workshop is supposed to be starting soon as well and should only take two weeks to build. There is a sink hole on the south side of the old flea market. It is over the storm sewer, but he doesn't believe the pipe has collapsed. He is calling Greeley to have them come out to verify the pipe is functional. If they won't assist, he will call another company.

d. Town Attorney's Report

Attorney James Godbold provided an update on the status of Alex Orozco's private security license.

Other Board Issues

Artwork and Wine was last Saturday night and was a success. 18 people attended. Pictures were shown to the Board.

Announcements

- a. FCPA Final Reports are due May 5, 2022
- b. Clean-Up Days May 13-15, 2022

Adjourn

Since there was no further business, Gary Sorensen moved, and Sam Parson seconded to adjourn the meeting.

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:58 p.m.

by _____